

GENERAL FUND

Resources

Hood River County Library District

OR-LB-20

	Historical Data				RESOURCES DESCRIPTION	Budget for Next Year 2025-26		
	Actual			Adopted Budget This Year 2024-25		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	First Preceding Year 2022-23	First Preceding Year 2023-24	YTD actuals 3/31/25					
1	907,602	931,305	926,692	910,000	Available cash on hand	810,000	810,000	810,000
2	27,128	10,630	11,945	10,000	Previously levied taxes estimated to be received	10,000	10,000	10,000
3	25,483	38,506	28,315	25,000	Interest	30,000	30,000	30,000
4	3,573	4,221	3,810	3,500	Fees	4,000	4,000	4,000
5	-	100	-		Donations			
6	186	640	4,393		Intergovernmental revenue			
7	-	-	77		Miscellaneous revenue			
8								
9	963,972	985,402	975,232	948,500	Total resources, except taxes to be levied	854,000	854,000	854,000
10				1,244,834	Taxes estimated to be received	1,278,547	1,278,547	1,278,547
11	1,143,258	1,213,323	1,191,308		Taxes collected in year levied			
12	2,107,230	2,198,725		2,193,334	TOTAL RESOURCES	2,132,547	2,132,547	2,132,547

GENERAL FUND

Detailed Requirements

	Historical Data				REQUIREMENTS FOR: Hood River County Library District	Budget for Next Year 2025-26		
	Actual			Adopted Budget This Year 2024-25		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2022-23	First Preceding Year 2023-24	YTD 3/31/2025					
					LIBRARY OPERATIONS			
1					PERSONAL SERVICES			
2					Salaries			
3	7,632	11,667	8,986	9,741	Library Clerk I	12,464	12,464	12,464
4	152,446	142,570	91,985	150,946	Library Clerk II	155,334	155,334	155,334
5	69,367	78,926	73,915	79,885	Library Assistant I	83,437	83,437	83,437
6	68,532	100,536	33,368	116,765	Library Assistant II	-	-	-
7	102,364	144,781	150,233	157,818	Librarian I	244,155	244,155	244,155
8	65,844	68,421	55,072	73,861	Librarian II	77,147	77,147	77,147
9	91,758	96,628	75,048	100,443	Library Director	104,894	104,894	104,894
10	557,943	643,529	488,607	689,459	Total Salaries	677,431	677,431	677,431
11								
12					Benefits			
13	45,558	51,516	44,472	54,450	Retirement	52,962	52,962	52,962
14	42,273	48,314	41,581	52,744	FICA	51,847	51,847	51,847
15	2,198	560	586	1,500	Workers' compensation insurance	1,500	1,500	1,500
16	76,003	90,498	88,670	164,190	Health insurance	152,490	152,490	152,490
17	4,145	7,241	6,613	6,205	Unemployment insurance	8,449	8,449	8,449
18	5,290	-	-		Other employee benefits			
19			-	6,895	Paid family and medical leave	-	-	-
20	175,467	198,129	181,922	285,984	Total benefits	267,248	267,248	267,248
21								
22	733,410	841,658	670,529	975,443	TOTAL PERSONAL SERVICES	944,679	944,679	944,679
22				12.775	Total Full Time Equivalent (FTE)*	12.105	12.105	12.105
23								
24					LIBRARY OPERATIONS			

25					MATERIALS AND SERVICES			
26	160	438	410	300	Bank charges	500	500	500
27	2,476	1,207	2,428	5,000	Bookmobile	5,000	5,000	5,000
28	14,763	15,608	13,505	20,000	Building rental	20,000	20,000	20,000
29	23,319	24,946	29,234	25,000	Building maintenance	30,000	30,000	30,000
30	25,762	7,382	13,899	15,000	HVAC	20,000	20,000	20,000
31	2,295	2,912	1,841	3,500	Elevator	3,500	3,500	3,500
32	6,795	7,039	5,583	8,000	Telephone	8,000	8,000	8,000
33	6,304	6,955	3,690	5,000	Internet	8,000	8,000	8,000
34	86,256	83,794	59,699	80,000	Collection development	80,000	80,000	80,000
35	20,550	15,238	14,611	15,000	Technology	20,000	20,000	20,000
36	23,552	37,790	26,750	33,000	Accounting and auditing	35,000	35,000	35,000
37	407	3,644	3,522	3,200	Courier	4,200	4,200	4,200
38	32,595	25,488	21,480	29,000	Custodial services	37,000	37,000	37,000
39	3,479	3,627	4,148	4,000	Technical services	4,500	4,500	4,500
40	15,236	16,309	18,239	17,500	Library consortium	21,000	21,000	21,000
41	3,540	6,532	5,328	7,000	Copiers	8,000	8,000	8,000
42	-	2,637	-	3,000	Elections	-	-	-
43	9,644	3,333	4,425	4,000	Furniture and equipment	5,000	5,000	5,000
44	17,332	20,671	24,165	25,000	Property and liability insurance	29,000	29,000	29,000
45	19,421	19,434	15,391	20,000	Georgiana Smith Memorial Gardens	20,000	20,000	20,000
46	1,964	22,812	6,952	4,000	Legal Services	5,000	5,000	5,000
47	18,862	5,310	6,538		Professional services	5,000	5,000	5,000
48	2,428	4,616	4,487	4,000	Membership dues	5,000	5,000	5,000
49	3,689	3,265	3,816	3,000	Miscellaneous	4,000	4,000	4,000
50	1,191	1,261	1,104	1,500	Postage/freight	2,000	2,000	2,000
51	1,185	869	1,472	1,500	Printing	2,000	2,000	2,000
52	20,548	17,982	15	10,000	Programs	13,000	13,000	13,000
53	2,826	399	1,771	2,000	Advertising	2,500	2,500	2,500
54	14,015	18,789	16,144	17,000	Office supplies	20,000	20,000	20,000
55	4,434	3,741	2,730	5,000	Travel	5,000	5,000	5,000
56	3,409	2,544	2,311	3,000	Training	3,000	3,000	3,000
57	752	1,369	785	1,500	Board development	1,500	1,500	1,500
58	-	-	-	500	Parking reimbursement	500	500	500
59	16,918	18,821	15,495	20,000	Electricity	22,000	22,000	22,000
60	1,679	1,891	1,430	2,300	Garbage	2,300	2,300	2,300
61	9,735	6,626	5,415	10,000	Natural gas	10,000	10,000	10,000
62	4,994	5,096	4,464	5,800	Water and sewer (building)	6,000	6,000	6,000
64	422,515	420,375	343,277	413,600	TOTAL MATERIALS & SERVICES	467,500	467,500	467,500

