

Library Board of Directors
Regular Meeting Minutes
 Tuesday, April 21, 2026 7:00pm
 Library Meeting Room and Zoom
 502 State St, Hood River

Board President: Sara Marsden, *Board Vice-President:* Karen Bureker, *Board members:* Yesi Rojas, Megan Janik and Jean Sheppard.

The Hood River County Library District will hold this meeting by offering a hybrid format. Participants can attend in-person or on Zoom Conferencing. Please use the following phone number or video link:

1-253-215-8782, <https://us02web.zoom.us/j/88987942233>, Meeting ID: 889 8794 2233

	Agenda Items	Action	Responsible
I.	Call to Order Library Board President Sara Marsden called the meeting to order at 7:00pm.		Sara Marsden
II.	Roll call Fox conducted a roll call. Sara Marsden, Megan Janik, and Yesi Rojas were present. Library Director Rachael Fox and Assistant Director Mo Burford were present.		Rachael Fox
III.	Approval of the agenda (additions/corrections/deletions) Fox requested an item be added to the end of the agenda to discuss rescheduling the special meeting, as the consultant was unable to attend. Fox will propose dates. Janik moved to approve the agenda as amended. Rojas seconded the motion. The motion carried unanimously with affirmative votes from Bureker, Janik, Marsden, and Rojas.	Motion	Sara Marsden
IV.	Approval of the consent agenda i. Minutes from the March 17, 2026 regular board meeting Janik moved to approve the agenda. Bureker seconded the motion. The motion carried unanimously with affirmative votes from Bureker, Janik, Marsden, and Rojas.	Motion	Sara Marsden
V.	Actual or potential conflicts of interest None stated		Sara Marsden
VI.	Citizen comment (3 minutes each) A documenter from Uplift Local Karen Hinneman was present and there was no comment.		Sara Marsden

VII. Reports		
i. February and March 2026 Financial Statements There was nothing to add to the written report.		Rachael Fox
ii. Friends update There was nothing to add to the written report.		Rachael Fox
iii. Foundation update The Library Foundation reached its \$35,000 goal during the annual Feast of Words fundraiser.		Rachael Fox
iv. Director's report Marsden inquired about Yoga program would extend into May. Burford confirmed they added an additional session for May.		Rachael Fox
VIII. Old Business		Sara Marsden
IX. New Business		
i. Cascade Locks Lease renewal Janik moved to approve the agenda. Rojas seconded the motion. The motion carried unanimously with affirmative votes from Bureker, Janik, Marsden, and Rojas.	Motion	Sara Marsden
ii. Health Insurance Renewal Fox learned after last month's board meeting that the insurance will renew on July 1 instead of September 1. The District switched insurance companies last September; the new company renews on the fiscal year, but benefits run on the calendar year. There is no increase to medical insurance and a minimal increase to dental. The broker told Fox it was unheard of for medical insurance to have no increase. Fox conducted a staff survey, as recommended by the library board, and received feedback requesting a lower coinsurance, but the current plan is the lowest offered by any provider. Marsden commented it seemed like an easy decision given there is no increase. Rojas moved to approve the agenda. Janik seconded the motion. The motion carried unanimously with affirmative votes from Bureker, Janik, Marsden, and Rojas.	Motion	Sara Marsden
iii. Fiscal Year 2026-27 Budget preview discussion Marsden asked when next year's minimum wage schedule would be released. Fox stated it was already available, reflecting a 3.3% increase to a rate she believed was \$15.55. There were no further questions. The budget committee meeting will be held on May 12, where the budget will be discussed further.		Sara Marsden
iv. Special meeting The special meeting to discuss updating the Library Director Evaluation process, originally scheduled for April 21, was		Sara Marsden

	rescheduled because the consultant and a board member were unable to attend. Fox proposed June 16 or July 21. The board selected June 16 at 6pm, prior to the regular board meeting.		
XII.	Announcements		
	i. Comments from board members Janik inquired whether the IMLS funding from the State Library to grant funding for the Sage courier was approved for the upcoming fiscal year. Fox confirmed the courier will be funded and that the State Library has not had to reduce its services for fiscal year 2026-27.		Board members
	ii. Requests/Comments from Library Director No comments		Rachael Fox
XIII.	Agenda items for next meeting • Employee Handbook update		Sara Marsden
XII.	Adjournment regular meeting The meeting was adjourned at 7:25pm.		Sara Marsden

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7:00pm to 9:00pm in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.