

GENERAL FUND

Resources

Hood River County Library District

OR-LB-20

	Historical Data				RESOURCES DESCRIPTION	Budget for Next Year 2022-23		
	Actual			Adopted Budget This Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	First Preceding Year 2019-20	First Preceding Year 2020-21	YTD actuals 2/28/22					
1	694,723	671,532	845,454	830,000	Available cash on hand	910,000	910,000	910,000
2	19,915	27,171	33,429	15,000	Previously levied taxes estimated to be received	20,000	20,000	20,000
3	16,178	6,499	3,510	10,000	Interest	7,000	7,000	7,000
4	12,299	1,087	2,162	4,000	Fees	3,000	3,000	3,000
5	200	100	-		Donations			
6	2,637	4,081	3,383		Intergovernmental revenue			
7	4,354	322	25		Miscellaneous revenue			
8								
9	750,306	710,792	887,963	859,000	Total resources, except taxes to be levied	940,000	940,000	940,000
10				1,091,490	Taxes estimated to be received	1,103,210	1,103,210	1,103,210
11	948,558	1,074,014	1,032,150		Taxes collected in year levied			
12	1,698,864	1,784,806		1,950,490	TOTAL RESOURCES	2,043,210	2,043,210	2,043,210

GENERAL FUND Detailed Requirements

	Historical Data					REQUIREMENTS FOR: Hood River County Library District	Budget for Next Year 2022-23			
	Actual			Adopted Budget This Year 2021-22			LIBRARY OPERATIONS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2019-20	First Preceding Year 2020-21	YTD 2/28/2022							
						LIBRARY OPERATIONS				
1						PERSONAL SERVICES				
2						Salaries				
3	6,769	6,986	4,752	8,281		Library Clerk I	8,767	8,767	8,767	
4	98,255	91,914	73,742	115,605		Library Clerk II	121,026	121,026	121,026	
5	57,568	50,075	39,055	68,838		Library Assistant I	69,862	69,862	69,862	
6	104,607	57,948	41,429	63,265		Library Assistant II	67,725	67,725	67,725	
7	67,269	117,702	85,978	128,034		Librarian I	143,676	143,676	143,676	
8	45,511	54,039	37,140	65,291		Librarian II	66,477	66,477	66,477	
9	77,327	80,098	56,477	87,048		Library Director	92,186	92,186	92,186	
10	457,306	458,762	338,573	536,362		<i>Total Salaries</i>	569,719	569,719	569,719	
11										
12						Benefits				
13	33,446	35,923	27,213	43,068		Retirement	45,765	45,765	45,765	
14	35,564	35,097	25,664	40,226		FICA	43,583	43,583	43,583	
15	118	81	996	1,300		Workers' compensation insurance	1,300	1,300	1,300	
16	68,356	75,352	49,427	136,280		Health insurance	153,660	153,660	153,660	
17	3,206	4,969	3,283	6,310		Unemployment insurance	5,128	5,128	5,128	
18	-	-	-			Other employee benefits				
19				2,681		Paid family and medical leave	2,848	2,848	2,848	
20	140,690	151,422	106,583	229,865		<i>Total benefits</i>	252,284	252,284	252,284	
21										
22	597,996	610,184	445,156	766,227		TOTAL PERSONAL SERVICES	822,003	822,003	822,003	
22				11.35		Total Full Time Equivalent (FTE)*	11.40	11.40	11.40	
23										
24						LIBRARY OPERATIONS				

25					MATERIALS AND SERVICES			
26	190	346	158	300	Bank charges	300	300	300
27					Bookmobile	5,000	5,000	5,000
28	13,938	14,269	5,663	13,400	Building rental	15,200	15,200	15,200
29	16,940	13,692	14,619	20,000	Building maintenance	20,000	20,000	20,000
30	8,359	6,473	9,892	15,000	HVAC	15,000	15,000	15,000
31	2,086	1,973	1,468	2,450	Elevator	2,315	2,315	2,315
32	5,336	5,041	3,155	5,220	Telephone	5,200	5,200	5,200
33	2,450	2,824	4,599	5,840	Internet	5,840	5,840	5,840
34	74,051	73,478	41,163	90,000	Collection development	90,000	90,000	90,000
35	13,275	13,987	8,772	13,000	Technology	13,000	13,000	13,000
36	26,715	26,444	20,038	29,000	Accounting and auditing	29,000	29,000	29,000
37	1,747	2,064	1,177	2,300	Courier	2,300	2,300	2,300
38	20,136	22,033	17,869	29,000	Custodial services	30,000	30,000	30,000
39	5,157	3,700	3,326	4,000	Technical services	4,000	4,000	4,000
40	13,069	13,396	13,782	14,200	Library consortium	15,400	15,400	15,400
41	1,417	3,554	2,022	3,500	Copiers	3,500	3,500	3,500
42	-	-	2,973	-	Elections	3,000	3,000	3,000
43	4,445	2,662	4,615	4,000	Furniture and equipment	4,000	4,000	4,000
44	13,002	13,134	14,076	16,000	Property and liability insurance	21,000	21,000	21,000
45	19,449	20,029	16,101	25,000	Georgiana Smith Memorial Gardens	20,000	20,000	20,000
46	2,915	2,135	963	4,000	Legal Services	4,000	4,000	4,000
47	-	1,498	-	30,000	Professional services	25,000	25,000	25,000
48	3,880	3,026	1,614	4,000	Membership dues	4,000	4,000	4,000
49	1,670	1,289	1,631	1,500	Miscellaneous	1,500	1,500	1,500
50	710	793	677	1,000	Postage/freight	1,000	1,000	1,000
51	298	376	195	500	Printing	500	500	500
52	13,213	12,603	7,740	20,000	Programs	20,000	20,000	20,000
53	1,250	903	2,048	2,000	Advertising	2,000	2,000	2,000
54	10,713	8,149	7,737	14,000	Office supplies	14,000	14,000	14,000
55	2,594	222	408	4,000	Travel	4,000	4,000	4,000
56	1,409	1,761	363	4,000	Training	3,000	3,000	3,000
57	81	-	-	1,500	Board development	1,500	1,500	1,500
58	200	-	100	500	Parking reimbursement	500	500	500
59	14,835	13,129	11,071	21,000	Electricity	20,000	20,000	20,000
60	1,418	1,586	1,110	2,000	Garbage	2,000	2,000	2,000
61	4,748	5,647	4,245	10,000	Natural gas	10,000	10,000	10,000
62	4,640	5,005	3,169	5,600	Water and sewer (building)	5,600	5,600	5,600
63								

