

**Board of Directors**  
**Regular Meeting Minutes**

Tuesday, September 21, 2021, 7:00pm  
Zoom meeting  
502 State St, Hood River  
Jean Sheppard President

Present: Karen Bureker, Mo Burford (staff), Megan Janik, Sara Marsden, Jean Sheppard,  
Rachael Fox (staff)

The Hood River County Library District is taking steps to limit exposure and spread of COVID-19 (novel coronavirus). In support of state and federal guidelines for physical distancing, the Hood River County Library District will hold this meeting by using Zoom Conferencing.

Please use the following phone number or video link:

1-253-215-8782

<https://us02web.zoom.us/j/88987942233>

Meeting ID: 889 8794 2233

**I. Additions/deletions from the agenda (ACTION)** Sheppard  
Library Board President Jean Sheppard called the meeting to order at 7:05pm.

**II. Actual or potential conflicts of interest** Sheppard  
None stated.

**III. Consent agenda (ACTION)** Sheppard  
**i. Minutes from August 17, 2021 meeting**  
**ii. Engagement letter Onstott, Broehl, Cyphers**  
**iii. Approve Assistant Director signer on Columbia State Bank account**

Janik made a motion to approve the consent agenda which includes the minutes from the August 17, 2021 meeting, engagement letter for the 2021-22 fiscal year, and authorizes Assistant Director Maurice Burford [Mo Burford] to become an authorized signer on the Columbia State Bank District account and remove Arwen Ungar as a signer. Bureker seconded. The motion carried unanimously.

**IV. Open forum for the general public** Sheppard  
None present.

**V. Reports**  
**i. Friends update** Fox

The Hood River Reads committee has selected A Fire Story by Brian Fies. This is a graphic novel of the authors experience of losing his home in California wildfires in 2017.

## **ii. Foundation update**

Fox

There was nothing to add to the written report.

## **iii. July and August 2021 Financial Statements**

Fox

Bureker asked if the projections for capital projects were adjusted for inflation. Fox stated they were not but she would make those adjustments in the budget meeting notes for fiscal year 2022-23.

## **iv. Director's report**

Fox

Fox stated there were a few additions to the Director's report.

- We had an irrigation line that was damaged when the new light pole was installed. It has been repaired.
- The Library District will use a School District van instead of the FAB bus for our outreach delivery service in Odell.

## **VI. Previous business**

### **i. Library Services during the pandemic discussion**

Fox

The board agreed to wait until the October meeting to discuss adding indoor in-person programs for adults. We will host indoor in-person programs for teens with a limit of 10 participants. We will not hold in-person indoor programs for children at this time.

## **VII. New business**

### **i. Library of Things area discussion**

Fox

The board supports the changes and estimated expense to renovate the proposed area to create a section to house our Library of Things collection.

## **VIII. Agenda items for next meeting**

Sheppard

- Health Insurance renewal
- Policy

## **IX. Adjournment**

The meeting was adjourned at 7:36pm.

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Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

ORS 192.660 (1) (d) Labor Negotiations

ORS 192.660 (1) (e) Property

ORS 192.660 (1) (h) Legal Rights

ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign

language interpretation for the hearing impaired is available if at least 48 hours notice is given.