I. Additions/deletions from the agenda (ACTION)  
Sheppard  
Board President Jean Sheppard called the meeting to order at 7:01pm. Fox stated she had two quotes to add the HVAC compressor discussed from Ace Heating and Air Conditioning and Trane Oregon. Bureker moved to approve the agenda as amended. Hackett seconded. The motion carried unanimously.

II. Conflicts or potential conflicts of interest  
Sheppard  
None stated.

III. Consent Agenda (ACTION)  
Sheppard  
i. Minutes from March 19, 2019 meeting  
Bureker moved to approve the agenda as amended. Hackett seconded. The motion carried unanimously.

IV. Open forum for the general public  
Sheppard  
There was no one from the public present.

V. Reports  
i. Friends update  
Fox  
There was noting to add to the written report.

ii. Foundation update  
Fox  
There was noting to add to the written report.

iii. March 2019 financial statements  
Fox  
Sheppard asked about the revenue versus expenditures in the Grants fund. Fox stated we have not received our annual donation from the Foundation. The balance is currently $64,887. Sheppard also noted the District has brought in $865,425 for property tax for this year. Fox stated there will be another payment in May around $25,000 to $30,000.

Sheppard asked about the Employer-at-Injury Program (EAIP) and if workers were off work during this time. Fox stated three employees have used Workman’s Compensation and only one employee was off for two days. We modified all their desk duties and placed them at the slower branches. We did not need to utilize additional staff.

iv. Director’s report  
Fox  
In addition to the written report, Sheppard will also attend the stakeholders meeting to discuss homelessness in our community.
There is a new statue in the Library Gardens. It's a mother and baby bear. It's titled “Discipline.” Local
community members Fran Finney and Buck Parker sponsored the statue as part of the Art of
Community, Big Art Project. The statue will live at the library for two years.

Marsden stated there appears to be concrete at the main entrance is chipping away. Fox stated she
received a quote for $150,000 to restore the entire building. Fox stated we will most likely need to do
the restoration in stages and will discuss the project at the budget committee meetings. Fox stated she
would look into the front entrance to repair in fiscal year 2018-19 and have it looked at to make sure it is
safe until the restoration.

VI. New Business
   i. HVAC compressor replacement discussion (ACTION) Sheppard
   Fox stated the HVAC is sixteen years old and after discussing the project with three companies
   recommends we accept the bid from Trane. The bid is half of the cost compared to the other two
   companies.
   Fox stated she did not think Ace Heating and Air Conditioning has enough experience with these types
   of systems like the Portland companies do. Fox expressed frustration with the communication and
   service with our current company Northwest Control Services. Fox said Northwest Control does not
   know why we have the same compressor fail three times in the past three years. The did not
   communicate by phone despite requests and stated they are guessing the unit is running all the time
   and was to install a lockout to only run the compressor when the outside temperature is above 60
degrees. Fox stated this is something Northwest Control should have realized since we have a
Preventative Maintance plan with them for the past three years.

   Hackett asked when we need to make the decision to replace the whole unit. Fox stated we will have
to prepare and replace the unit when the repairs increase but we should have 5 to 10 years left on this
unit. Sheppard stated an HVAC unit should last more than 16 years.

   Sheppard recommended contacting Hood River County Public Works to inquire if the quote from
Trane was correct and if there were any issues with it. Fox stated she would contact Mikel Diwan at
Hood River County. Fox would reach out to Sheppard if Diwan found issues.

   Hackett made a motion to accept the bid from Trane. Marsden seconded. The motion carried
unanimously.

   ii. Benches for the Georgiana Memorial Smith Gardens (ACTION) Sheppard
   Hackett asked if the Foundation could possibly raised funds every five years to place name on bench.
   Fox stated with benches many families want the name to be on the bench for life and that was the
original agreement. Perhaps, if we add more benches or items this could be discussed if the
agreement was made at the time of donation. Bureker made a motion to purchase benches for
$6,000.78. Hackett seconded. The motion carried unanimously.

   iii. Budget 2018-19 correcting resolution (ACTION) Sheppard
   Marsden made a motion to approve Resolution 2018-19.07 - Correction budget. Bureker seconded.
The motion carried unanimously.

   iv. License request Hood River Electric company (ACTION) Sheppard
   Hackett made a motion to accept and approve the license agreement. Bureker seconded. The motion
carried unanimously.
v. **Intergovernmental Agreement – Parkdale Fire District (ACTION)**

Sheppard asked if there were any changes. Fox stated they removed Janitorial services, which they can not provide. Fox is investigating hiring the custodial services for cleaning the space. Marsden made a motion to approve the Intergovernmental Agreement with the Parkdale Fire District. Bureker seconded. The motion carried unanimously.

vi. **Meeting Room Policy (ACTION)**

Bureker made a motion to approve the Intergovernmental Agreement with the Parkdale Fire District. Marsden seconded. The motion carried unanimously.

VII. **Agenda items for next meeting**

- Library Policy review
- Planning session discussion
- Library Director Evaluation
- Tuesday, May 14, 2019, 6:00-8:00p: First Budget Committee meeting
- Tuesday May 21, 2019, 6.00-7.00p: Second Budget Committee meeting, if needed.
- 2019-20 salary schedule

VIII. **Adjournment**

Adjourned 7:52pm.

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Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7:00 to 9:00pm in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.