

GENERAL FUND

OR-LB-20

Resources

Hood River County Library District

	Historical Data				RESOURCES DESCRIPTION	Budget for Next Year 2024-25		
	Actual			Adopted Budget This Year 2023-24		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	First Preceding Year 2021-22	First Preceding Year 2022-23	YTD actuals 2/29/24					
1	845,454	907,602	931,305	915,000	Available cash on hand	910,000	910,000	910,000
2	41,596	27,128	7,906	25,000	Previously levied taxes estimated to be received	10,000	10,000	10,000
3	6,040	25,483	27,753	10,000	Interest	25,000	25,000	25,000
4	3,361	3,573	2,699	3,500	Fees	3,500	3,500	3,500
5	87	-	3,801		Donations			
6	3,534	186	504		Intergovernmental revenue			
7	25	-	100		Miscellaneous revenue			
8								
9	900,097	963,972	974,068	953,500	Total resources, except taxes to be levied	948,500	948,500	948,500
10				1,199,267	Taxes estimated to be received	1,244,834	1,244,834	1,244,834
11	1,073,215	1,143,258	1,153,419		Taxes collected in year levied			
12	1,973,312	2,107,230		2,152,767	TOTAL RESOURCES	2,193,334	2,193,334	2,193,334

GENERAL FUND Detailed Requirements

	Historical Data				REQUIREMENTS FOR: Hood River County Library District	Budget for Next Year 2024-25		
	Actual			Adopted Budget This Year 2023-24		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2021-22	First Preceding Year 2022-23	YTD 2/29/2024					
					LIBRARY OPERATIONS			
1					PERSONAL SERVICES			
2					Salaries			
3	7,335	7,632	5,377	9,042	Library Clerk I	9,741	9,741	9,741
4	110,373	152,446	99,738	142,958	Library Clerk II	150,946	150,946	150,946
5	56,114	69,367	49,741	72,945	Library Assistant I	79,885	79,885	79,885
6	63,386	68,532	63,047	108,829	Library Assistant II	116,765	116,765	116,765
7	126,510	102,364	94,845	149,488	Librarian I	157,818	157,818	157,818
8	57,649	65,844	45,555	69,971	Librarian II	73,861	73,861	73,861
9	84,924	91,758	64,284	94,644	Library Director	100,443	100,443	100,443
10	506,291	557,943	422,587	647,877	<i>Total Salaries</i>	689,459	689,459	689,459
11								
12					Benefits			
13	47,702	45,558	37,989	51,473	Retirement	54,450	54,450	54,450
14	38,399	42,273	31,882	49,965	FICA	52,744	52,744	52,744
15	1,074	2,198	462	1,300	Workers' compensation insurance	1,500	1,500	1,500
16	74,740	76,003	64,715	165,750	Health insurance	164,190	164,190	164,190
17	4,769	4,145	4,020	4,572	Unemployment insurance	6,205	6,205	6,205
18	-	5,290	-		Other employee benefits			
19				6,479	Paid family and medical leave	6,895	6,895	6,895
20	166,684	175,467	139,068	279,539	<i>Total benefits</i>	285,984	285,984	285,984
21								
22	672,975	733,410	561,655	927,416	TOTAL PERSONAL SERVICES	975,443	975,443	975,443
22				12.775	Total Full Time Equivalent (FTE)*	12.775	12.775	12.775
23								
24					LIBRARY OPERATIONS			

25					MATERIALS AND SERVICES			
26	326	160	220	300	Bank charges	300	300	300
27		2,476	415	5,000	Bookmobile	5,000	5,000	5,000
28	11,326	14,763	11,927	17,500	Building rental	20,000	20,000	20,000
29	23,319	23,319	21,343	20,000	Building maintenance	25,000	25,000	25,000
30	17,928	25,762	1,781	15,000	HVAC	15,000	15,000	15,000
31	2,220	2,295	1,705	2,500	Elevator	3,500	3,500	3,500
32	4,795	6,795	4,625	6,300	Telephone	8,000	8,000	8,000
33	5,833	6,304	5,250	8,000	Internet	5,000	5,000	5,000
34	74,143	86,256	59,997	90,000	Collection development	80,000	80,000	80,000
35	19,785	20,550	9,219	14,000	Technology	15,000	15,000	15,000
36	24,778	23,552	28,765	32,000	Accounting and auditing	33,000	33,000	33,000
37	2,036	407	2,604	2,300	Courier	3,200	3,200	3,200
38	29,938	32,595	14,013	29,000	Custodial services	29,000	29,000	29,000
39	4,114	3,479	3,627	4,000	Technical services	4,000	4,000	4,000
40	13,782	15,236	16,309	16,500	Library consortium	17,500	17,500	17,500
41	3,077	3,540	4,000	5,000	Copiers	7,000	7,000	7,000
42	2,973	-	2,637		Elections	3,000	3,000	3,000
43	7,896	9,644	2,504	4,000	Furniture and equipment	4,000	4,000	4,000
44	14,076	17,332	20,671	20,000	Property and liability insurance	25,000	25,000	25,000
45	23,654	19,421	12,627	20,000	Georgiana Smith Memorial Gardens	20,000	20,000	20,000
46	1,820	1,964	4,163	4,000	Legal Services	4,000	4,000	4,000
47	8,211	18,862	1,935		Professional services			
48	1,994	2,428	3,433	4,000	Membership dues	4,000	4,000	4,000
49	2,247	3,689	2,522	2,500	Miscellaneous	3,000	3,000	3,000
50	1,136	1,191	674	1,500	Postage/freight	1,500	1,500	1,500
51	248	1,185	607	1,000	Printing	1,500	1,500	1,500
52	18,175	20,548	12,109	20,000	Programs	10,000	10,000	10,000
53	2,616	2,826	179	2,500	Advertising	2,000	2,000	2,000
54	14,034	14,015	13,549	14,000	Office supplies	17,000	17,000	17,000
55	551	4,434	1,820	4,000	Travel	5,000	5,000	5,000
56	753	3,409	1,392	3,000	Training	3,000	3,000	3,000
57	-	752	795	1,500	Board development	1,500	1,500	1,500
58	100	-	-	500	Parking reimbursement	500	500	500
59	16,214	16,918	12,662	20,000	Electricity	20,000	20,000	20,000
60	1,687	1,679	1,283	2,000	Garbage	2,300	2,300	2,300
61	7,201	9,735	3,936	10,000	Natural gas	10,000	10,000	10,000
62	4,749	4,994	3,454	5,600	Water and sewer (building)	5,800	5,800	5,800
63								

