

Board of Directors
Regular Meeting Minutes
Tuesday, July 21, 2020, 7:00pm
Jeanne Marie Gaulke Community Meeting Room
Zoom meeting
502 State St, Hood River
Sara Marsden, Board member
Notes prepared by Library Director Rachael Fox

Present: Brian Hackett, Megan Janik, Sara Marsden, Rachael Fox (staff member)

I. Additions/deletions from the agenda (ACTION) Marsden
Board member Sara Marsden called the meeting to order at 7:10pm. Hackett made a motion to approve the agenda as amended. Janik seconded. The motion carried unanimously.

II. Actual or potential conflicts of interest Marsden
None stated.

III. Board officer elections (ACTION) Marsden
The board has postponed elections until the August board meeting until all members of the board are President.

IV. Consent agenda (ACTION) Marsden
Marsden moved to approve the consent agenda. Janik seconded. The motion carried unanimously.

V. Open forum for the general public Marsden
None present.

VI. Reports

i. Friends update Fox
• There was nothing to add to the written report.

ii. Foundation update Fox
• There was nothing to add to the written report.

iii. June 2020 Financial Statements

Hackett asked Fox if there were plans to spend any excess funds we carried over on projects. Fox stated she would like to hold off on spending the additional carry over until there is a clear picture of how the pandemic will effect the collection of property taxes, since there could be a potential reduction. Fox stated there are still several capital projects we will need to complete in the next 10-20 years and she will have a better picture of the cost of these projects before next budget cycle and it may be prudent to save the funds for the future projects. The board agreed to hold off on spending additional funds at this time.

iv. **Director's report**

Fox

There was nothing to add to the written report.

VII. Previous business

i. **Discussion update Hood River County Library District Reopening Plan**

The board discussed continuing to offer Curbside Services until it is safe to reopen the building to the public. Hackett suggested posting in the Columbia Gorge Press. Fox stated she issued a press release the morning of the board meeting and planned to reach out to the Columbia Gorge Press to explore an ad. In addition, Fox stated she hung up a banner on the front of the library listing all the services offered during Curbside hours.

VIII. New business

Marsden

i. **Appointing agents of record (ACTION)**

Hackett moved to approve Resolution 2020-21.01 – establishing agents of record. Janik seconded. The motion carried unanimously.

ii. **Establishing regular meeting time (ACTION)**

Marsden

Janik moved to approve Resolution 2020-21.02 – establishing a regular meeting time. Hackett seconded. The motion carried unanimously.

iii. **Discussion of Friends of the Library and Library Foundation liaisons**

The board will discuss the liaisons next month when more members are in attendance.

Hood River County Library District COVID-19 Volunteer Policy (ACTION)

Marsden

Hackett moved to the volunteer policy. Janik seconded. The motion carried unanimously.

iv. **Partnership: Pop-Up Library/Mobile Hotspot van (ACTION)**

Marsden

Janik moved to approve the IGA with the Hood River County School District. Hackett seconded. The motion carried unanimously.

IX. **Vacation leave carryover (ACTION)**

Fox

Hackett made a motion to allow employees a one time allowance to carry over all their vacation leave in fiscal year 2020-21 due to the pandemic. Janik seconded. The motion carried unanimously.

X. **Agenda items for next meeting**

Marsden

XI. **Adjournment**

Marsden

The meeting was adjourned at 7:58pm.

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. **Bolded topics are scheduled for the current meeting's executive session.**

ORS 192.660 (1) (d) Labor Negotiations

ORS 192.660 (1) (e) Property

ORS 192.660 (1) (h) Legal Rights

ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.