

Board of Directors
Regular Meeting Minutes
Supplementary information

Tuesday, September 15 2020, 7:00pm

Zoom meeting

502 State St, Hood River

Jean Sheppard President

Notes prepared by Library Director Rachael Fox

The Hood River County Library District is taking steps to limit exposure and spread of COVID-19 (novel coronavirus). In support of state and federal guidelines for physical distancing, the Hood River County Library District will hold this meeting by using Zoom Conferencing.

Please use the following phone number or video link:

1-253-215-8782

<https://us02web.zoom.us/j/81098300619>

Meeting ID: 810 9830 0619

I. Additions/deletions from the agenda (ACTION) Bureker/Sheppard
Library Board Vice President Karen Bureker called the meeting to order at 7:07pm. Sheppard arrived and was the chair of the rest of the meeting. Hackett made a motion to approve the agenda as amended. Bureker seconded. The motion carried unanimously.

II. Actual or potential conflicts of interest Sheppard
None stated.

III. Consent agenda (ACTION) President
Bureker moved to approve the consent agenda. Hackett seconded. The motion carried unanimously.

IV. Open forum for the general public Sheppard
None present.

V. Reports

i. Friends update Fox
There was nothing to add to the written report.

ii. Foundation update Fox
There was nothing to add to the written report.

iii. August 2020 Financial Statements
Fox stated Hood River County (HRC) had forgotten to post the tax statements needed for our accountant to complete our financial statements. HRC posted the statements on the day of

the board meeting and the accountant was not able to complete the statements before the board meeting. Fox will bring the August financial statement to the October board meeting.

iv. **Director's report**

Fox

Fox stated she is participating in a Homelessness Stakeholders Coalition to address homelessness in our community. In addition, she is on the SAGE User Council.

Due to wildfire smoke, Fox stated she would reopen the library as soon as the air quality improves. She stated it would most likely occur on Friday. The board discussed possible options for cleaning the air in the building but decided the best solution is to keep the library closed since the air quality will improve in the near future.

VI. Previous business

i. **Discussion bookmobile for the Hood River County Library District**

Fox

Fox stated she would have a budget for the board to review by the next board meeting or the November 17 meeting for vehicles and ongoing operational expenses. The Board discussed contributing seed money, raising funds through the Foundation and applying for grants.

VII. Agenda items for next meeting

Sheppard

The board discussed expanding our efforts to inform the community of our value. This could be convened through several outlets: newspaper, social media, and enewsletter. Fox stated she would investigate these options.

In addition, Fox will review the budget and present a plan to the board to allocate additional funds we may received this fiscal year through tax revenue or funds we have saved during the closure. The recommendation will include saving funds for future building repairs and replacements and putting the funds towards the restoration project and potentially the bookmobile.

VIII. Adjournment

The meeting adjourned at 7:42pm.

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

ORS 192.660 (1) (d) Labor Negotiations

ORS 192.660 (1) (e) Property

ORS 192.660 (1) (h) Legal Rights

ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.