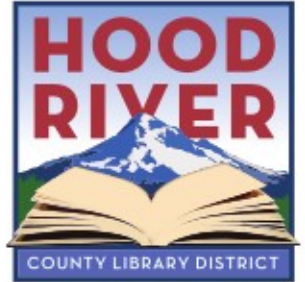


Job Announcement Children's Services Librarian



**Open until filled
First review of applications:
Tuesday, June 21 5pm**

Job description

The Children's Services Librarian will focus on information services, collection maintenance, program and service creation and community engagement – making connections, developing relationships, and providing services, spaces, and resources that are representative of diverse cultures and perspectives, intentionally inclusive, and accessible to everyone while supporting community organizations and promoting the library.

The successful candidate will provide outreach to a diverse population to support children and families and develop community partnerships to support strategic priorities. This opportunity is for someone who enjoys and is able to effectively provide children's services such as storytimes, programming, system-wide team support and reference assistance, and who has excellent technology and presentation skills to support outreach in schools and the community.

The Children's Services Librarian will work collaboratively with the Children's Services Assistant, Bilingual Outreach Librarian, and Teen Services Librarian as the fourth member of the Youth Services Team. The ideal candidate will desire to be part a dedicated team that works hard to to bring creative and dynamic services and programming to youth and families in our community.

The successful candidate will be aligned with the Library District core values of integrity, compassion, respect, professionalism, and collaboration. They will value equity, diversity and inclusion.

This position is 30 hours per week, including Saturdays and some evening hours. The position reports to the Library Director.

Job duties and responsibilities

- Develop and present various library programs with a focus on children services - educational, early literacy, community interest, or civic engagement. This includes storytime programs, special events, and activities for the annual Summer Reading Program for children.
- Offers programs, both at library branches, library bookmobile and outside locations, to classes at local schools, and other organizations.

502 State Street
Hood River - OR 97031

541 386 2535

www.hoodriverlibrary.org

- Publicizes programs through social media, website, flyers, and bulletin boards.
- Gives tours of the library to school classes, including book talks and related activities.
- Networks and works collaboratively with schools and other community organizations focusing on youth.
- Develops strong partnerships within the community and state. Advocates for the District by being involved in community and professional organizations, attending meetings to communicate District programs, and developing good will.
- Collaborates with the Youth Services Team: Children's Services Assistant, Bilingual Outreach Librarian, and Teen Services Librarian.
- Assists in designing and maintaining library website as it relates to services to children and families.
- Seeks out and assists in writing grants to enhance library services.
- Selects materials for children and parents in a variety of formats. Ensures all members of the community are served with a diverse collection.
- Regularly weeds the children's collections.
- Serves patrons at the public service desks and Bookmobile by checking library materials in and out, routing items to the proper locations.
- Answers questions on library organization, policies, and procedures.
- Provide professional research assistance and readers' advisory to patrons, either in-person, over the phone, or electronically.
- Provide training to patrons in library skills including use of computers, the catalog, and electronic resources.

About Hood River County Library District

Hood River County Library District is dedicated to promoting the enjoyment of reading and culture, responding to the community's need for information, and enriching quality of life for its patrons.

The Library District serves approximately 24,000 people with good circulation rates and robust participation in events. In 2020-21, a pandemic year, patrons checked out over 106,000 items.

The District includes three branches: Cascade Locks, Hood River, and Parkdale as well as a mobile Lending Library in Odell serving children ages 0-13. Additionally, a Bookmobile is scheduled to be added to these services in summer of 2022.

The physical library buildings provide free wi-fi, computer access and use of other electronic devices to patrons and visitors alike. Additionally, the Hood River County Library District is a member of the Sage Library System and the Libraries of Eastern Oregon, consortium which provide their patrons access to nearly all materials cataloged within their systems.

The Hood River branch is in a stunning, historic Carnegie building (constructed in 1913 and expanded in 2003), and the Cascade Locks and Parkdale branches are located in the center of their respective

communities. The district has stable funding from a countywide special district, and enjoys the additional financial support of a very active Friends of the Library group and Library Foundation, as well as many hours of support from a bevy of loyal volunteers.

Seated at the heart of the Columbia River Gorge, Hood River County provides myriad opportunities for outdoor recreational activities including windsurfing, kiteboarding, hiking, cycling, skiing, and more.

For more information, please visit us online:

- Hood River County Library District - <http://hoodriverlibrary.org>
- Sage Library System - <http://catalog.sage.eou.edu/>
- Hood River County Chamber of Commerce - <http://hoodriver.org/>

Required Qualifications

- Two years experience working directly with children, preferably in a public library.
- Two years experience working in customer service, preferably in a public library.

Desired/Preferred Education, Experience and Qualifications

- Bachelor's degree in a library or education related field. Master's degree in library and information science from an American Library Association-accredited institution preferred.
- Experience with organizations serving underserved populations.
- Experience working at school or public libraries.
- Any equivalent combination of education and experience satisfying the above.
- Bilingual fluency in Spanish is preferred.

Compensation

- Opening salary ranges from \$25.73 to \$28.98 per hour.
- *Health benefits:* Medical, prescription, alternative care, vision, and dental insurance. Optional Flexible Spending Accounts for health or dependent care.
- *Retirement:* 403(b) plan contributions of the equivalent of up to 9% of salary, including a 6% contribution by the district and an optional match by the district of up to 3%.
- *Leave:* Vacation, sick leave, and paid holidays annually.

How to apply

Please read the job description carefully and submit the following:

- Cover letter
- A completed Hood River County Library District Application for Employment
- Current resume.

The complete application packet, together with the job description, is available from the following sources:

- Online at <http://hoodriverlibrary.org/about/employment>.
- Hood River Library, 502 State St, Hood River, OR 97031.
- Cascade Locks Library, 140 SW Wa-Na-Pa, Cascade Locks, OR 97014.
- Parkdale Library, 7300 Clear Creek Rd, OR 97041.
- By calling 541-387-7062 or emailing info@hoodriverlibrary.org.

Documents must be submitted in OpenDocument, PDF, or Microsoft Office format. Complete application packet and email to rachael@hoodriverlibrary.org or return to Hood River County Library District, 502 State St, Hood River, OR 97031

The Hood River County Library District is an Equal Opportunity Employer.

Last revised: June 3, 2022.