64	367,735	422,515	288,752	407,500	TOTAL MATERIALS & SERVICES	413,600	413,600	413,600
65								
66	25,000	20,000	10,000	10,000	TRANSFER TO CAPITAL RESERVE	-	100,000	100,000
67								
68	-	-	-	100,000	CONTINGENCY	100,000	100,000	100,000
69								
70	1,065,710	1,175,925	860,407	1,444,916	Total expenditures	1,489,043	1,589,043	1,589,043
71								
72	-	-	-	12,000	Vacation Reserve	12,000	12,000	12,000
73	907,602	931,305			Ending Balance (Prior Years)			
74				695,851	UNAPPROPRIATED ENDING FUND BALANCE	692,291	592,291	592,291
75	1,973,312	2,107,230		2,152,767	TOTAL REQUIREMENTS	2,193,334	2,193,334	2,193,334

CAPITAL EQUIPMENT RESERVE FUND

Resources and Requirements

LB-11

This fund is authorized and established by Resolution No. 2013-14.008 on May 20, 2014, for the following specified purposes: capital outlay for land acquisition, building construction/improvements, installation and repair of major building systems, and depreciable equipment.

Hood River County Library District

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	Actual			Adopted Budget This Year 2023-24		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2021-22	First Preceding Year 2022-23	YTD 2/29/2024					
1					RESOURCES			
2	125,338	132,185	122,156	118,000	Cash on hand	112,000	112,000	112,000
3	770	2,861	3,239	2,000	Interest	3,000	3,000	3,000
4	25,000	20,000	10,000	10,000	Transfer from General Fund	-	100,000	100,000
5								
6	151,108	155,046	135,395	130,000	TOTAL RESOURCES	115,000	215,000	215,000
7								
8					REQUIREMENTS			
9	18,923	32,890	30,528	75,000	Capital outlay	75,000	75,000	75,000
10	132,185	122,156			Ending balance (prior years)			
11				55,000	RESERVED FOR FUTURE EXPENDITURE	40,000	140,000	140,000
12	151,108	155,046		130,000	TOTAL REQUIREMENTS	115,000	215,000	215,000

SPECIAL FUND
Resources and Requirements
GRANTS FUND

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2024-25		
	Actual			Adopted Budget This Year 2023-24		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2021-22	First Preceding Year 2022-23	YTD 2/29/2024					
1					RESOURCES			
2	251,794	110,757	134,034	110,000	Cash on hand	132,000	132,000	132,000
3	12,228	67,410	8,509	125,000	Grants (specific purposes)	125,000	125,000	125,000
4	15,000	14,525	17,742	25,000	Friends of the Library donations	50,000	50,000	50,000
5	52,500	88,500	-	100,000	Library Foundation donations	150,000	150,000	150,000
6	10,000	11,000	-	20,000	Pat Hazelhurst Fund donations	20,000	20,000	20,000
7								
8	341,522	292,192	160,285	380,000	TOTAL RESOURCES	477,000	477,000	477,000
9								
10					REQUIREMENTS			
11					Personal services			
12					<i>Salaries</i>			
13								
14	-	-	-	4,400	Clerk I	4,400	4,400	4,400
15	-	1,125	-	5,000	Library Assistant II	5,000	5,000	5,000
16					<i>Benefits</i>			
17	-				Retirement			
18	-	-	-	750	FICA	750	750	750
19	-			250	Workman's compensation	250	250	250
20	-	-	-		Health insurance			
21	-	-	-	100	Unemployment insurance	100	100	100
22								
23	-	-	-	500	Other personal services	500	500	500
24								
25	-	1,125	-	11,000	Total personal services	11,000	11,000	11,000
26								
27					Materials and services			
28	26,681	42,419	21,311	50,000	Collection development	80,000	80,000	80,000
29	1,710	1,783	-	25,000	Technology	40,000	40,000	40,000
30	16,734	74,880	34,536	50,000	Programs	80,000	80,000	80,000
31	6,682	28,252	6,730	69,000	Furniture and equipment	70,000	70,000	70,000

32	7,498	5,709	296	75,000	Other materials and services	96,000	96,000	96,000
33								
34	59,305	153,043	62,873	269,000	Total materials and services	366,000	366,000	366,000
35								
36	12,395	3,990	-	100,000	Capital outlay	100,000	100,000	100,000
37								
38	251,794	134,034			Ending balance (prior years)			
39				-	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
40	323,494	292,192		380,000	TOTAL REQUIREMENTS	477,000	477,000	477,000
41								