

**Board of Directors**  
**Regular Meeting Minutes**

Tuesday, August 17, 2021, 7:00pm

Zoom meeting

502 State St, Hood River

Jean Sheppard President

Notes prepared by Library Director Rachael Fox

Present: Brian Hackett, Megan Janik, Sara Marsden, Jean Sheppard, Rachael Fox (staff)

The Hood River County Library District is taking steps to limit exposure and spread of COVID-19 (novel coronavirus). In support of state and federal guidelines for physical distancing, the Hood River County Library District will hold this meeting by using Zoom Conferencing.

Please use the following phone number or video link:

1-253-215-8782

<https://us02web.zoom.us/j/88987942233>

Meeting ID: 889 8794 2233

- I. Additions/deletions from the agenda (ACTION)** Sheppard  
Library Board President Jean Sheppard called the meeting to order at 7:02pm. Bureker made a motion to approve the agenda. Janik seconded. The motion carried unanimously.
- II. Actual or potential conflicts of interest** Sheppard  
None stated.
- III. Consent agenda (ACTION)** Sheppard  
Janik moved to approve the consent agenda. Marsden seconded. The motion carried unanimously.
- IV. Open forum for the general public** Sheppard  
None present
- V. Reports**
- i. Friends update** Fox  
There was nothing to add to the written report.
- ii. Foundation update** Fox  
There was nothing to add to the written report.
- iii. July 2021 Financial Statements** Fox  
Hood River County did not complete the required reports needed by our accountants. Fox will include the July Financial Statements in the September board packet.

**iv. Director's report**

Fox

There was nothing to add to the written report.

**VI. Previous business**

**i. Library Services during the pandemic discussion**

Fox

The Board agreed with the plans to wait to add indoor in-person programs and make adjustments to services based upon state mandates.

**VII. New business**

**i. Discussion of Friends of the Library and Library Foundation liaisons**

President

Hackett agreed to be the liaison for the Library Foundation meetings for fiscal year 2021-22. Sheppard will be back up if they offer a Zoom option.

**ii. Hood River County Library District COVID-19 Volunteer Policy (ACTION)**

President

Janik made a motion to approve the policy. Marsden seconded. The motion carried unanimously.

**VIII. Agenda items for next meeting**

Sheppard

- Policy review

**IX. Adjournment**

The meeting adjourned at 7:35pm.

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.