

GENERAL FUND
Resources

Hood River County Library District

	Historical Data				RESOURCES DESCRIPTION	Budget for Next Year 2018-19		
	Actual			Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2015-16	First Preceding Year 2016-17	YTD actuals 3/31/18					
1	597,340	597,340	807,890	515,000	Available cash on hand	615,000	615,000	615,000
2	23,619	23,619	10,035	15,000	Previously levied taxes estimated to be received	15,000	15,000	15,000
3	4,565	4,565	3,938	4,000	Interest	7,000	7,000	7,000
4	13,061	13,061	10,224	12,000	Fines and fees	13,500	13,500	13,500
5	-	-	-	82,945	Donations	-	-	-
6	-	-	-	-	- Intergovernmental revenue	-	-	-
7	-	-	-	-	- Miscellaneous revenue	-	-	-
8								
9	638,585	638,585	832,087	628,945	Total resources, except taxes to be levied	650,500	650,500	650,500
10				834,953	Taxes estimated to be received	876,286	876,286	876,286
11	788,107	788,107	783,678		Taxes collected in year levied			
12	1,426,692	1,426,692		1,463,898	TOTAL RESOURCES	1,526,786	1,526,786	1,526,786

GENERAL FUND
Detailed Requirements

	Historical Data				REQUIREMENTS FOR: Hood River County Library District	Budget for Next Year 2018-19		
	Actual			Adopted Budget This Year 2017-18		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2015-16	First Preceding Year 2016-17	YTD 3/31/2018					
					LIBRARY OPERATIONS			
1					PERSONAL SERVICES			
2					Salaries			
3	4,979	5,788	4,434	6,858	Library Clerk I	7,195	7,195	7,195
4	71,363	75,799	65,355	88,353	Library Clerk II	97,865	97,865	97,865
5	81,946	49,923	32,156	48,751	Library Assistant I	52,294	52,294	52,294
6	83,810	102,124	66,730	89,302	Library Assistant II	86,051	86,051	86,051
7	30,751	50,372	46,572	65,957	Librarian I	69,170	69,170	69,170
8	41,581	44,621	39,662	52,998	Librarian II	55,557	55,557	55,557
9	76,065	65,630	52,877	70,658	Library Director	74,090	74,090	74,090
10	390,495	394,257	307,786	422,877	<i>Total Salaries</i>	442,222	442,222	442,222
11								
12					Benefits			
13	27,775	33,253	24,402	34,364	Retirement	32,647	32,647	32,647
14	27,860	32,239	23,437	32,350	FICA	33,830	33,830	33,830
15	1,122	2,607	(97)	1,500	Workers' compensation insurance	1,200	1,200	1,200
16	66,258	68,074	54,236	99,000	Health insurance	99,500	99,500	99,500
17	4,666	5,300	3,412	5,497	Unemployment insurance	5,749	5,749	5,749
18	127,681	141,473	105,390	172,711	<i>Total benefits</i>	172,926	172,926	172,926
19				-				
20	518,176	535,730	413,176	595,588	TOTAL PERSONAL SERVICES	615,148	615,148	615,148
21					Total Full Time Equivalent (FTE)*	11.075	11.075	11.075
					LIBRARY OPERATIONS			

