

GENERAL FUND

OR-LB-20

Resources

Hood River County Library District

	Historical Data				RESOURCES DESCRIPTION	Budget for Next Year 2023-24		
	Actual			Adopted Budget This Year 2022-23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	First Preceding Year 2020-21	First Preceding Year 2021-22	YTD actuals 3/31/23					
1	671,532	845,454	907,602	910,000	Available cash on hand	915,000	915,000	915,000
2	27,171	41,596	25,365	20,000	Previously levied taxes estimated to be received	25,000	25,000	25,000
3	6,499	6,040	16,567	7,000	Interest	10,000	10,000	10,000
4	1,087	3,361	3,008	3,000	Fees	3,500	3,500	3,500
5	100	87	-		Donations			
6	4,081	3,534	-		Intergovernmental revenue			
7	322	25	-		Miscellaneous revenue			
8								
9	710,792	900,097	952,542	940,000	Total resources, except taxes to be levied	953,500	953,500	953,500
10				1,103,210	Taxes estimated to be received	1,199,267	1,199,267	1,199,267
11	1,074,014	1,073,215	1,101,421		Taxes collected in year levied			
12	1,784,806	1,973,312		2,043,210	TOTAL RESOURCES	2,152,767	2,152,767	2,152,767

GENERAL FUND Detailed Requirements

	Historical Data				REQUIREMENTS FOR: Hood River County Library District	Budget for Next Year 2023-24			
	Actual			Adopted Budget This Year 2022-23		LIBRARY OPERATIONS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2020-21	First Preceding Year 2021-22	YTD 3/31/2023						
					LIBRARY OPERATIONS				
1					PERSONAL SERVICES				
2					Salaries				
3	6,986	7,335	5,683	8,767	Library Clerk I	9,042	9,042	9,042	
4	91,914	110,373	109,616	121,026	Library Clerk II	142,958	142,958	142,958	
5	50,075	56,114	51,755	69,862	Library Assistant I	72,945	72,945	72,945	
6	57,948	63,386	51,116	67,725	Library Assistant II	108,829	108,829	108,829	
7	117,702	126,510	76,720	143,676	Librarian I	149,488	149,488	149,488	
8	54,039	57,649	49,225	66,477	Librarian II	69,971	69,971	69,971	
9	80,098	84,924	68,711	92,186	Library Director	94,644	94,644	94,644	
10	458,762	506,291	412,826	569,719	<i>Total Salaries</i>	647,877	647,877	647,877	
11									
12					Benefits				
13	35,923	47,702	32,220	45,765	Retirement	51,473	51,473	51,473	
14	35,097	38,399	31,329	43,583	FICA	49,965	49,965	49,965	
15	81	1,074	958	1,300	Workers' compensation insurance	1,300	1,300	1,300	
16	75,352	74,740	60,717	153,660	Health insurance	165,750	165,750	165,750	
17	4,969	4,769	3,143	5,128	Unemployment insurance	4,572	4,572	4,572	
18	-	-	360		Other employee benefits				
19				2,848	Paid family and medical leave	6,479	6,479	6,479	
20	151,422	166,684	128,727	252,284	<i>Total benefits</i>	279,539	279,539	279,539	
21									
22	610,184	672,975	541,553	822,003	TOTAL PERSONAL SERVICES	927,416	927,416	927,416	
22				11.40	Total Full Time Equivalent (FTE)*	12.775	12.775	12.775	
23									
24					LIBRARY OPERATIONS				

25					MATERIALS AND SERVICES			
26	346	326	144	300	Bank charges	300	300	300
27			1,173	5,000	Bookmobile	5,000	5,000	5,000
28	14,269	11,326	11,416	15,200	Building rental	17,500	17,500	17,500
29	13,692	23,319	15,946	20,000	Building maintenance	20,000	20,000	20,000
30	6,473	17,928	20,461	15,000	HVAC	15,000	15,000	15,000
31	1,973	2,220	940	2,315	Elevator	2,500	2,500	2,500
32	5,041	4,795	3,981	5,200	Telephone	6,300	6,300	6,300
33	2,824	5,833	5,174	5,840	Internet	8,000	8,000	8,000
34	73,478	74,143	57,140	90,000	Collection development	90,000	90,000	90,000
35	13,987	19,785	13,610	13,000	Technology	13,000	14,000	14,000
36	26,444	24,778	23,552	29,000	Accounting and auditing	32,000	32,000	32,000
37	2,064	2,036	407	2,300	Courier	2,300	2,300	2,300
38	22,033	29,938	24,558	30,000	Custodial services	29,000	29,000	29,000
39	3,700	4,114	3,479	4,000	Technical services	4,000	4,000	4,000
40	13,396	13,782	15,236	15,400	Library consortium	16,500	16,500	16,500
41	3,554	3,077	2,522	3,500	Copiers	5,000	5,000	5,000
42	-	2,973	-	3,000	Elections			
43	2,662	7,896	8,640	4,000	Furniture and equipment	4,000	4,000	4,000
44	13,134	14,076	16,255	21,000	Property and liability insurance	20,000	20,000	20,000
45	20,029	23,654	15,408	20,000	Georgiana Smith Memorial Gardens	20,000	20,000	20,000
46	2,135	1,820	1,207	4,000	Legal Services	4,000	4,000	4,000
47	1,498	8,211	18,862	25,000	Professional services			
48	3,026	1,994	2,015	4,000	Membership dues	4,000	4,000	4,000
49	1,289	2,247	2,313	1,500	Miscellaneous	2,500	2,500	2,500
50	793	1,136	1,009	1,000	Postage/freight	1,500	1,500	1,500
51	376	248	553	500	Printing	1,000	1,000	1,000
52	12,603	18,175	14,724	20,000	Programs	20,000	20,000	20,000
53	903	2,616	1,881	2,000	Advertising	2,500	2,500	2,500
54	8,149	14,034	11,729	14,000	Office supplies	14,000	14,000	14,000
55	222	551	1,600	4,000	Travel	4,000	4,000	4,000
56	1,761	753	2,100	3,000	Training	3,000	3,000	3,000
57	-	-	752	1,500	Board development	1,500	1,500	1,500
58	-	100	-	500	Parking reimbursement	500	500	500
59	13,129	16,214	12,498	20,000	Electricity	20,000	20,000	20,000
60	1,586	1,687	1,254	2,000	Garbage	2,000	2,000	2,000
61	5,647	7,201	6,658	10,000	Natural gas	10,000	10,000	10,000
62	5,005	4,749	3,729	5,600	Water and sewer (building)	5,600	5,600	5,600
63								

