

**GENERAL FUND**  
**Resources**

Hood River County Library District

	Historical Data				RESOURCES DESCRIPTION	Budget for Next Year 2019-20		
	Actual			Adopted Budget This Year 2018-19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	First Preceding Year 2016-17	First Preceding Year 2017-18	YTD actuals 3/31/19					
1	597,340	533,024	647,425	615,000	Available cash on hand	655,000	655,000	655,000
2	23,619	14,406	12,162	15,000	Previously levied taxes estimated to be received	15,000	15,000	15,000
3	4,565	10,503	13,103	7,000	Interest	12,000	12,000	12,000
4	13,061	15,289	12,490	13,500	Fines and fees	13,500	13,500	13,500
5	-	82,945	-	-	Donations	-	-	-
6	-	-	4,600	-	Intergovernmental revenue	-	-	-
7	-	-	2,736	-	Miscellaneous revenue	-	-	-
8								
9	638,585	656,167	692,516	650,500	Total resources, except taxes to be levied	695,500	695,500	695,500
10				876,286	Taxes estimated to be received	928,493	928,493	928,493
11	788,107	861,591	865,425		Taxes collected in year levied			
<b>12</b>	<b>1,426,692</b>	<b>1,517,758</b>		<b>1,526,786</b>	<b>TOTAL RESOURCES</b>	<b>1,623,993</b>	<b>1,623,993</b>	<b>1,623,993</b>

**GENERAL FUND**  
**Detailed Requirements**

	Historical Data				REQUIREMENTS FOR: Hood River County Library District	Budget for Next Year 2019-20		
	Actual			Adopted Budget This Year 2018-19		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2016-17	First Preceding Year 2017-18	YTD 3/31/2019					
					<b>LIBRARY OPERATIONS</b>			
1					<b>PERSONAL SERVICES</b>			
2					<b>Salaries</b>			
3	5,788	6,116	1,678	7,195	Library Clerk I	7,376	7,376	7,376
4	75,799	87,726	67,162	97,865	Library Clerk II	103,314	103,314	103,314
5	49,923	44,555	38,437	52,294	Library Assistant I	54,228	54,228	54,228
6	102,124	87,282	65,834	86,051	Library Assistant II	100,477	100,477	100,477
7	50,372	62,673	53,454	69,170	Librarian I	68,801	68,801	68,801
8	44,621	52,911	34,533	55,557	Librarian II	58,157	58,157	58,157
9	65,630	70,542	54,170	74,090	Library Director	77,542	77,542	77,542
10	394,257	411,805	315,268	442,222	<i>Total Salaries</i>	469,895	469,895	469,895
11								
12					<b>Benefits</b>			
13	33,253	32,318	23,362	32,647	Retirement	34,977	34,977	34,977
14	32,239	31,232	24,194	33,830	FICA	35,947	35,947	35,947
15	2,607	(22)	162	1,200	Workers' compensation insurance	1,200	1,200	1,200
16	68,074	70,809	52,829	99,500	Health insurance	100,800	100,800	100,800
17	5,300	4,743	2,054	5,749	Unemployment insurance	4,229	4,229	4,229
	-	493	-	-	Other employee benefits	-	-	-
18	141,473	139,573	102,601	172,926	<i>Total benefits</i>	177,153	177,153	177,153
19								
20	<b>535,730</b>	<b>551,378</b>	<b>417,869</b>	<b>615,148</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>647,048</b>	<b>647,048</b>	<b>647,048</b>
21				<b>11.075</b>	Total Full Time Equivalent (FTE)*	<b>11.2</b>	<b>11.2</b>	<b>11.2</b>
					<b>LIBRARY OPERATIONS</b>			

