The Hood River County Library District is taking steps to limit exposure and spread of COVID-19 (novel coronavirus). In support of state and federal guidelines for social distancing, the Hood River County Library District will hold this meeting by using Zoom Conferencing.

Please use the following phone number or video link:
1-253-215-8782
https://us02web.zoom.us/j/87082687991
Meeting ID: 870 8268 7991

Present: Jean Sheppard, Megan Janik, Brian Hackett, Sara Marsden, Rachael Fox (staff)

I. **Additions/deletions from the agenda (ACTION)**
   
   Board President Jean Sheppard called the meeting to order at 7:06pm. Marsden made a motion to approve the agenda as amended. Janik seconded. The motion carried unanimously.

II. **Actual or potential conflicts of interest**
   
   None stated.

III. **Consent agenda (ACTION)**
   
   Hackett moved to approve the consent agenda. Marsden seconded. The motion carried unanimously.

IV. **Open forum for the general public**

V. **Reports**
   
   i. **Friends update**
   
   There was nothing to add to the written report.

   ii. **Foundation update**
   
   There was nothing to add to the written report.

   iii. **April 2020 Financial Statements**
   
   There was nothing to add to the written report.
iv. **Director's report**
   
   There was nothing to add to the written report.

VI. **Previous business**
   
   i. **Discussion reopening plan Hood River County Library District**
      Fox
      
      The board approves of moving to Stage 3 on May 28 using the A and B team schedule.

VII. **New business**
   
   i. **2020-21 salary schedule (ACTION)**
      Sheppard
      
      Hackett made a motion to approve the salary schedule for 2020-21. Marsden seconded. The motion carried unanimously.

   ii. **Accounting services bid approval (ACTION)**
      Fox
      
      Sheppard stated the increase is modest from what we were paying in 2019-20. Marsden moved to accept the bid from Onstott, Broehl, & Cyphers. Janik seconded. Fox stated she would bring the contract to the June board meeting for approval.

   iii. **Discussion fines**
      Sheppard
      
      The board agreed to not charge fines until the library is back to regular operations.

   iv. **Executive session: Library Director evaluation**
      Sheppard
      
      Marsden made a motion to extend Library Director Rachael Fox's contract for another year without a step increase due to the step increase freeze in fiscal year 2020-21 for the entire staff. Fox will receive the 3.6% minimum wage adjustment applied to the entire staff. Janik seconded. The motion carried unanimously.

VIII. **Agenda items for next meeting**

IX. **Adjournment**
   
   The meeting was adjourned at 8:36pm.

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

   - ORS 192.660 (1) (d) Labor Negotiations
   - ORS 192.660 (1) (e) Property
   - ORS 192.660 (1) (h) Legal Rights
   - **ORS 192.660 (1) (i) Personnel**

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign
language interpretation for the hearing impaired is available if at least 48 hours notice is given.