64	306,336	297,221	228,539	417,810	TOTAL MATERIALS & SERVICES	422,655	422,655	422,655
65								
66	123,000	20,000	25,000	25,000	TRANSFER TO CAPITAL RESERVE	20,000	20,000	20,000
67								
68	-	-	-	100,000	CONTINGENCY	100,000	100,000	100,000
69								
70	1,027,332	927,405	698,695	1,309,037	Total expenditures	1,364,658	1,364,658	1,364,658
71								
72	-	-	-	12,000	Vacation Reserve	12,000	12,000	12,000
73	671,532	857,401			Ending Balance (Prior Years)			
74				629,453	UNAPPROPRIATED ENDING FUND BALANCE	666,552	666,552	666,552
75	1,698,864	1,784,806		1,950,490	TOTAL REQUIREMENTS	2,043,210	2,043,210	2,043,210

CAPITAL EQUIPMENT RESERVE FUND

Resources and Requirements

LB-11

This fund is authorized and established by Resolution No. 2013-14.008 on May 20, 2014, for the following specified purposes: capital outlay for land acquisition, building construction/improvements, installation and repair of major building systems, and depreciable equipment.

Fund review year: 2021

Hood River County Library District

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2022-23		
	Actual			Adopted Budget This Year 2021-22		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2019-20	First Preceding Year 2020-21	YTD 2/28/2022					
1					RESOURCES			
2	93,230	109,875	125,338	120,000	Cash on hand	141,000	141,000	141,000
3	2,359	637	417	2,000	Interest	1,000	1,000	1,000
4	123,000	20,000	25,000	25,000	Transfer from General Fund	20,000	20,000	20,000
5								
6	218,589	130,512	150,755	147,000	TOTAL RESOURCES	162,000	162,000	162,000
7								
8					REQUIREMENTS			
9	111,714	5,174	10,602	100,000	Capital outlay	125,000	125,000	125,000
10	109,875	125,338			Ending balance (prior years)			
11				47,000	RESERVED FOR FUTURE EXPENDITURE	37,000	37,000	37,000
12	221,589	130,512		147,000	TOTAL REQUIREMENTS	162,000	162,000	162,000

SPECIAL FUND
Resources and Requirements
GRANTS FUND

1	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2022-23		
	Actual			Adopted Budget This Year 2021-22		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2019-20	First Preceding Year 2020-21	YTD 2/28/2022					
					RESOURCES			
2	110,203	114,512	114,512	245,000	Cash on hand	70,000	70,000	70,000
3	9,133	33,182	31,692	150,000	Grants (specific purposes)	150,000	150,000	150,000
4	15,010	14,300	14,300	20,000	Friends of the Library donations	25,000	25,000	25,000
5	30,694	153,500	3,000	100,000	Library Foundation donations	125,000	125,000	125,000
6	5,500	8,000	8,000	20,000	Pat Hazelhurst Fund donations	20,000	20,000	20,000
7								
8	170,540	323,494	171,504	535,000	TOTAL RESOURCES	390,000	390,000	390,000
9								
10					REQUIREMENTS			
11					Personal services			
12					<i>Salaries</i>			
13								
14	886	-	-	5,000	Clerk I	5,000	5,000	5,000
15	1,065	-	-	5,000	Library Assistant II	5,000	5,000	5,000
16					<i>Benefits</i>			
17	-	-	-		Retirement			
18	(7)	-	-	750	FICA	750	750	750
19	-	-	-	250	Workman's compensation	250	250	250
20	-	-	-		Health insurance			
21	(1)	-	-	100	Unemployment insurance	100	100	100
22								
23	-	-	-	500	Other personal services	500	500	500
24								
25	1,943	-	-	11,600	Total personal services	11,600	11,600	11,600
26								
27					Materials and services			
28	20,832	26,681	15,188	60,000	Collection development	70,000	70,000	70,000
29	1,429	1,710	815	30,000	Technology	35,000	35,000	35,000
30	15,676	16,734	11,173	38,400	Programs	38,400	38,400	38,400
31	8,300	6,682	6,682	60,000	Furniture and equipment	55,000	55,000	55,000

32	7,848	7,498	7,498	80,000	Other materials and services	80,000	80,000	80,000
33								
34	54,085	59,305	41,356	268,400	Total materials and services	278,400	278,400	278,400
35								
36	-	12,395	9,950	250,000	Capital outlay	100,000	100,000	100,000
37						.	.	.
38	114,512	251,794			Ending balance (prior years)			
39					- UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
40	170,540	323,494		530,000	TOTAL REQUIREMENTS	390,000	390,000	390,000
41								