

**Board of Directors**  
**Regular Meeting Minutes**  
 Tuesday, July 16, 2024, 7:00pm  
 Library Meeting Room and Zoom  
 502 State St, Hood River

**Library Board:**

*Present: Board President: Brian Hackett, Board Vice-President: Karen Bureker, Board members: Megan Janik. Library staff: Rachael Fox.*

The Hood River County Library District will hold this meeting by offering a hybrid format. Participants can attend in-person or on Zoom Conferencing. Please use the following phone number or video link:

1-253-215-8782, <https://us02web.zoom.us/j/89745812618?wd=NFBFT0xUVjFSN0dDVGNiZTVsNDQ2dz09>, Meeting ID: 897 4581 2618

	<b>Agenda Items</b>	<b>Action</b>	<b>Responsible</b>
<b>I.</b>	<b>Call to Order</b> Board President Brian Hackett called the meeting to order at 7:04pm.		Brian Hackett
<b>II.</b>	<b>Approval of the agenda (additions/corrections/deletions)</b> Janik made a motion to approve the agenda. Bureker seconded the motion. The motion carried unanimously.	<b>Motion</b>	Brian Hackett
<b>III.</b>	<b>Board Officer Elections</b> Janik moved to reelect Brian Hackett as Library Board President and Karen Bureker as Library Board Vice President. Bureker seconded. The motion passed unanimously.	<b>Motion</b>	Brian Hackett
<b>IV.</b>	<b>Approval of the consent agenda</b> Bureker made a motion to approve the consent agenda, which included the June 18, 2024 Library Board meeting. Janik seconded the motion. The motion carried unanimously.	<b>Motion</b>	Brian Hackett
<b>V.</b>	<b>Actual or potential conflicts of interest</b> None stated		Brian Hackett
<b>VI.</b>	<b>Public comment (3 minutes each)</b> None present		Brian Hackett
<b>VII.</b>	<b>Reports</b>		
	There was nothing to add to the written report.		Rachael Fox

	<b>ii. Foundation update</b> There was nothing to add to the written report.		Rachael Fox
	<b>iii. May and June 2024 Financial Statements</b> There was nothing to add to the written report.		Rachael Fox
	<b>iv. Director's report</b> There was nothing to add to the written report.		Rachael Fox
<b>VIII.</b>	<b>Old Business</b>		
<b>IX.</b>	<b>New Business</b>		
	<b>i. Resolution establishing a regular meeting day, time, and location for 2024-25</b> Janik made a motion to approve Resolution 2024-25.01, establishing a regular meeting day, time, and location for 2024-25. Bureker seconded. The motion carried unanimously.	<b>Motion</b>	Brian Hackett
	<b>ii. Appointing agents of record</b> Janik made a motion to approve Resolution 2024-25.02, appointing agents of record. Bureker seconded. The motion carried unanimously.	<b>Motion</b>	Brian Hackett
	<b>iii. Hood River County Library District Code of Ethics for Members of the Board of Directors</b> Library Board members Brian Hackett, Karen Bureker, and Megan Janik signed the Ethics for Members of the Board of Directors. The signatures were witnessed by Library Director Rachael Fox.		Brian Hackett
	<b>iv. Bid for Electrical Work</b> The Library Board discussed the current \$5,000 spending limit for the Library Director before requiring board approval. They agreed to review this policy to discuss increasing the limit but determined they would need information on practices from other similar library districts and government entities. The board members agreed that any change to this policy should require the presence of all board members. This ensures that every board member's input is heard. Fox will research this matter and report findings back to the library board.  Bureker made a motion to approve the Gorge Electric bid for \$9,680.37. Janik seconded. The motion passed unanimously.	<b>Motion</b>	Brian Hackett
	<b>v. Photocopier lease agreement</b> Janik made a motion to approve the photocopier lease agreement. Bureker seconded. The motion passed unanimously.	<b>Motion</b>	Brian Hackett
	<b>vi. Technology Policy</b>	<b>Motion</b>	Brian Hackett

	Bureker made a motion to approve the Technology policy. Janik seconded. The motion passed unanimously.		
	<b>vii. Health Insurance Renewal</b> Bureker suggested in the future consulting with library staff about their satisfaction with health insurance carriers before board approval. Fox agreed to implement this practice in the future. Janik moved to approve the renewal of Providence Health Insurance. Bureker seconded the motion.		Brian Hackett
	<b>viii. Discussion of Friends of the Library and Library Foundation liaisons</b> Bureker will continue as the Friends of the Library liaison, and Hackett will continue as the Library Foundation liaison.		Brian Hackett
<b>X.</b>	<b>Announcements</b>		
	<b>i. Comments from board members</b> None stated.		All
	<b>ii. Requests/Comments from Library Director</b> None stated.		Rachael Fox
<b>XI.</b>	<b>Agenda items for next meeting</b> <ul style="list-style-type: none"> <li>• Social Media Policy review and update</li> <li>• Security Camera Policy</li> <li>• Discussion increasing spending authority for Library Director.</li> </ul>		President
<b>XII.</b>	<b>Adjournment regular meeting</b>		President

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7:00pm to 9:00pm in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.