

**Board of Directors**  
**Regular Meeting Minutes**  
 Tuesday, August 20, 2024, 7:00pm  
 Library Meeting Room and Zoom  
 502 State St, Hood River

**Library Board:**

*Present: Board President: Brian Hackett, Board Vice-President: Karen Bureker, Board members: Megan Janik, Sara Marsden. Library staff: Rachael Fox and Mo Burford.*

The Hood River County Library District will hold this meeting by offering a hybrid format. Participants can attend in-person or on Zoom Conferencing. Please use the following phone number or video link:

1-253-215-8782, <https://us02web.zoom.us/j/89745812618?wd=NFBFT0xUVjFSN0dDVGNiZTVsNDQ2dz09>, Meeting ID: 897 4581 2618

<b>Agenda Items</b>	<b>Action</b>	<b>Responsible</b>
<b>I. Call to Order</b> Board President Brian Hackett called the meeting to order at 7:00pm.		Brian Hackett
<b>II. Approval of the agenda (additions/corrections/deletions)</b> Marsden made a motion to approve the agenda. Janik seconded the motion. The motion carried unanimously.	<b>Motion</b>	Brian Hackett
<b>III. Approval of the consent agenda</b> Bureker made a motion to approve the consent agenda, which included the July 16, 2024 Library Board meeting. Janik seconded the motion. The motion carried unanimously.	<b>Motion</b>	Brian Hackett
<b>IV. Actual or potential conflicts of interest</b> None stated		Brian Hackett
<b>V. Public comment (3 minutes each)</b> None present		Brian Hackett
<b>VI. Reports</b>		
<b>i. Friends update</b> There was nothing to add to the written report.		Rachael Fox
<b>ii. Foundation update</b> There was nothing to add to the written report.		Rachael Fox
<b>iii. July 2024 Financial Statements</b> There was nothing to add to the written report.		Rachael Fox

	<b>iv. Director's report</b> Fox reported the district will be hiring a new Teen Services Librarian.		Rachael Fox
<b>VII.</b>	<b>Old Business</b>		
<b>VIII.</b>	<b>New Business</b>		
	<b>i. Volunteer policy and Volunteer handbook</b> Janik made a motion to approve the Volunteer policy. Bureker seconded. The motion carried unanimously.	<b>Motion</b>	Brian Hackett
	<b>ii. Security Camera Policy</b> Marsden made a motion to approve the Security Camera Policy. Bureker seconded. The motion carried unanimously.	<b>Motion</b>	Brian Hackett
	<b>iii. Hood River County School District lease agreement</b> Bureker made a motion to approve the Hood River County School District lease renewal. Janik seconded. The motion carried unanimously.		Brian Hackett
	<b>iv. Salary schedule 2024-25</b> Marsden made a motion to correct the 2024-25 salary schedule. Bureker seconded. The motion carried unanimously.	<b>Motion</b>	Brian Hackett
	<b>v. Bookmobile job description and position</b> Bureker made a motion to update the job description for the Bookmobile Librarian. Janik seconded. The motion carried unanimously.	<b>Motion</b>	Brian Hackett
	<b>vi. Library Board Member Relations, Expections and Ethic training</b> Fox informed the Library Board members of the upcoming training in The Dalles Oregon and stated she could register members if they were interested in attending.	<b>Motion</b>	Brian Hackett
<b>X.</b>	<b>Announcements</b>		
	<b>i. Comments from board members</b> None stated.		All
	<b>ii. Requests/Comments from Library Director</b> None stated.		Rachael Fox
<b>XI.</b>	<b>Agenda items for next meeting</b> <ul style="list-style-type: none"> <li>• Social Media Policy review and update</li> <li>• Security Camera Policy</li> <li>• Discussion increasing spending authority for Library Director.</li> <li>• SDIS insurance discussion</li> </ul>		Brian Hackett
<b>XII.</b>	<b>Adjournment regular meeting</b>		Brian

The meeting adjourned at 7:31pm.	Hackett
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Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7:00pm to 9:00pm in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.