

GENERAL FUND

Resources

Hood River County Library District

OR-LB-20

	Historical Data				RESOURCES DESCRIPTION	Budget for Next Year 2021-22		
	Actual			Adopted Budget This Year 2020-21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	First Preceding Year 2018-19	First Preceding Year 2019-20	YTD actuals 3/31/21					
1	647,425	694,723	671,532	655,000	Available cash on hand	830,000	830,000	830,000
2	16,071	19,915	22,461	12,000	Previously levied taxes estimated to be received	15,000	15,000	15,000
3	17,881	16,178	7,272	14,000	Interest	10,000	10,000	10,000
4	16,697	12,299	815	6,500	Fees	4,000	4,000	4,000
5	-	200	100	-	Donations			
6	4,600	2,637	7,272	-	Intergovernmental revenue			
7	2,736	4,354	322	-	Miscellaneous revenue			
8								
9	705,410	750,306	709,774	687,500	Total resources, except taxes to be levied	859,000	859,000	859,000
10				1,029,687	Taxes estimated to be received	1,091,490	1,091,490	1,091,490
11	899,699	948,558	1,035,833		Taxes collected in year levied			
12	1,605,109	1,698,864		1,717,187	TOTAL RESOURCES	1,950,490	1,950,490	1,950,490

GENERAL FUND Detailed Requirements

	Historical Data				REQUIREMENTS FOR: Hood River County Library District	Budget for Next Year 2021-22			
	Actual			Adopted Budget This Year 2021-22		LIBRARY OPERATIONS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2018-19	First Preceding Year 2019-20	YTD 3/31/2021						
					LIBRARY OPERATIONS				
1					PERSONAL SERVICES				
2					Salaries				
3	3,285	6,769	5,324	7,638	Library Clerk I	8,281	8,281	8,281	
4	92,968	98,255	70,236	107,038	Library Clerk II	115,605	115,605	115,605	
5	48,646	57,568	71,561	56,196	Library Assistant I	68,838	68,838	68,838	
6	88,732	104,607	43,120	58,378	Library Assistant II	63,265	63,265	63,265	
7	70,529	67,269	52,487	118,113	Librarian I	128,034	128,034	128,034	
8	45,246	45,511	40,481	60,258	Librarian II	65,291	65,291	65,291	
9	72,910	77,327	60,015	80,330	Library Director	87,048	87,048	87,048	
10	422,316	457,306	343,224	487,951	<i>Total Salaries</i>	536,362	536,362	536,362	
11									
12					Benefits				
13	31,477	33,446	26,859	36,339	Retirement	43,068	43,068	43,068	
14	32,842	35,564	26,424	36,596	FICA	40,226	40,226	40,226	
15	1,164	118	20	1,300	Workers' compensation insurance	1,300	1,300	1,300	
16	69,388	68,356	54,908	108,900	Health insurance	136,280	136,280	136,280	
17	3,089	3,206	3,609	4,392	Unemployment insurance	6,310	6,310	6,310	
18	480	-	-	-	Other employee benefits				
19					Paid family and medical leave	2,681	2,681	2,681	
20	138,440	140,690	111,820	187,527	<i>Total benefits</i>	229,865	229,865	229,865	
21									
22	560,756	597,996	455,044	675,478	TOTAL PERSONAL SERVICES	766,227	766,227	766,227	
22				11.15	Total Full Time Equivalent (FTE)*	11.35	11.35	11.35	
23									
24					LIBRARY OPERATIONS				

25					MATERIALS AND SERVICES			
26	226	190	299	250	Bank charges	300	300	300
27	13,526	13,938	9,438	13,400	Building rental	13,400	13,400	13,400
28	22,767	16,940	11,725	20,000	Building maintenance	20,000	20,000	20,000
29	13,904	8,359	6,473	15,000	HVAC	15,000	15,000	15,000
30	2,185	2,086	1,609	2,350	Elevator	2,450	2,450	2,450
31	5,497	5,336	3,938	5,100	Telephone	5,220	5,220	5,220
32	5,121	2,450	2,025	3,300	Internet	5,840	5,840	5,840
33	74,409	74,051	48,407	83,000	Collection development	90,000	90,000	90,000
34	10,478	13,275	10,558	13,000	Technology	13,000	13,000	13,000
35	23,940	26,715	22,864	28,000	Accounting and auditing	29,000	29,000	29,000
36	1,866	1,747	1,515	2,300	Courier	2,300	2,300	2,300
37	20,473	20,136	17,787	25,200	Custodial services	29,000	29,000	29,000
38	5,081	5,157	3,700	4,000	Technical services	4,000	4,000	4,000
39	12,271	13,069	13,396	13,500	Library consortium	14,200	14,200	14,200
40	987	1,417	2,612	3,500	Copiers	3,500	3,500	3,500
41	1,603	-	-	4,000	Elections	-	-	-
42	4,107	4,445	924	4,000	Furniture and equipment	4,000	4,000	4,000
43	9,059	13,002	13,134	13,700	Property and liability insurance	16,000	16,000	16,000
44	23,451	19,449	15,326	25,000	Georgiana Smith Memorial Gardens	25,000	25,000	25,000
45	4,113	2,915	1,558	4,000	Legal Services	4,000	4,000	4,000
46	-	-	-	25,000	Professional services	30,000	30,000	30,000
47	4,316	3,880	2,079	4,000	Membership dues	4,000	4,000	4,000
48	827	1,670	1,105	1,000	Miscellaneous	1,500	1,500	1,500
49	885	710	605	4,000	Postage/freight	1,000	1,000	1,000
50	539	298	184	500	Printing	500	500	500
51	15,110	13,213	8,553	20,000	Programs	20,000	20,000	20,000
52	779	1,250	369	2,000	Advertising	2,000	2,000	2,000
53	12,961	10,713	4,140	14,000	Office supplies	14,000	14,000	14,000
54	1,985	2,594	222	5,000	Travel	4,000	4,000	4,000
55	3,121	1,409	1,561	4,000	Training	4,000	4,000	4,000
56	2	81	-	1,500	Board development	1,500	1,500	1,500
57	200	200	-	500	Parking reimbursement	500	500	500
58	17,495	14,835	9,607	21,000	Electricity	21,000	21,000	21,000
59	1,468	1,418	1,187	1,800	Garbage	2,000	2,000	2,000
60	5,343	4,748	3,816	10,000	Natural gas	10,000	10,000	10,000
61	4,535	4,640	3,759	5,400	Water and sewer (building)	5,600	5,600	5,600
62								
63	324,630	306,336	224,475	402,300	TOTAL MATERIALS & SERVICES	417,810	417,810	417,810