65								
66	20,000	10,000	100,000	100,000	TRANSFER TO CAPITAL RESERVE	50,000	50,000	50,000
67								
68	-	-	-	100,000	CONTINGENCY	100,000	100,000	100,000
69								
70	1,175,925	1,272,033	1,113,806	1,589,043	Total expenditures	1,562,179	1,562,179	1,562,179
71								
72	-	-		12,000	Vacation Reserve	12,000	12,000	12,000
73	931,305	926,692			Ending Balance (Prior Years)			
74				592,291	UNAPPROPRIATED ENDING FUND BALANCE	558,368	558,368	558,368
75	2,107,230	2,198,725		2,193,334	TOTAL REQUIREMENTS	2,132,547	2,132,547	2,132,547

CAPITAL EQUIPMENT RESERVE FUND

Resources and Requirements

LB-11

This fund is authorized and established by Resolution No. 2013-14.008 on May 20, 2014, for the following specified purposes: capital outlay for land acquisition, building construction/improvements, installation and repair of major building systems, and depreciable equipment.

Hood River County Library District

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2025-26		
	Actual			Adopted Budget This Year 2024-25		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2022-23	First Preceding Year 2023-24	YTD 3/31/2025					
1					RESOURCES			
2	132,185	122,156	111,533	112,000	Cash on hand	190,000	190,000	190,000
3	2,861	6,041	4,945	3,000	Interest	6,000	6,000	6,000
4	20,000	10,000	100,000	100,000	Transfer from General Fund	50,000	50,000	50,000
5								
6	155,046	138,197	216,478	215,000	TOTAL RESOURCES	246,000	246,000	246,000
7								
8					REQUIREMENTS			
9	32,890	26,664	17,116	75,000	Capital outlay	75,000	75,000	75,000
10	122,156	111,533			Ending balance (prior years)			
11				140,000	RESERVED FOR FUTURE EXPENDITURE	171,000	171,000	171,000
12	155,046	138,197		215,000	TOTAL REQUIREMENTS	246,000	246,000	246,000

SPECIAL FUND
Resources and Requirements
GRANTS FUND

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2025-26		
	Actual			Adopted Budget This Year 2024-25		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2022-23	First Preceding Year 2023-24	YTD 3/31/2025					
1					RESOURCES			
2	110,757	134,034	146,466	132,000	Cash on hand	135,000	135,000	135,000
3	67,410	21,645	9,322	125,000	Grants (specific purposes)	100,000	100,000	100,000
4	14,525	29,742	24,000	50,000	Friends of the Library donations	50,000	50,000	50,000
5	88,500	78,000	-	150,000	Library Foundation donations	150,000	150,000	150,000
6	11,000	11,000	-	20,000	Pat Hazelhurst Fund donations	20,000	20,000	20,000
7								
8	292,192	274,421	179,788	477,000	TOTAL RESOURCES	455,000	455,000	455,000
9								
10					REQUIREMENTS			
11					Personal services			
12					Salaries			
13								
14	-	-	-	4,400	Clerk I	4,000	4,000	4,000
			2,455		Clerk II	4,400	4,400	4,400
15	1,125	-	-	5,000	Library Assistant II	-	-	-
16					Benefits			
17					Retirement			
18	-	-	-	750	FICA	750	750	750
19				250	Workman's compensation	250	250	250
20	-	-	-		Health insurance			
21	-	-	-	100	Unemployment insurance	100	100	100
22								
23	-	-	-	500	Other personal services	500	500	500
24	1,125	-	2,455	11,000	Total personal services	10,000	10,000	10,000
25								
26					Materials and services			
27	42,419	38,802	19,945	50,000	Collection development	75,000	75,000	75,000
28	1,783	-	2,106	25,000	Technology	50,000	50,000	50,000
29	74,880	60,480	55,355	50,000	Programs	100,000	100,000	100,000
30	28,252	6,956	180	69,000	Furniture and equipment	60,000	60,000	60,000

31	5,709	2,693	4,084	75,000	Other materials and services	60,000	60,000	60,000
32								
33	153,043	108,931	81,670	269,000	Total materials and services	345,000	345,000	345,000
34								
35	3,990	19,024	14,653	100,000	Capital outlay	100,000	100,000	100,000
36								
37	134,034	146,466			Ending balance (prior years)			
38					- UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
39	292,192	274,421		380,000	TOTAL REQUIREMENTS	455,000	455,000	455,000