Board of Directors

Regular Meeting Minutes
Tuesday, May 16, 2017, 7:00p
Jeanne Marie Gaulke Community Meeting Room
502 State St, Hood River
Sara Snyder President
Notes prepared by Library Director Rachael Fox

Present: Rachael Fox (staff), Jean Sheppard, Sara Snyder, John Schoppert, Karen Bureker, Sara Marsden (public)

I. **Additions/deletions from the agenda (ACTION)**

President Sarah Snyder called the meeting to order at 7:02pm. Bureker moved to approve the agenda. Schoppert seconded. The motion carried unanimously.

II. **Actual or potential conflicts of interest**

None stated.

III. **Consent agenda (ACTION)**

i. Minutes from April 18, 2017, meeting

ii. Minutes from May 2, 2017 Budget meeting

iii. Minutes from May 9, 2017 Budget meeting

iv. Invoice Onstott, Broehl & Cyphers

Snyder noted the Minutes from May 9, 2017 Budget meeting needed to be changed from President John Schoppert to Vice President. Schoppert moved to approve the consent agenda. Sheppard second. The motion carried unanimously.

IV. **Open forum for the general public**

Sara Marsden (Hood River, Oregon), a member of the public was present.

V. **Japanese Garden update and request**

Maija Yasui described the Gardens she envisioned around the Legacy Stone in the Gardens. The Board agreed they thought it was a great idea. Snyder stated she had concerns regarding the cost of upkeep but likes the simple design and that the Yasui family will be funding the upkeep. Fox will approach the Library Foundation Board and ask if they will be willing to accept donations for the project.

VI. **Reports**

i. **Friends update**

There was noting to add in the written report.

ii. **Foundation update**

There was noting to add in the written report.

iii. **April financial statements**

There was noting to add to the written report.

iv. **Director’s report**

There was noting to add to the written report.

VII. **Previous business**

i. **Accounting services bid approval (ACTION)**

Sheppard moved to accept the bid for accounting services. Schoppert seconded. The motion carried unanimously.
VIII. New business
   i. 2016-17 salary schedule (ACTION)  
Sheppard moved to accept the 2016-17 salary schedule. Bureker seconded. The motion carried unanimously.

IX. Transfer Dormant Fund Balance and Dissolve Dormant SAGE Library System Fund (Action)  
Bureker moved to dissolve the dormant SAGE Library System Fund. Sheppard seconded. The motion carried unanimously.

X. Branch Libraries discussion  
The Board approved of focusing on the branches in the FY 2017-18. Snyder suggested asking the Library Foundation for support with Grant writing. Fox agreed she would welcome the support.

XI. Executive session: Library Director evaluation  
XII. Agenda items for next meeting  
XIII. Adjournment

The meeting was adjourned at 8:24pm.

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Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.
   ORS 192.660 (1) (d) Labor Negotiations
   ORS 192.660 (1) (e) Property
   ORS 192.660 (1) (h) Legal Rights
   ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.