64								
65	25,000	123,000	20,000	20,000	TRANSFER TO CAPITAL RESERVE	25,000	25,000	25,000
66								
67	-	-	-	100,000	CONTINGENCY	100,000	100,000	100,000
68								
69	910,386	1,027,332	699,519	1,197,778	Total expenditures	1,309,037	1,309,037	1,309,037
70								
71	-	-	-	12,000	Vacation Reserve	12,000	12,000	12,000
72	694,723	671,532			Ending Balance (Prior Years)			
73				507,409	UNAPPROPRIATED ENDING FUND BALANCE	629,453	629,453	629,453
74	1,605,109	1,698,864		1,717,187	TOTAL REQUIREMENTS	1,950,490	1,950,490	1,950,490

CAPITAL EQUIPMENT RESERVE FUND

Resources and Requirements

LB-11

This fund is authorized and established by Resolution No. 2013-14.008 on May 20, 2014, for the following specified purposes: capital outlay for land acquisition, building construction/improvements, installation and repair of major building systems, and depreciable equipment.

Fund review year: 2021

Hood River County Library District

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2021-22		
	Actual			Adopted Budget This Year 2021-22		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2018-19	First Preceding Year 2019-20	YTD 3/31/2021					
1					RESOURCES			
2	100,766	93,230	114,512	104,000	Cash on hand	120,000	120,000	120,000
3	2,252	2,359	1,107	1,500	Interest	2,000	2,000	2,000
4	25,000	123,000	20,000	20,000	Transfer from General Fund	25,000	25,000	25,000
5								
6	128,018	218,589	135,619	125,500	TOTAL RESOURCES	147,000	147,000	147,000
7								
8					REQUIREMENTS			
9	31,788	111,714	-	75,000	Capital outlay	100,000	100,000	100,000
10	96,230	109,875		-	Ending balance (prior years)			
11				50,500	RESERVED FOR FUTURE EXPENDITURE	47,000	47,000	47,000
12	128,018	221,589		125,500	TOTAL REQUIREMENTS	147,000	147,000	147,000

SPECIAL FUND
Resources and Requirements
GRANTS FUND

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2021-22		
	Actual			Adopted Budget This Year 2021-22		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2018-19	First Preceding Year 2019-20	YTD 3/31/2021					
1					RESOURCES			
2	93,523	110,203	114,512	115,000	Cash on hand	245,000	245,000	245,000
3	9,752	9,133	31,692	75,000	Grants (specific purposes)	150,000	150,000	150,000
4	14,838	15,010	14,300	20,000	Friends of the Library donations	20,000	20,000	20,000
5	60,300	30,694	3,000	100,000	Library Foundation donations	100,000	100,000	100,000
6	-	5,500	8,000	20,000	Pat Hazelhurst Fund donations	20,000	20,000	20,000
7								
8	178,413	170,540	171,504	330,000	TOTAL RESOURCES	535,000	535,000	535,000
9								
10					REQUIREMENTS			
11					Personal services			
12					<i>Salaries</i>			
13								
14	1,019	886	-	5,000	Library Assistant II	5,000	5,000	5,000
15	2,197	1,065	-	5,000	Clerk I	5,000	5,000	5,000
16					Librarian I	5,000	5,000	5,000
17					<i>Benefits</i>			
18	-	-			- Retirement			
19		(7)	-	750	FICA	750	750	750
20		-		250	Workman's compensation	250	250	250
21	-	-	-		- Health insurance			
22		(1)	-	100	Unemployment insurance	100	100	100
23								
24	-	-	-	500	Other personal services	500	500	500
25								
26	3,216	1,943	-	11,600	Total personal services	16,600	16,600	16,600
27								
28					Materials and services			
29	25,988	20,832	15,188	40,000	Collection development	60,000	60,000	60,000
30	6,030	1,429	815	15,000	Technology	30,000	30,000	30,000
31	21,879	15,676	11,173	30,000	Programs	38,400	38,400	38,400

32	5,842	8,300	6,682	40,000	Furniture and equipment	60,000	60,000	60,000
33	4,055	7,848	7,498	75,000	Other materials and services	80,000	80,000	80,000
34								
35	63,794	54,085	41,356	200,000	Total materials and services	268,400	268,400	268,400
36								
37	1,200	-	9,950	118,400	Capital outlay	250,000	250,000	250,000
38								
39	110,203	114,512			Ending balance (prior years)			
40				-	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
41	178,413	170,540		330,000	TOTAL REQUIREMENTS	535,000	535,000	535,000