22					<b>MATERIALS AND SERVICES</b>			
23	265	156	143	300	Bank charges	250	250	250
24	4,800	8,207	10,394	14,000	Building rental	14,530	14,530	14,530
25	6,696	12,944	15,494	15,000	Building maintenance	20,000	20,000	20,000
26	14,057	14,356	8,599	15,000	HVAC	15,000	15,000	15,000
27	2,090	1,791	1,503	2,300	Elevator	2,350	2,350	2,350
28	3,602	4,109	4,565	4,300	Telephone	5,100	5,100	5,100
29	5,121	5,080	3,841	6,400	Internet	5,800	5,800	5,800
30	66,889	61,486	50,304	78,000	Collection development	83,000	83,000	83,000
31	8,073	9,112	5,025	11,000	Technology	13,000	13,000	13,000
32	21,612	26,730	19,740	26,000	Accounting and auditing	27,000	27,000	27,000
33	2,121	1,702	1,330	3,000	Courier	2,300	2,300	2,300
34	22,879	21,876	16,827	25,000	Custodial services	23,000	23,000	23,000
35	2,927	3,504	5,081	4,000	Technical services	4,000	4,000	4,000
36	11,567	11,914	12,271	12,300	Library consortium	13,070	13,070	13,070
37	1,240	1,196	750	1,400	Copiers	2,400	2,400	2,400
38	3,063	-	-	3,200	Elections	-	-	-
39	1,513	1,603	3,409	4,000	Furniture and equipment	4,000	4,000	4,000
40	10,874	10,760	8,908	12,000	Property and liability insurance	9,000	9,000	9,000
41	28,539	21,582	21,051	24,000	Georgiana Smith Memorial Gardens	25,000	25,000	25,000
42	2,815	1,980	2,940	3,000	Legal Services	4,000	4,000	4,000
43	-	96	-	-	Professional services	-	-	-
44	3,393	2,861	2,535	4,000	Membership dues	4,000	4,000	4,000
45	3,417	716	678	1,000	Miscellaneous	1,000	1,000	1,000
46	846	1,172	788	1,000	Postage/freight	1,200	1,200	1,200
47	607	145	356	500	Printing	500	500	500
48	22,028	14,298	8,424	20,000	Programs	20,000	20,000	20,000
49	635	818	198	1,500	Advertising	1,500	1,500	1,500
50	14,088	12,383	9,903	15,000	Office supplies	14,000	14,000	14,000
51	5,385	3,905	1,068	5,000	Travel	5,000	5,000	5,000
52	1,472	2,540	1,506	3,000	Training	4,000	4,000	4,000
53	-	676	2	1,500	Board development	1,500	1,500	1,500
54	-	400	200	1,000	Parking reimbursement	1,000	1,000	1,000
55	17,717	18,699	13,544	21,000	Electricity	21,000	21,000	21,000
56	1,804	1,440	1,101	1,600	Garbage	1,600	1,600	1,600
57	5,729	5,469	3,578	10,000	Natural gas	10,000	10,000	10,000
58	4,259	5,249	3,694	5,000	Water and sewer (building)	5,200	5,200	5,200
58	<b>302,123</b>	<b>290,955</b>	<b>239,750</b>	<b>355,300</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>364,300</b>	<b>364,300</b>	<b>364,300</b>

<b>59</b>	<b>40,000</b>	<b>28,000</b>	<b>-</b>	<b>25,000</b>	<b>TRANSFER TO CAPITAL RESERVE</b>	<b>43,000</b>	<b>43,000</b>	<b>43,000</b>
<b>60</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>CONTINGENCY</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>61</b>	<b>877,853</b>	<b>870,333</b>	<b>657,619</b>	<b>1,095,448</b>	<b>Total expenditures</b>	<b>1,154,348</b>	<b>1,154,348</b>	<b>1,154,348</b>
62	3,499	-	-	12,000	Vacation Reserve	12,000	12,000	12,000
63	533,024	647,425			Ending Balance (Prior Years)			
<b>64</b>				<b>419,338</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>457,645</b>	<b>457,645</b>	<b>457,645</b>
<b>65</b>	<b>1,414,376</b>	<b>1,517,758</b>		<b>1,526,786</b>	<b>TOTAL REQUIREMENTS</b>	<b>1,623,993</b>	<b>1,623,993</b>	<b>1,623,993</b>

**CAPITAL EQUIPMENT RESERVE FUND**  
**Resources and Requirements**

This fund is authorized and established by Resolution No. 2013-14.008 on May 20, 2014, for the following specified purposes: capital outlay for land acquisition, building construction/improvements, installation and repair of major building systems, and depreciable equipment.

Fund review year: 2021

**Hood River County Library District**

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2019-20		
	Actual			Adopted Budget This Year 2017-18		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2016-17	First Preceding Year 2017-18	YTD 3/31/2019					
<b>1</b>					<b>RESOURCES</b>			
2	103,636	102,995	100,766	95,000	Cash on hand	85,000	85,000	85,000
3	804	1,868	1,552	1,000	Interest	1,500	1,500	1,500
4	40,000	28,000	-	25,000	Transfer from General Fund	43,000	43,000	43,000
5								
<b>6</b>	<b>144,440</b>	<b>132,863</b>	<b>102,318</b>	<b>121,000</b>	<b>TOTAL RESOURCES</b>	<b>129,500</b>	<b>129,500</b>	<b>129,500</b>
7								
<b>8</b>					<b>REQUIREMENTS</b>			
<b>9</b>	<b>41,445</b>	<b>28,197</b>	<b>26,938</b>	<b>75,000</b>	<b>Capital outlay</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
10		3,900		-	<b>Material and Services</b>			
11	102,995	100,766			Ending balance (prior years)			
12				46,000	<b>RESERVED FOR FUTURE EXPENDITURE</b>	54,500	54,500	54,500
<b>13</b>	<b>144,440</b>	<b>132,863</b>		<b>121,000</b>	<b>TOTAL REQUIREMENTS</b>	<b>129,500</b>	<b>129,500</b>	<b>129,500</b>

