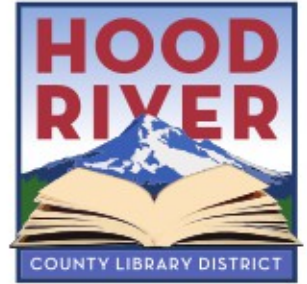


**Board of Directors**  
**Regular Meeting Minutes**  
Tuesday, September 15, 2015, 7.00p  
Jeanne Marie Gaulke Community Meeting Room  
502 State St, Hood River  
Suzanne VanOrman, President



*Present:* Jen Bayer (Foundation), Yeli Boots (staff), Buzzy Nielsen (staff), Raven Rutherford (public), John Schoppert, Jean Sheppard, Sara Snyder, Alexis Vaivoda

**I. Additions/deletions from the agenda (ACTION)** Vaivoda

Vice-President Vaivoda called the meeting to order at 7.06a. Snyder moved to accept the agenda as presented. Schoppert seconded. The motion carried unanimously.

**II. Conflicts or potential conflicts of interest** Vaivoda

None stated.

**III. Approval of minutes from August 18, 2015, meeting (ACTION)** Vaivoda

Schoppert moved to approve the minutes of the August 18, 2015, meeting as presented. Sheppard seconded. The motion carried unanimously. Snyder abstained.

**IV. Review of Summer Reading Program 2015** Boots

Yeli Boots, Children's Services Assistant, reviewed the 2015 Summer Reading Program. Individual reading goals (e.g., someone wanting to read 60 hours in the summer) for participants were divided into four, and after each quarter toward their goal, kids got a prize. This year, there were 501 kids who signed up, about 75 more than last year. Of those, 135 completed their goals. The programs at Cascade Locks and Parkdale were slightly different, with prizes and goals geared toward families in those communities. There were performers throughout the summer at all three locations as well as Odell in partnership with the Mid Valley Elementary summer school. Performers in Hood River typically saw around 100 attendees (with a high of 250 for Reptile Man, the perennial favorite), and Cascade Locks and Parkdale performers had around 30-40. Many local businesses and organizations sponsored summer reading this year.

Storytime numbers have been growing along with general library usage, especially for infants/toddlers. Boots tried a summer reading for infants/toddlers. Every two hours a parent/guardian read to a their child, they got a free board book. There was also a special performance paid for with this year's Ready to Read Grant from the Oregon State Library. Boots hopes to expand on infant/toddler summer reading in 2016.

Nielsen noted that the teen and adult summer reading programs did similarly well, and adult participation this year increased dramatically. Snyder and Vaivoda commented that they think the staff do a great job with summer activities.

**V. Odell bus project** Boots

Boots explained staff's plans for the 2016 Ready to Read grant. The Ready to Read grant is an annual

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allocation by the Oregon Legislature, administered by the Oregon State Library, given to libraries to 1) promote early learning and/or 2) support library summer programs to help prevent summer learning loss. For 2016, staff plan to have a bus shuttle Odell families to Hood River Library. At Hood River, a storytime or a free book will be offered. Refreshments also will be available. The bus will operate similarly to the Hood River Valley Parks and Recreation District's summer swim bus. The Library District would contract with Community Education to provide the bus. Staff are excited about this possibility of offering better service to Odell. Snyder praised the staff's out-of-the-box thinking.

## **VI. Open forum for the general public**

Vaivoda

Raven Rutherford (702 Molly Rd., Hood River) addressed the Board. He just moved to town. As a writer, he loves books and would like to volunteer with the library however he can. He would like to help fundraise as well. Given his interests, board members suggested that the Library Foundation would be a good place to start volunteering.

## **VII. Reports**

### **i. Friends update**

VanOrman

In addition to the written report, Nielsen noted that local biologist Bill Weiler will offer some ecology programs as part of 2016 Hood River County Reads. Unrelated to HRC Reads, a group interested in engaging in a community conversation about aging may get a large-scale program running as well.

### **ii. Foundation update**

Bayer

In addition to the written report, Bayer noted that there will be a celebratory event for work done on the Georgiana Smith Memorial Gardens on Saturday, October 10<sup>th</sup>, at 4.00p. When the Foundation originally received the money from the Feast of Words, they intended to hire someone to manage the project. However, thanks to the work of Foundation board member Stan Sales and Master Gardeners Audrey Schneider and John Stevens, the project came in much under budget. There are ideas for further Gardens improvements with the available funds. The Foundation also soon will send out membership renewal letters.

### **iii. July and August financial statements**

Nielsen

The August financial statements were emailed out before the meeting and distributed in print during it. The Board reviewed the July and August financial statements. They had no questions.

### **iv. Director's report**

Nielsen

In addition to his written report, Nielsen mentioned the following:

- Sage Library System soon will have several new members for the first time in over three years: North Powder Public Library and all of the schools in the Harney County School District.
- This year, Special Districts Association of Oregon's safety grant program will focus on water intrusion. Nielsen intends to apply for a grant to fix the continuing problem on the northwest side of Hood River Library, outside the children's library, where water continues to build up.

## **VIII. Previous business**

There was no previous business.

**IX. New business**

**i. Magazine and newspaper order (ACTION)**

Nielsen

Nielsen presented a proposal to move the library to a new magazine subscription vendor, Rivistas. Staff are excited by the switch. He noted that the *New Yorker* was highest circulating magazine over the past year and three months. Snyder move to approve purchasing magazine subscriptions from Rivistas in 2016 for up to \$5,500. Schoppert seconded. The motion carried unanimously

**ii. Library Card Policy revision (ACTION)**

Nielsen

Nielsen presented revisions to the Library Card Policy that updated fines and fees as well as increased the number of items checked out (from 35 to 50) and holds (from 6 to 9) that a person could have. These changes were precipitated by the Board's revision of the Fines & Fees Schedule at their August meeting as well as policy changes by the Sage Library System. Snyder moved to approve Resolution 2015-16.06, revising the Library Card Policy as amended and attached. Sheppard seconded. The motion carried unanimously.

**iii. Policy review: Board Governance Policy**

Nielsen

The Board reviewed the Governance Policy with an eye for possible revisions. Snyder noted some typographical errors. She also suggested that the policy require board members to attend or view trainings relevant to the District. Nielsen will review the policy further and return with suggestions.

Schoppert discussed his recent new board member training from SDAO. The training was helpful, he said, and went over the basics of running a district. He was impressed by the services SDAO offered.

**X. Agenda items for next meeting**

Vaivoda

- Presentation by Cataloging Specialist Sarah Samuels
- Strategic planning consultant proposal
- Discussion of annual planning session
- Board Governance Policy

**XI. Adjournment**

Vaivoda

The meeting adjourned at 8.16p.