

**Board of Directors**  
**Regular Meeting Minutes**  
**Supplementary information**  
Tuesday, December 21, 2021, 7:00pm  
Zoom meeting  
502 State St, Hood River  
Karen Bureker, Vice President

Present: Karen Bureker, Brian Hackett, Megan Janick, Sara Marsden and Mo Burford (staff).

I. **Additions/deletions from the agenda (ACTION)** Bureker

Library Board Vice President Karen Bureker called the meeting to order at 7:01pm. Marsden made a motion to approve the agenda. Janik seconded. The motion carried unanimously.

II. **Actual or potential conflicts of interest** Bureker  
None stated.

III. **Consent agenda (ACTION)** Bureker

**i. Minutes from November 16, 2021 meeting**

Hackett moved to approve the consent agenda. Janik seconded. The motion carried unanimously.

IV. **Open forum for the general public** Bureker  
None present.

**V. New business**

**i. Safety Cascade Locks and Parkdale branches discussion**

Burford explained the most recent incident at the Cascade Locks branch to the board and the follow-up by Fox and Burford, then explained increased safety measures and answered questions. Board was in supportive of increased safety measures. Bureker wanted to know if it was legal for staff to have pepper spray; Bureker also wanted to know about the possibility of having our own cameras in the library and our own light outside the building. Burford thought this might be complicated by our agreement with the school, but would look into it further. Burford also said he believed the lawyer vetted approval of staff having their own pepper spray, but not supplied by HRCLD, but Karen wanted a double-check, thought it might be a legal gray area. Board said they would support the buying of Solo devices for branch staff. Board generally wanted to make a long term goal of improved safety at the branches.

**ii. Insurance Renewal (ACTION)** Burford

Hackett voted to approve the insurance renewal. Marsden seconded and the motion carried unanimously.

**iii. Strategic plan document (ACTION)**

Burford

Marsden voted to approve the strategic plan document. Marsden seconded and the motion carried unanimously.

**VI. Agenda items for next meeting**

Bureker

- Audit report FY 2020-21
- Policy

**VII. Adjournment**

The meeting was adjourned at 7:33pm.