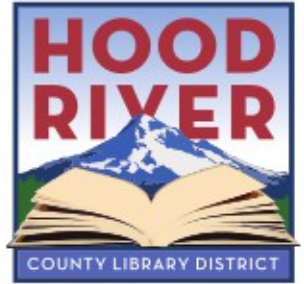


Board of Directors
Regular Meeting Minutes
Tuesday, August 18, 2015, 7.00p
Jeanne Marie Gaulke Community Meeting Room
502 State St, Hood River
Suzanne VanOrman, President
Minutes prepared by Library Director Buzzy Nielsen



Present: Buzzy Nielsen (staff), John Schoppert, Jean Sheppard, Alexis Vaivoda, Suzanne VanOrman

I. Additions/deletions from the agenda (ACTION) VanOrman
President VanOrman called the meeting to order at 7.00p. Sheppard moved to approve the agenda as presented. Vaivoda seconded. The motion carried unanimously.

II. Conflicts or potential conflicts of interest VanOrman
None stated.

III. Approval of minutes from July 21, 2015, meeting (ACTION) VanOrman
Vaivoda moved to approve the minutes of the July 21, 2015, meeting as presented. Schoppert seconded. The motion carried unanimously.

IV. Open forum for the general public VanOrman
No public present.

V. Reports

i. Friends update VanOrman
In addition to the written report, Nielsen noted that Brian Doyle confirmed that he'd like to be the author for the 2016 Hood River County Reads, featuring his book *Martin Marten*. Doyle originally was scheduled to come out for a Columbia Center for the Arts (CCA) event in April. The HRC Reads committee will work with CCA on that. As it so happens, 2016 is the 10th anniversary of both HRC Reads and CCA.

ii. Foundation update Nielsen
In addition to the written report, Nielsen noted that the new Gardens furniture has arrived and been assembled. The Board went outside to view it and consider potential re-use of some existing furniture that the new furniture is replacing.

iii. June and July 2015 financial statements Nielsen
The July financial statements were unavailable at the time of the meeting due to a family emergency with the accountants' office. The board reviewed the June 2015 financial statements.

iv. Director's report Nielsen
In addition to his written report, Nielsen mentioned the following:

- Thanks to one of its many volunteers, the District will receive a "tithe" from Mid-Columbia

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Medical Center's employee volunteer giving program. VanOrman will attend an event to accept the donation on August 19.

- Also on August 19, Hood River Library will host the Hood River County Chamber of Commerce's first town hall meeting in several years. The meeting will focus on the Chamber's accomplishments over the last couple of years as well as its future direction.
- Plays for Nonprofits' production of *Inherit the Wind* and *The Night Thoreau Spent in Jail* will benefit the Friends of the Hood River County Library, among other local charities.
- A board member inquired how libraries will be chosen to participate in the Artplace America grant that Libraries of Eastern Oregon recently received. Nielsen responded that there was a survey that interested libraries complete to determine what kinds of programs they want.

VI. Previous business

There was no previous business.

VII. New business

i. SDAO online training: Public meetings

Nielsen

The board viewed an online training provided by SafePersonnel, a service made available to Special Districts Association of Oregon (SDAO) members. The training, entitled "Public Meetings Law", summarized legal requirements for the District's board and board committee meetings. Following the training, the Board discussed the Oregon Ethics Commission and how it works as well as why it's inappropriate to conduct all-board discussions over email.

ii. Gardens maintenance bids (ACTION)

Nielsen

In addition to the bid from FLI Landscaping in the meeting packet, Walker's Landscape Maintenance submitted a bid on Monday, August 17th, which was emailed to the board. They estimated that the 2016 season would cost about \$9,500, including mowing. Nielsen recommended going with Walker's Landscape Maintenance based on his interactions with them and recommendations from others. Sheppard moved to approve Walker's Landscape Maintenance's bid to maintain the Georgiana Smith Memorial Gardens for the remainder of the 2015 season and evaluate their work with the possibility of extending it to the 2016 season. Vaivoda seconded. The motion carried unanimously.

iii. Hood River Library fire alarm system (ACTION)

Nielsen

Vaivoda moved to approve the quote from ASET, Inc., to install a fire alarm system at Hood River Library for up to \$37,500. Schoppert seconded. The motion carried unanimously.

VIII. Agenda items for next meeting

VanOrman

- Strategic planning bids
- Policy review

IX. Adjournment

VanOrman

The meeting adjourned at 7.59p.