

**Board of Directors**  
**Regular Meeting Minutes**  
Tuesday, February 28, 2023, 7:00pm  
Library Meeting Room and Zoom  
502 State St, Hood River  
Jean Sheppard President

The Hood River County Library District will hold this meeting by offering a hybrid format. Participants can attend in-person or on Zoom Conferencing.

Please use the following phone number or video link:

1-253-215-8782

<https://us02web.zoom.us/j/88987942233>

Meeting ID: 889 8794 2233

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| <b>I. Additions/deletions from the agenda (ACTION)</b>  | Sheppard |
| Board President Jean Sheppard called the meeting to order at 7:01pm. Bureker made a motion to approve the agenda. Janik seconded. The motion carried unanimously. |          |
| <b>II. Actual or potential conflicts of interest</b>  | Sheppard |
| None stated.  |          |
| <b>III. Consent agenda (ACTION)</b>   | Sheppard |
| Bureker made a motion to approve the agenda. Janik seconded. The motion carried unanimously.  |          |
| <b>IV. Open forum for the general public</b>  | Sheppard |
| None present.   |          |
| <b>V. Reports</b>   |          |
| <b>i. Friends update</b>  | Fox      |
| There was nothing to add the written report.  |          |
| <b>ii. Foundation update</b>  | Fox      |
| There was nothing to add the written report.  |          |
| <b>iii. January 2023 Financial Statements</b>   | Fox      |
| There was nothing to add the written report.  |          |
| <b>iv. Director's Report</b>  | Fox      |
| There was nothing to add the written report.  |          |
| <b>VI. New Business</b>   |          |

**i. Programming Policy (ACTION)**

Fox

Hackett made a motion to approved the policy as presented. Janik seconded.

**ii. Renew contract legal counsel Ruben Cleaveland (ACTION)**

Fox

Sheppard stated Cleaveland's rate was reasonable and lower then the standard rate. Bureker made a motion to approve the contract. Janik seconded. The motion carried unanimously.

**iii. Budget calendar, Budget Committee, and Budget Officer Approval (ACTION)**

Fox

Bureker made a motion to approve the Budget calendar, Budget Committee as Jen Bayer, Andrea Krol, Angela Schock, Lani Roberts and Monica Zora and the Budget Officer is Rachael Fox, Library Director. Janik seconded. The motion carried unanimously.

**iv. Insurance renewal and approve invoice (ACTION)**

Fox

Bureker made a motion to approve the insurance renewal and invoice for \$18,433. Janik seconded. The motion carried unanimously.

**VII. Agenda items for next meeting**

Sheppard

- Policy
- Library District Strategic Goals and proposed action items for fiscal year 2023-24
- Budget preview
- Library Director evaluation timeline approval
- Abigail Elder Hood River County City Manager will present materials at the Tuesday, March 28 Library Board meeting in regards to the proposed Westside urban renewal district.
- Reminder: The Library Board meeting will take place Tuesday, March 28. The Library Board members decided to move the date of the meeting at the January 17, 2023.

**VIII. Adjournment**

Sheppard

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7:00 to 9:00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.