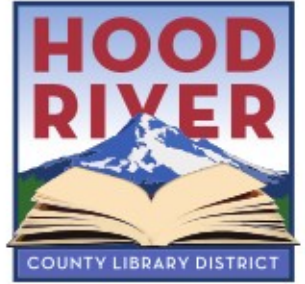


**Job Announcement  
Teen Intern**

**Open until filled**



**Closing Date: Friday, June 3, 2022, 5pm**

**Job description**

The teen intern's work will focus on gaining professional skills and work experience while providing service to the library and the Hood River community. They will work with librarians with Summer Reading programs, the Bookmobile outreach, and designing a summer project of their choosing.

**Duties include:**

- Collaborates and assists the Teen Services Librarian and Bilingual Outreach Librarian
- Works on the Bookmobile checking out and in library materials
- Assists with planning Teen Programs
- Helps select items for the library collection
- Creates displays in the library
- Collaborate with staff on social media projects
- Participates and assists with the Library Teen Council and programs
- Shelves library materials
- Labels library books

**You bring:**

- Enthusiasm and a willingness to learn
- The ability to follow directions
- An energetic and engaged attitude
- Ability to keep to a schedule and be punctual
- A welcoming attitude to other teens, especially ones that are new to the library
- Grant funded position to build connections and opportunities for community teens. Teen Librarian overseeing the grant requirements.
- Can possibly be combined with the EA High School credit

502 State Street  
Hood River · OR 97031

**541 386 2535**

[www.hoodriverlibrary.org](http://www.hoodriverlibrary.org)

This position is a temporary grant funded position from June 28-August 31, 2022 at 10 hours per week, including Saturdays and some evening hours. The position reports to the Assistant Director.

### **About Hood River County Library District**

Hood River County Library District is dedicated to promoting the enjoyment of reading and culture, responding to the community's need for information, and enriching quality of life for its patrons.

The Library District serves approximately 24,000 people with good circulation rates and robust participation in events. In 2020-21, a pandemic year, patrons checked out over 106,000 items.

The District includes three branches: Cascade Locks, Hood River, and Parkdale as well as a mobile Lending Library in Odell serving children ages 0-13. Additionally, a Bookmobile is scheduled to be added to these services in early summer of 2022.

The physical library buildings provide free wi-fi, computer access and use of other electronic devices to patrons and visitors alike. Additionally, the Hood River County Library District is a member of the Sage Library System and the Libraries of Eastern Oregon, consortium which provide their patrons access to nearly all materials cataloged within their systems.

For more information, please visit us online:

- Hood River County Library District - <http://hoodriverlibrary.org>
- Sage Library System - <http://catalog.sage.eou.edu/>
- Hood River County Chamber of Commerce - <http://hoodriver.org/>

### **Required minimum qualifications**

- This is a grant funded position and the applicant must be sixteen years or older.

### **Desired minimum qualifications**

- Ability to speak and write English fluently. Ability also to speak and write Spanish is preferred.

### **Compensation**

- The salary is \$13.50 per hour.
- This is a temporary grant funded position from June 28-August 31, 2022.

### **How to apply**

Please read the job description carefully and submit the following:

- Cover letter
- A completed Hood River County Library District Application for Employment

The complete application packet, together with the job description, is available from the following sources:

- Online at <http://hoodriverlibrary.org/about/employment>.
- Hood River Library, 502 State St, Hood River, OR 97031.
- Cascade Locks Library, 140 SW Wa-Na-Pa, Cascade Locks, OR 97014.
- Parkdale Library, 7300 Clear Creek Rd, OR 97041.
- By calling 541-386-2535 or emailing [rachel@hoodriverlibrary.org](mailto:rachel@hoodriverlibrary.org).

Documents must be submitted in OpenDocument, PDF, or Microsoft Office format. Complete application packet and email to [rachel@hoodriverlibrary.org](mailto:rachel@hoodriverlibrary.org) or return to Hood River County Library District, 502 State St, Hood River, OR 97031

The Hood River County Library District is an Equal Opportunity Employer.

Last revised: May 19, 2022