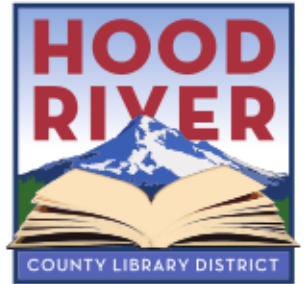


Board of Directors
Regular Meeting Minutes
Tuesday, March 21, 2017, 7.30p
Jeanne Marie Gaulke Community Meeting Room
502 State St, Hood River
Sara Snyder President
Notes prepared by Library Director Rachael Fox



Present: Rachael Fox (staff), Sara Snyder, Karen Bureker, Jean Sheppard, Sara Marsden (Public),
Brian Hackett (Public), Jen Bayer (Public)

- I. Additions/deletions from the agenda (ACTION)** Snyder
Board President Sara Snyder called the meeting to order at 7:30pm. Bureker moved to approve the agenda as presented. Sheppard seconded. The motion carried unanimously.
- II. Actual or potential conflicts of interest** Snyder
None stated.
- III. Consent agenda (ACTION)** Snyder
- i. Minutes from February 21, 2017 meeting**
 - ii. Spanish language materials invoice**
- Sheppard moved to approve the consent agenda as presented. Bureker seconded. The motion carried unanimously.
- IV. Open forum for the general public** Snyder
Sara Marsden (Hood River) and Brian Hackett (Hood River) were present.
- V. Reports**
- i. Friends update** Bureker
There was nothing to add to the written report.
 - ii. Foundation update** Schoppert
There was nothing to add to the written report
 - iii. February 2017 financial statements** Fox
Fox stated the District has received the final check from Baker County Library for SAGE Fund.
 - iv. Director's report** Fox
Snyder requested Fox create a Digital Signage Policy to be ideal. Fox stated she would work on a policy to present to the Board for approval.
- VI. Previous business**
- i. Branch library update and discussion (ACTION)** Fox
No action was taken. Sheppard and Fox will meet with Superintendent Dan Goldman and report back to the Board.
- VII. New business**
- i. Provisional Library Card (ACTION)** Fox
Sheppard moved to approve the changes to the Library Card Policy as presented. Bureker seconded. The motion carried unanimously.
 - ii. Board Governance Policy revision (ACTION)** Fox

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Bureker moved to approve the changes to the Board Governance Policy. Sheppard seconded. The motion carried unanimously.

iii. Technology Planning session

Fox

District Board members selected Tuesday, May 16, 5-7pm for the Technology and Maintenance/Replacement planning session with Ken Jacobs. Fox will confirm date and time with Jacobs and email the Board.

iv. Janitorial contract addendum (ACTION)

Fox

Sheppard moved to approve the Janitorial contract addendum. Bureker seconded. The motion carried unanimously.

v. Parking reimbursement for library volunteers discussion

Fox

Snyder requested the procedures be inserted into a current policy. Fox stated she would determine which policy would be appropriate and present the changes to the Board.

vi. Library Director review questions

Fox

Snyder stated the review process would need to start in April instead of May. The review will happen at the May Board meeting. The District Board will review Fox's contract at the June meeting.

VIII. Agenda items for next meeting

Snyder

IX. Adjournment

Snyder

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

ORS 192.660 (1) (d) Labor Negotiations

ORS 192.660 (1) (e) Property

ORS 192.660 (1) (h) Legal Rights

ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.