22					MATERIALS AND SERVICES			
23	193	265	83	250	Bank charges	300	300	300
24	3,700	4,800	5,375	9,000	Building rental	14,000	14,000	14,000
25	11,627	6,696	7,111	15,000	Building maintenance	15,000	15,000	15,000
26	11,691	14,057	10,875	12,000	HVAC	15,000	15,000	15,000
27	1,830	2,090	1,460	2,000	Elevator	2,300	2,300	2,300
###	4,819	3,602	2,879	4,000	Telephone	4,300	4,300	4,300
###	5,099	5,121	3,900	5,500	Internet	6,400	6,400	6,400
###	77,905	66,889	41,798	62,000	Collection development	78,000	78,000	78,000
###	4,911	8,073	4,068	10,000	Technology	11,000	11,000	11,000
###	29,300	21,612	16,475	25,000	Accounting and auditing	26,000	26,000	26,000
###	1,475	2,121	1,164	3,000	Courier	3,000	3,000	3,000
###	20,891	22,879	16,407	24,000	Custodial services	25,000	25,000	25,000
###	3,015	2,927	3,562	4,000	Technical services	4,000	4,000	4,000
###	11,340	11,567	11,914	12,000	Library consortium	12,300	12,300	12,300
###	976	1,240	722	1,500	Copiers	1,400	1,400	1,400
###	-	3,063	-	-	Elections	3,200	3,200	3,200
###	3,167	1,513	561	2,000	Furniture and equipment	4,000	4,000	4,000
###	4,254	10,874	8,192	11,500	Property and liability insurance	12,000	12,000	12,000
###	16,472	28,539	16,847	21,000	Georgiana Smith Memorial Gardens	24,000	24,000	24,000
###	2,575	2,815	1,788	3,000	Legal Services	3,000	3,000	3,000
###	12,307	-	96	-	Professional services	-	-	-
###	3,323	3,393	2,456	4,000	Membership dues	4,000	4,000	4,000
###	451	3,417	516	1,000	Miscellaneous	1,000	1,000	1,000
###	685	846	657	1,000	Postage/freight	1,000	1,000	1,000
###	659	607	145	1,000	Printing	500	500	500
###	18,727	22,028	7,631	20,000	Programs	20,000	20,000	20,000
###	1,154	635	342	1,000	Advertising	1,500	1,500	1,500
###	13,477	14,088	9,055	15,000	Office supplies	15,000	15,000	15,000
###	5,759	5,385	1,988	5,000	Travel	5,000	5,000	5,000
###	1,546	1,472	2,520	1,500	Training	3,000	3,000	3,000
###	1,127	-	614	1,500	Board development	1,500	1,500	1,500
###	-	-	400	1,000	Parking reimbursement	1,000	1,000	1,000
###	17,203	17,717	14,779	20,000	Electricity	21,000	21,000	21,000
###	1,387	1,804	1,080	1,500	Garbage	1,600	1,600	1,600
###	5,497	5,729	4,017	10,000	Natural gas	10,000	10,000	10,000
###	4,173	4,259	4,034	4,700	Water and sewer (building)	5,000	5,000	5,000
###								
###	302,715	302,123	205,511	314,950	TOTAL MATERIALS & SERVICES	355,300	355,300	355,300

###								
###	50,000	40,000	28,000	28,000	TRANSFER TO CAPITAL RESERVE	30,000	30,000	30,000
###								
###	-	-	-	100,000	CONTINGENCY	100,000	100,000	100,000
###								
###	870,891	877,853	646,687	1,038,538	Total expenditures	1,100,448	1,100,448	1,100,448
###								
###		3,499	3,499	13,400	Vacation Reserve	12,000	12,000	12,000
###	555,801	533,024			Ending Balance (Prior Years)			
###				411,960	UNAPPROPRIATED ENDING FUND BALANCE	414,338	414,338	414,338
###	1,426,692	1,410,877		1,463,898	TOTAL REQUIREMENTS	1,526,786	1,526,786	1,526,786

CAPITAL EQUIPMENT RESERVE FUND
Resources and Requirements

Fund review year: 2021

This fund is authorized and established by Resolution No. 2013-14.008 on May 20, 2014, for the following specified purposes: capital outlay for land acquisition, building construction/improvements, installation and repair of major building systems, and depreciable equipment.

Hood River County Library District

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2018-19		
	Actual			Adopted Budget This Year 2017-18		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2015-16	First Preceding Year 2016-17	YTD 3/31/2018					
1					RESOURCES			
2	97,830	103,636	99,095	100,000	Cash on hand	95,000	95,000	95,000
3	654	804	1,169	400	Interest	1,000	1,000	1,000
4	50,000	40,000	28,000	28,000	Transfer from General Fund	25,000	25,000	25,000
5								
6	148,484	144,440	128,264	128,400	TOTAL RESOURCES	121,000	121,000	121,000
7								
8					REQUIREMENTS			
9	44,848	41,445	3,900	60,000	Capital outlay	75,000	75,000	75,000
10								
11	103,636	102,995			Ending balance (prior years)			
12				68,400	RESERVED FOR FUTURE EXPENDITURE	46,000	46,000	46,000
13	148,484	144,440		128,400	TOTAL REQUIREMENTS	121,000	121,000	121,000