64	297,221	367,735	322,926	422,655	TOTAL MATERIALS & SERVICES	406,500	407,500	407,500
65								
66	20,000	25,000	25,000	20,000	TRANSFER TO CAPITAL RESERVE	10,000	10,000	10,000
67								
68	-	-	-	100,000	CONTINGENCY	100,000	100,000	100,000
69								
70	927,405	1,065,710	889,479	1,364,658	Total expenditures	1,443,916	1,444,916	1,444,916
71								
72	-	-	-	12,000	Vacation Reserve	12,000	12,000	12,000
73	857,401	907,602			Ending Balance (Prior Years)			
74				666,552	UNAPPROPRIATED ENDING FUND BALANCE	696,851	695,851	695,851
75	1,784,806	1,973,312		2,043,210	TOTAL REQUIREMENTS	2,152,767	2,152,767	2,152,767

CAPITAL EQUIPMENT RESERVE FUND

Resources and Requirements

LB-11

This fund is authorized and established by Resolution No. 2013-14.008 on May 20, 2014, for the following specified purposes: capital outlay for land acquisition, building construction/improvements, installation and repair of major building systems, and depreciable equipment.

Hood River County Library District

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	Actual			Adopted Budget This Year 2022-23		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2020-21	First Preceding Year 2021-22	YTD 3/31/2023					
1					RESOURCES			
2	109,875	125,338	132,185	141,000	Cash on hand	118,000	118,000	118,000
3	637	770	1,905	1,000	Interest	2,000	2,000	2,000
4	20,000	25,000	20,000	20,000	Transfer from General Fund	10,000	10,000	10,000
5								
6	130,512	151,108	154,090	162,000	TOTAL RESOURCES	130,000	130,000	130,000
7								
8					REQUIREMENTS			
9	5,174	18,923	16,062	125,000	Capital outlay	75,000	75,000	75,000
10	125,338	132,185			Ending balance (prior years)			
11				37,000	RESERVED FOR FUTURE EXPENDITURE	55,000	55,000	55,000
12	130,512	151,108		162,000	TOTAL REQUIREMENTS	130,000	130,000	130,000

SPECIAL FUND
Resources and Requirements
GRANTS FUND

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2023-24		
	Actual			Adopted Budget This Year 2022-23		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2020-21	First Preceding Year 2021-22	YTD 3/31/2023					
1					RESOURCES			
2	114,512	251,794	110,757	70,000	Cash on hand	110,000	110,000	110,000
3	33,182	12,228	85,910	150,000	Grants (specific purposes)	125,000	125,000	125,000
4	14,300	15,000	12,000	25,000	Friends of the Library donations	25,000	25,000	25,000
5	153,500	52,500	-	125,000	Library Foundation donations	100,000	100,000	100,000
6	8,000	10,000	-	20,000	Pat Hazelhurst Fund donations	20,000	20,000	20,000
7								
8	323,494	341,522	208,667	390,000	TOTAL RESOURCES	380,000	380,000	380,000
9								
10					REQUIREMENTS			
11					Personal services			
12					<i>Salaries</i>			
13								
14	-	-	-	5,000	Clerk I	4,400	4,400	4,400
15	-	-	1,026	5,000	Library Assistant II	5,000	5,000	5,000
16					<i>Benefits</i>			
17	-	-			Retirement			
18	-	-	-	750	FICA	750	750	750
19	-	-		250	Workman's compensation	250	250	250
20	-	-	-		Health insurance			
21	-	-	-	100	Unemployment insurance	100	100	100
22								
23	-	-	99	500	Other personal services	500	500	500
24								
25	-	-	1,125	11,600	Total personal services	11,000	11,000	11,000
26								
27					Materials and services			
28	26,681	26,484	34,833	70,000	Collection development	50,000	50,000	50,000
29	1,710	-	1,783	35,000	Technology	25,000	25,000	25,000
30	16,734	19,351	60,244	38,400	Programs	50,000	50,000	50,000
31	6,682	600	28,090	55,000	Furniture and equipment	69,000	69,000	69,000

32	7,498	110	4,089	80,000	Other materials and services	75,000	75,000	75,000
33								
34	59,305	46,545	129,039	278,400	Total materials and services	269,000	269,000	269,000
35								
36	12,395	184,220	3,990	100,000	Capital outlay	100,000	100,000	100,000
37				.				
38	251,794	110,757			Ending balance (prior years)			
39				-	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
40	323,494	341,522		390,000	TOTAL REQUIREMENTS	380,000	380,000	380,000
41								