Hood River County Library District
Board of Directors
Regular Meeting Minutes

Tuesday, July 21, 2026, 7:00pm
Library Meeting Room and Zoom
502 State St, Hood River

Library Board

Board President: Sara Marsden

Board Vice-President: Karen Bureker

Board Members: Megan Janik, Yesi Rojas, and Jean Sheppard

Meeting Access

The Hood River County Library District will hold this meeting by offering a hybrid format. Participants can attend in-person or on Zoom Conferencing. Please use the following phone number or video link:

Phone: 1-253-215-8782

Zoom Link: https://us02web.zoom.us/j/88987942233

Meeting ID: 889 8794 2233

Agenda Items

I. **Call to Order** — Karen Bureker
Library Board Vice President Karen Bureker called the meeting to order at 7:00pm.

II. **Roll Call** — Rachael Fox
Fox conducted a roll call. Karen Bureker, Megan Janik, Jean Sheppard, and Yesi Rojas were present. Library Director Rachael Fox and Assistant Director Mo Burford were also present. Uplift Local documenter Karen Heidamin was also present.

III. **Approval of the Agenda** *(Motion)* — Karen Bureker
Fox stated we do not need motions on section X.iv. And X.v.
Janik moved to approve the agenda with the corrections. Rojas seconded the motion. The motion carried unanimously with affirmative votes from Bureker, Janik, Sheppard and Rojas.

IV. **Approval of the Consent Agenda** *(Motion)* — Karen Bureker

Sheppard moved to approve the consent agenda with the Library Special meeting minutes from June 16, 2026, the Library Board regular meeting minutes from June 16, 2026, the invoice from Servpro on the amount of $10,557.97, invoice from John Inglis in the amount of $5,720, invoice from Libraries of Eastern Oregon in amount of $7,164 and engagement letter from Onstott, Broehl, and Cyphers for fiscal year 2026-27. Janik seconded the motion. The motion carried unanimously with affirmative votes from Bureker, Janik, Sheppard, and Rojas.

V. **Actual or Potential Conflicts of Interest** — Karen Bureker
None Stated

VI. **Citizen Comment (3 minutes each)** — Karen Bureker
None present except Uplift Local documenter Karen Heidamin.

VII. **City of Hood River presentation on the proposed Safety and Housing bond measure for the November 2026 ballot** — Will Norris

Presentation Overview

Norris gave a brief overview of what a bond is.

Police Facility

The city is looking to update its police facility. Staff reviewed the history of the current building, including issues with it (illustrated with photos). The bond would fund repairs and expansion of the facility, including bringing it up to code.

Housing Affordability

Norris then addressed the housing affordability issue the bond would target, including:

- Declining housing permits alongside rising prices that have outpaced income growth
- Why affordability matters — e.g., workers being pushed to live elsewhere, declining school enrollment
- A timeline of the county's actions to date on this issue

Bond Funding

Norris outlined what the bond would fund and how, with estimated costs of roughly $8.7 million for the police station and $8.7 million for the housing bond.

Discussion

- Bureker asked about the boundaries of who would be eligible to vote on the bond. Norris showed a map of Hood River in response.
- Bureker followed up by asking about other city concerns; Norris noted that polling showed adding more items to the bond polled poorly.
- Rojas asked for specifics on the police station plan.
- Bureker asked about consolidating the various organizations involved; Norris responded that there was some concern about keeping city and county taxpayer funds separate.

VIII. Reports

i. May and June 2026 Financial Statements — Rachael Fox

Fox read the report from the board packet.

ii. Friends Update — Rachael Fox

Fox read the report from the board packet.

iii. Foundation Update — Rachael Fox

Fox read the report from the board packet.

iv. Director's Report — Rachael Fox

Fox read the report from the board packet.

IX. Old Business

X. New Business

i. Board Officer Elections *(Discussion)* — Karen Bureker

Members discussed whether current Board President Marsden could continue in that role, since she has not yet completed a full one-year term. The group agreed to rotate the President and Vice President positions going forward, ensuring there is always at least one authorized check signer in place. The Board decided to postpone the vote until next month's meeting, as Marsden was not present tonight.

ii. Resolution establishing a regular meeting day, time, and location for 2026-27 *(Motion)* — President

Janik made a motion to pass Resolution 2026-27.01 establishing a regular meeting day, time, and location for 2026-27. Rojas seconded the motion. The motion carried unanimously with affirmative votes from Bureker, Janik, Sheppard, and Rojas.

iii. Resolution appointing agents of record *(Motion)* — President

Sheppard made a motion to pass Resolution 2026-27.02 appointing agents of record for 2026-27. Janik seconded the motion. The motion carried unanimously with affirmative votes from Bureker, Janik, Sheppard, and Rojas.

iv. **Hood River County Library District Code of Ethics for Members of the Board of Directors — President**

Members at the meeting signed the Code of Ethics with Fox as witness.

v. **Discussion of Friends of the Library and Library Foundation liaisons — President**

The board discussed liaison positions. Bureker will continue as liaison for the Friends of the Library and Sheppard will contine as liason for the Library Foundation.

vi. **Proposal: HR Answers – Library Director Evaluation Process *(Motion)* — President**

The Board felt that most questions were answered at the last meeting. Bureker suggested going through the entire process and then potentially paring down the services in the future. Fox said future evaluations would be less costly than this first one, since the survey is currently being reviewed and revised, a process that won't need to be repeated in future years, as the updated survey can continue to be used going forward. Sheppard asked about travel time, and Fox responded that this would most likely not be needed, as HR consultant would attend the meeting via Zoom.

Sheppard made a motion to approve the proposal. Janik seconded the motion. The motion carried unanimously with affirmative votes from Bureker, Janik, Sheppard, and Rojas.

XI. Announcements

- **Comments from board members — All**
  i. Sheppard mentioned having a new grandchild who was just born. Rojas said she is now a member of the Radio Tierra board and noted interest in a morning announcement of library activities. Fox recommended Rojas connect with Jasmin Martinez, our outreach coordinator. Bureker asked whether the liaisons with the city are still active, as they have not met since earlier last year. Fox said she did not know whether the liaisons were still active. Bureker will reach out to the city liaison, Amanda Goeke.
- **Requests/Comments from Library Director — Rachael Fox**
  i. No comments from the director.

XII. **Agenda Items for Next Meeting** — President

- Employee Handbook update
- Library shelving bids
- Board Officer Elections

XIII. **Adjournment Regular Meeting** — President

- The meeting was adjourned at 7:46pm.

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7:00pm to 9:00pm in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.