

**Board of Directors**  
**Regular Meeting Minutes**  
 March 18, 2024, 7:00pm  
 Library Meeting Room and Zoom  
 502 State St, Hood River

**Library Board:**

*Present: Board President:* Brian Hackett, *Board members:* Megan Janik and Sara Marsden.  
 Library staff: Rachael Fox, Library Director

The Hood River County Library District will hold this meeting by offering a hybrid format. Participants can attend in-person or on Zoom Conferencing. Please use the following phone number or video link:

1-253-215-8782, <https://us02web.zoom.us/j/89745812618?pwd=NFBFT0xUVjFSN0dDVGNiZTVsNDQ2dz09>, Meeting ID: 897 4581 2618

	<b>Agenda Items</b>	<b>Action</b>	<b>Responsible</b>
<b>I.</b>	<b>Call to Order</b> Board President Brian Hackett called the meeting to order at 7:02pm.		Brian Hackett
<b>II.</b>	<b>Approval of the agenda (additions/corrections/deletions)</b> Janik made a motion to approve the agenda with the addition of the letter and reports issued by the Urban Renewal Administrator Will Norris regarding the proposed increase in the Maximum Indebtedness of the Waterfront District. Marsden seconded. The motion carried unanimously.	<b>Motion</b>	Brian Hackett
<b>III.</b>	<b>Approval of the consent agenda</b> Marsden moved to accept the consent agenda, encompassing the minutes of the February 20, 2024 regular board meeting. Janik provided the second. The motion passed with unanimous approval.	<b>Motion</b>	Brian Hackett
<b>IV.</b>	<b>Actual or potential conflicts of interest</b> None stated		Brian Hackett
<b>V.</b>	<b>Public comment (3 minutes each)</b> None present		Brian Hackett
<b>VI.</b>	<b>Reports</b>		
	<b>i. Friends</b>		Rachael

	There was nothing to add to the written report.		Fox
	<b>ii. Foundation update</b> There was nothing to add to the written report.		Rachael Fox
	<b>iii. January 2024 Financial Statement</b> There was nothing to add to the written report.		Rachael Fox
	<b>iv. Director's report</b> There was nothing to add to the written report.		Rachael Fox
<b>VII.</b>	<b>Old Business</b>		
<b>VIII.</b>	<b>New Business</b>		
	<b>i. Budget Committee Approval</b> Marsden made a motion to approve Jazmin Contreras and Eric Stasak to the Library Budget committee for three year term. Janik seconded the motion. The motion passed unanimously.	<b>Motion</b>	Brian Hackett
	<b>ii. Attorney contract approval</b> Janik made a motion to approve the renewal of the contract with legal counsel Ruben Cleaveland. Marsden seconded. The motion passed unanimously.  Hackett inquired about the possibility of extending the contract renewal periods to longer than annual terms. Fox responded that she would consult with Cleaveland regarding potential options for longer contract duration.	<b>Motion</b>	Brian Hackett
	<b>iii. Library Director evaluation timeline</b> Marsden made a motion to approve the Library Director evaluation timeline. Janik seconded. The motion passed unanimously.		Brian Hackett
	<b>iv. Gardens maintenance bids</b> Janik made a motion to approve the bid from Crystal Greens Landscape and approve the contract with Crystal Greens Landscape. Marsden seconded. The motion passed unanimously.	<b>Motion</b>	Brian Hackett
	<b>v. Library Card Policy</b> Marsden made a motion to approve the updated Library Card Policy. Janik seconded the motion. The motion passed unanimously.	<b>Motion</b>	Brian Hackett
	<b>vi. Proposed increase in the Maximum Indebtedness of the Waterfront District</b> The Library Board engaged in a discussion regarding the potential impact to the Library District over the two-year period outlined in the proposal. The increase is to pay for the waterfront stormwater line replacement project. The Library		Rachael Fox

	<p>Board noted that when the Westside Urban Renewal District was proposed last year to the Library Board, they were informed that the Waterfront District was intended to close in 2024.</p> <p>Concerns were raised about the challenges associated with funds being diverted away from the Library District, despite voters having previously approved these funds for specific library use. The Board members expressed frustration over the lack of ability to opt-out of participating in this process. Additionally, they highlighted that the City of Hood River is not required to seek voter approval to divert funds towards city projects.</p> <p>The Library Board decided to continue this discussion during their next meeting. This will allow them to determine whether they wish to submit a written comment by May 1, 2024, and/or have representation attend the public hearings in May on behalf of the Library District's interests.</p>		
<b>IX.</b>	<b>Announcements</b>		
	<b>i. Comments from board members</b>		All
	<p><b>ii. Requests/Comments from Library Director</b></p> <p>Fox will be away on vacation during the last week of March. In her absence, Assistant Director Mo Burford will assume the role of Person In Charge (PIC) for the District. However, Fox has indicated that she will remain available and can be contacted if needed during her time away.</p>		Rachael Fox
<b>X.</b>	<p><b>Agenda items for next meeting</b></p> <ul style="list-style-type: none"> <li>• Budget preview FY 2024-25</li> <li>• Bulletin Board and Information Use Policy</li> <li>• Discussion: Proposed increase in the Maximum Indebtedness of the Waterfront District</li> </ul>		Brian Hackett
<b>XI.</b>	<p><b>Adjournment regular meeting</b></p> <p>The meeting was adjourned at 7:48am.</p>		Brian Hackett

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7:00pm to 9:00pm in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign

language interpretation for the hearing impaired is available if at least 48 hours notice is given.