

Board of Directors
Regular Meeting Minutes

Tuesday, October 20, 2020, 7:00pm

Zoom meeting

502 State St, Hood River

Jean Sheppard President

Notes prepared by Library Director Rachael Fox

Present: Jean Sheppard, Karen Bureker, Brian Hackett, Sara Marsden, Megan Janik, Rachael Fox (staff).

The Hood River County Library District is taking steps to limit exposure and spread of COVID-19 (novel coronavirus). In support of state and federal guidelines for physical distancing, the Hood River County Library District will hold this meeting by using Zoom Conferencing.

Please use the following phone number or video link:

1-253-215-8782

<https://us02web.zoom.us/j/87012234956>

Meeting ID: 870 1223 4956

I. Additions/deletions from the agenda (ACTION)

Sheppard

Library Board President Jean Sheppard called the meeting to order at 7:05pm. Janik made a motion to approve the agenda as amended. Marsden seconded. The motion carried unanimously.

II. Actual or potential conflicts of interest

Sheppard

None stated.

III. Consent agenda (ACTION)

Sheppard

Hackett moved to approve the consent agenda. Janik seconded. The motion carried unanimously.

IV. Open forum for the general public

Sheppard

None present.

V. Reports

i. Friends update

Fox

There was nothing to add to the written report.

ii. Foundation update

Fox

There was nothing to add to the written report.

iii. August 2020 Financial Statements

There was nothing to add to the written report.

iv. **Director's report**

Fox

Sheppard asked about Citizenship classes. Fox stated she would reach out to Bilingual Outreach Librarian Yeli Boots to inquire if SOAR is holding classes.

VI. Previous business

i. Reopening library for Grab-and-Go Services

The board discussed opening two days per week at the Hood River branch, Cascade Locks branch and Parkdale branch. Fox stated patrons would require appointments and the District could start out small and build upon services. Fox stated it is important to continue Curbside Services at our current levels since we may have to roll backs on a local or state level. Sheppard agreed we should continue Curbside Services and add more if possible. Fox expressed concern there may be a rise in cases both locally and statewide. Fox stated she would continue to prepare the buildings over the next few weeks and provide an update at the next board meeting.

VII. New business

i. Health Insurance Renewal

Fox

Fox stated she recommended the PacificSource Gold Plan with \$1,000 deductible. Bureker made a motion to approve the selection of PacificSource Gold Plan with \$1,000 deductible. Marsden seconded. The motion carried unanimously.

VIII. Agenda items for next meeting

Sheppard

Fox asked if board members have received any feedback from the community regarding the services. The board had not received any feedback. Sheppard recommended a survey to the community. Bureker asked if staff had conducted a survey regarding hours. Fox stated the District had not. The hours were selected based upon looking at peak times during our regular open hours and ensuring we were offering evening, morning and weekend hours.

IX. Adjournment

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

ORS 192.660 (1) (d) Labor Negotiations

ORS 192.660 (1) (e) Property

ORS 192.660 (1) (h) Legal Rights

ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.