

**Board of Directors**  
**Regular Meeting Minutes**  
Tuesday, May 17 2022, 7:00pm  
Columbia Room and Zoom  
502 State St, Hood River  
Jean Sheppard President

Present: Karen Bureker, Brian Hackett, Megan Janik, Sara Marsden, Jean Sheppard, Rachael Fox (staff), Audrey Barbakoff (Consultant)

The Hood River County Library District is taking steps to limit exposure and spread of COVID-19 (novel coronavirus). The Hood River County Library District will hold this meeting by offering a hybrid format. Participants can attend in-person or on Zoom Conferencing.

Please use the following phone number or video link:

1-253-215-8782

<https://us02web.zoom.us/j/88987942233>

Meeting ID: 889 8794 2233

- I. **Additions/deletions from the agenda (ACTION)** Sheppard  
Library Board President Jean Sheppard called the meeting to order at 7:04pm. Bureker made a motion to approve the agenda. Janik seconded. The motion carried unanimously.
- II. **Actual or potential conflicts of interest** Sheppard  
None stated.
- III. **Consent agenda (ACTION)** Sheppard  
i. **Minutes from April 19, 2022 meeting**  
Janik moved to approve the consent agenda. Bureker seconded. The motion carried unanimously.
- IV. **Open forum for the general public** Sheppard  
None present.
- V. **Revising Vision and Statement(s)** Sheppard  
Attachment:  
• V.i.a. Vision Statement worksheet  
The library board completed an exercise with our Strategic Planning Consultant Audrey Barbakoff. The board identified themes around being inclusive, celebrating and including different cultures, connection, education, literacy, and life long-learning. Barbakoff will take the themes to the Strategic Planning Team to discuss at their next meeting.
- VI. **Reports**  
i. **Friends update** Fox  
There was nothing to add to the written report.

**ii. Foundation update**

Fox

Hackett reported the officers were elected: Jen Bayer (President), Dawn Fitchen (Vice-President), Cathi Lannon (Treasurer) and Anne Gehrig (Secretary).

**iii. March and April 2022 Financial Statements**

Fox

There was nothing to add to the written report.

**iv. Director's Report**

Fox

There was nothing to add to the written report.

**VII. New Business**

**i. 2022-23 salary schedule (ACTION)**

Sheppard

Janik moved to approve the consent agenda. Bureker seconded. The motion carried unanimously.

**ii. Executive session: Library Director evaluation**

Sheppard

The board entered Executive Session at 8:20pm. The board ended Executive Session at 8:34pm.

**VIII. Agenda items for next meeting**

Sheppard

- 2022-23 budget approval
- Approval of recurring payments for 2022-23
- Discussion of 2022-23 President and Vice-President positions
- Discussion of 2022-23 regular meeting time
- Library Director Contract approval

**IX. Adjournment**

Sheppard

The meeting was adjourned at 8:36pm.

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Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7:00 to 9:00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.