Board of Directors  
Regular Meeting Minutes  
Tuesday, May 18, 2021, 7:00pm  
Zoom meeting  
502 State St, Hood River  
Jean Sheppard President  
Notes prepared by Library Director Rachael Fox

Present: Karen Bureker, Brian Hackett, Megan Janik, Sara Marsden, Jean Sheppard, Rachael Fox

The Hood River County Library District is taking steps to limit exposure and spread of COVID-19 (novel coronavirus). In support of state and federal guidelines for physical distancing, the Hood River County Library District will hold this meeting by using Zoom Conferencing.

Please use the following phone number or video link:
1-253-215-8782  
https://us02web.zoom.us/j/88987942233  
Meeting ID: 889 8794 2233

I. Additions/deletions from the agenda (ACTION)  
Sheppard

Library Board President Jean Sheppard called the meeting to order at 7:11pm. Hackett made a motion to approve the agenda. Janik seconded. The motion carried unanimously.

II. Actual or potential conflicts of interest  
Sheppard

None stated.

III. Consent agenda (ACTION)  
Sheppard

1. Minutes from April 20, 2021 meeting  
Hackett moved to approve the consent agenda. Marsden seconded. The motion carried unanimously.

IV. Open forum for the general public  
Sheppard

V. Reports  
Fox

1. Friends update
There was nothing to add to the written report.

2. Foundation update
There was nothing to add to the written report.

3. April 2021 Financial Statements
Fox
The financial statements were not available at the time the board packet was released.
iv. Director’s report
There was nothing to add to the written report.

VI. Old business
1. Annual Planning session discussion Sheppard
Due to pandemic, the board will postpone the annual planning session this year. They will include updating the mission, vision and values in the strategic planning process.

2. Reopening plans: Curbside Services and Browsing and Computer Appointments Fox
The board agreed with the plan to eliminate appointments, limit occupancy in the children’s library in Hood River, offer a 30 minutes time limit for browsing, computers and offer no seating. Curbside will be available by requests only. The restrooms and drinking fountains will be open in Hood River. The Parkdale Library will be open for in-person visits on June 1.

Masks will continue to be required since library staff will not be checking vaccination status.

VII. New business
1. Executive session: Library Director evaluation Sheppard
The board entered into executive session at 8:15pm and ended executive session at 8:31pm.

VIII. Agenda items for next meeting Sheppard
- 2021-22 budget approval
- Salary Schedule approval
- Approval of recurring payments for 2021-22
- Discussion of 2021-22 President and Vice-President positions
- Discussion of 2021-22 regular meeting time
- Library Director Contract approval

IX. Adjournment Sheppard
The meeting was adjourned at 8:34pm.

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting’s executive session.
ORS 192.660 (1) (d) Labor Negotiations
ORS 192.660 (1) (e) Property
ORS 192.660 (1) (h) Legal Rights
ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.