SPECIAL FUND
Resources and Requirements
GRANTS FUND

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2018-19		
	Actual			Adopted Budget This Year 2017-18		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2015-16	First Preceding Year 2016-17	YTD 3/31/2018					
1					RESOURCES			
2	62,010	88,140	51,396	45,000	Cash on hand	45,000	45,000	45,000
3	33,062	7,292	8,583	150,000	Grants (specific purposes)	100,000	100,000	100,000
4	17,674	6,850	10,800	15,000	Friends of the Library donations	20,000	20,000	20,000
5	60,045	2,017	50,433	85,000	Library Foundation donations	100,000	100,000	100,000
6	-	-	-	2,000	Pat Hazelhurst Fund donations	5,000	5,000	5,000
7								
8	172,791	104,299	121,212	297,000	TOTAL RESOURCES	270,000	270,000	270,000
9								
10					REQUIREMENTS			
11					Personal services			
12					- <i>Salaries</i>			
13	12,210	69	-		- Library Assistant II	2,000	2,000	2,000
				1,000	Clerk I	5,000	5,000	5,000
1	1,099	-			<i>Benefits</i>			
2	930	-			- Retirement	-	-	-
3	3,408	-			- Health insurance	-	-	-
4								
5	204	-			- Other personal services	500	500	500
6								
7	17,851	69	-	1,000	Total personal services	7,500	7,500	7,500
8								
9					Materials and services			
10	12,479	15,414	17,283	29,000	Collection development	30,000	30,000	30,000
11	-	-	-	7,000	Technology	15,000	15,000	15,000
12	11,214	9,105	12,600	15,000	Programs	25,000	25,000	25,000
13	4,684	5,199	25,756	55,000	Furniture and equipment	40,000	40,000	40,000
14	12,964	9,896	13,217	44,000	Other materials and services	40,000	40,000	40,000
15								
16	41,341	39,614	68,856	150,000	Total materials and services	150,000	150,000	150,000

17								
18	25,459	13,220	-	146,000	Capital outlay	112,500	112,500	112,500
19								
20	88,140	51,396			Ending balance (prior years)			
21				-	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
22	172,791	104,299		297,000	TOTAL REQUIREMENTS	270,000	270,000	270,000

SAGE LIBRARY SYSTEM FUND
Resources and Requirements

Hood River County Library District

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2018-19		
	Actual			Adopted Budget This Year 2017-18		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2015-16	First Preceding Year 2016-17	YTD 3/31/2018					
1					RESOURCES			
2	-	3,878	-	-	Cash on hand	-		
3	56,839	46,459	-	-	Intergovernmental revenue	-		
4								
5	56,839	50,337	-	-	TOTAL RESOURCES			
6								
7					REQUIREMENTS			
8					Personal Services			
9					<i>Salaries</i>			
10	39,876	35,660	-	-	Librarian I	-		
11								
12					<i>Benefits</i>			
13	3,885	2,884	-	-	Retirement	-		
14	3,028	2,706	-	-	FICA	-		
15	102	27	-	-	Workers' compensation insurance	-		
16	4,958	3,331	-	-	Health insurance	-		
17	513	403	-	-	Unemployment insurance	-		
18								
19	52,362	45,011	-	-	Total personal services	-		
20								
21					Materials and services			
22	-	-	-	-	Membership dues	-		
23	599	-	-	-	Travel	128		
24	-	128	-	-	Training	-		
25	-	-	-	-	Other materials and services	-		
26								
27	599	128	-	-	Total materials and services	-		
28								
29	-	-	-	-	Contingency	-		
30								
31	599	-			Ending balance (prior years)			

32				- UNAPPROPRIATED ENDING FUND BALANCE	-		
33	52,961	45,139		- TOTAL REQUIREMENTS	-		