**SPECIAL FUND**  
**Resources and Requirements**  
**GRANTS FUND**

Hood River County Library District

Line Item	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2019-20		
	Actual			Adopted Budget This Year 2018-19		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2016-17	First Preceding Year 2017-18	YTD 3/31/2019					
<b>1</b>					<b>RESOURCES</b>			
2	88,140	51,396	93,523	45,000	Cash on hand	70,000	70,000	70,000
3	7,292	11,029	9,717	100,000	Grants (specific purposes)	100,000	100,000	100,000
4	6,850	11,923	12,800	20,000	Friends of the Library donations	20,000	20,000	20,000
5	2,017	121,836	1,700	100,000	Library Foundation donations	200,000	200,000	200,000
6	-	-	-	5,000	Pat Hazelhurst Fund donations	20,000	20,000	20,000
7								
<b>8</b>	<b>104,299</b>	<b>196,184</b>	<b>117,740</b>	<b>270,000</b>	<b>TOTAL RESOURCES</b>	<b>410,000</b>	<b>410,000</b>	<b>410,000</b>
9								
<b>10</b>					<b>REQUIREMENTS</b>			
11					<b>Personal services</b>			
12					<i>Salaries</i>			
13	69	243	1,911	2,000	Library Assistant II	-	-	-
			1,018	5,000	Clerk I	5,000	5,000	5,000
1	-		-		<i>Benefits</i>			
2	-	18	-		- Retirement	-	-	-
			146		FICA			
			2		Workman's compensation			
3	-	5	-		- Health insurance	-	-	-
			34		Unemployment insurance			
4								
5	-	-	-	500	Other personal services	500	500	500
6								
<b>7</b>	<b>69</b>	<b>266</b>	<b>3,111</b>	<b>7,500</b>	<b>Total personal services</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>
8								
9					<b>Materials and services</b>			
10	15,414	21,222	17,803	30,000	Collection development	50,000	50,000	50,000
11	-	2,150	5,729	15,000	Technology	20,000	20,000	20,000
12	9,105	16,490	16,437	25,000	Programs	40,000	40,000	40,000
13	5,199	41,336	5,719	40,000	Furniture and equipment	50,000	50,000	50,000

14	9,896	13,088	4,054	40,000	Other materials and services	75,000	75,000	75,000
15								
<b>16</b>	<b>39,614</b>	<b>94,286</b>	<b>49,742</b>	<b>150,000</b>	<b>Total materials and services</b>	<b>235,000</b>	<b>235,000</b>	<b>235,000</b>
17								
<b>18</b>	<b>13,220</b>	<b>8,109</b>	<b>-</b>	<b>112,500</b>	<b>Capital outlay</b>	<b>169,500</b>	<b>169,500</b>	<b>169,500</b>
19								
20	51,396	93,523			Ending balance (prior years)			
<b>21</b>				<b>-</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>22</b>	<b>104,299</b>	<b>196,184</b>		<b>270,000</b>	<b>TOTAL REQUIREMENTS</b>	<b>410,000</b>	<b>410,000</b>	<b>410,000</b>

**SAGE LIBRARY SYSTEM FUND**  
**Resources and Requirements**

Hood River County Library District

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2019-20		
	Actual			Adopted Budget This Year 2018-19		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2016-17	First Preceding Year 2017-18	YTD 3/31/2019					
<b>1</b>					<b>RESOURCES</b>			
2	3,878		-	-	Cash on hand	-		
3	46,459		-	-	Intergovernmental revenue	-		
4								
<b>5</b>	<b>50,337</b>	-	-	-	<b>TOTAL RESOURCES</b>			
6								
<b>7</b>					<b>REQUIREMENTS</b>			
8					<b>Personal Services</b>			
9					<i>Salaries</i>			
10	35,660		-	-	- Librarian I	-		
11								
12					<i>Benefits</i>			
13	2,884		-	-	- Retirement	-		
14	2,706		-	-	- FICA	-		
15	27		-	-	- Workers' compensation insurance	-		
16	3,331		-	-	- Health insurance	-		
17	403		-	-	- Unemployment insurance	-		
18								
<b>19</b>	<b>45,011</b>	-	-	-	<b>- Total personal services</b>	-		
20								
21					<b>Materials and services</b>			
22	-	-	-	-	- Membership dues	-		
23	-	-	-	-	- Travel	-		
24	128		-	-	- Training	-		
25	-	-	-	-	- Other materials and services	-		
26								
<b>27</b>	<b>128</b>	-	-	-	<b>- Total materials and services</b>	-		
28								
<b>29</b>	-	-	-	-	<b>- Contingency</b>	-		
30								
31	-	-			Ending balance (prior years)			



32				-	UNAPPROPRIATED ENDING FUND BALANCE	-		
33	45,139		-		- TOTAL REQUIREMENTS	-		