

**Board of Directors
Regular Meeting Agenda**

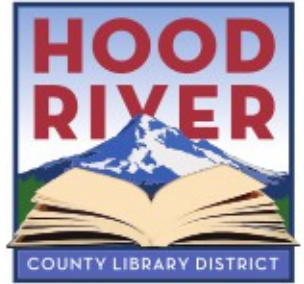
Tuesday, July 21, 2015, 7.00p

Jeanne Marie Gaulke Community Meeting Room

502 State St, Hood River

Suzanne VanOrman, President

Minutes prepared by Library Director Buzzy Nielsen



Present: Rachael Fox (staff), Buzzy Nielsen (staff), John Schoppert, Jean Sheppard, Sara Snyder, Suzanne VanOrman, Maija Yasui (presenter)

I. Swearing in new Board members

VanOrman

President VanOrman called the meeting to order at 7.00p. VanOrman swore in the two newly-elected board members, John Schoppert and Jean Sheppard.

II. Additions/deletions from the agenda (ACTION)

VanOrman

Snyder moved to approve the agenda as presented. Schoppert seconded. The motion carried unanimously.

III. Conflicts or potential conflicts of interest

VanOrman

None stated.

IV. Approval of minutes from June 16, 2015, meeting (ACTION)

VanOrman

Snyder moved to approve the minutes of the June 16, 2015, as presented. Sheppard seconded. The motion carried unanimously.

V. Potential siting of Minoru Yasui statue in Gardens

Maija Yasui

Maija Yasui spoke about a project to honor Minoru Yasui, a Japanese-American who was unjustly imprisoned during World War II. He took his case to the US Supreme Court. Minoru was born in 2016, so what would have been his 100th birthday is approaching. Sarah Segal's Hood River Middle School class did a yearlong project on him and submitted a video to the US President. Maija was tasked with seeing if the citizens of Hood River were interested in having some sort of memorial. The proposal right now is to have a laser cutting of Minoru's face along with some of his free speech quotes. Maija asked if the District would be interested in being a part of the process and a potential site for the memorial. The statue likely will be funded by the Minoru's family. The Board won't approve the siting until more details are decided but agreed that the project is worth pursuing. Snyder thinks it would be an honor to site the memorial in the Gardens. Maija will work with library staff to ensure that memorial fits with the concept of the Gardens. VanOrman feels that as a community we owe Minoru such an honor. Nielsen will follow up with VanOrman

VI. Open forum for the general public

VanOrman

No public present.

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www.hoodriverlibrary.org

VII. Reports

i. Friends update

VanOrman

In addition to the written report, VanOrman noted that the Friends recently gave the Library District \$1,700 for the Summer Reading Program. These funds were given by local businesses.

ii. Foundation update

Nielsen

In addition to the written report, it was noted that the Foundation has been working with the Master Gardeners and local nonprofit WINGS to clean up the plant beds. They've already redone the plant bed at Oak & 6th St., making it a low-water xeriscape with rocks and drought-resistant plants.

iii. May and June financial statements

Nielsen

The June financial statements were unavailable at the meeting because the tax distribution report was received late and while Nielsen was on vacation. 2014-15 tax revenue came in 3.3% over budget.

iv. Director's report

Nielsen

In addition to his written report, Nielsen noted the following:

- The District launched its new website on July 10. Nielsen demonstrated the new site.
- Nielsen was invited to a focus group led by Meyer Memorial Trust to learn more about the needs of Hood River and The Dalles area and to inform the Foundation's future programming. The group meets on July 27th. MMT gave the District a grant when it first began to pay the Library Director's salary for the first year.
- Nielsen has had a difficult time finding gardening firms to respond to his request for maintenance bids. He hopes to have a bid for approval at the next regular meeting.
- Snyder commented that the annual statistics, and year-over-year increases, are fantastic.
- The City of Hood River finished repainting the handicapped parking space on the east side of the Hood River Library.

VIII. Previous business

There was no previous business.

IX. New business

i. Review of strategic goals

Nielsen

The Board reviewed the current strategic goals and was pleased with the progress. They'd like to assess future goals during the strategic planning process that will happen this fiscal year. They see particular directions with serving communities of need, programming, branch remodels/moves, rehabilitating the Georgiana Smith Memorial Gardens, and writing a technology plan. They would like to hear from Outreach Specialist Patty Lara-Martinez about serving Odell and the Latino community generally. Nielsen will seek quotes from strategic planners.

ii. Officer elections (ACTION)

VanOrman

Snyder moved to elect VanOrman as president of the Board of Directors for the 2015-16 fiscal year and Vaivoda as vice-president. Schoppert seconded. The motion carried unanimously. By statute, the Board's secretary is the Library Director.

iii. Appointing agents of record (ACTION)

VanOrman

Snyder moved to adopt Resolution 2015-16.01, appointing the insurance agent of record as Columbia

River Insurance and the employee benefits agent of record as BCI Group. Sheppard seconded. The motion carried unanimously.

iv. Establishing regular meeting time (ACTION)

VanOrman

Sheppard moved to adopt Resolution 2015-16.02, establishing the regular Board of Directors meeting as the 3rd Tuesday of the month at Hood River Library. Snyder seconded. The motion carried unanimously.

v. Legal services contract (ACTION)

Nielsen

Sheppard moved to approve Resolution 2015-16.03, renewing the legal services contract with Annala, Carey, Baker, Thompson, & VanKoten, P.C., for one year. Schoppert seconded. The motion carried unanimously.

vi. Determining Board Library Foundation liaison (ACTION)

VanOrman

Snyder agreed tentatively to serve as the Board of Directors liaison to the Library Foundation. As liaison, Snyder would regularly attend the Foundation's meetings, report on District happenings to the Foundation, and report on Foundation happenings to the Board of Directors. Sheppard said that she possibly could fill in when Snyder is unavailable. Jen Bayer, president of the Library Foundation, will contact Snyder.

vii. New fines and fees schedule (ACTION)

Nielsen

Snyder moved to adopt Resolution 2015-16.04, revising the fines and fees schedule to add new damaged items fees, increase the charge for color printouts to \$0.50, and increase the research fee to \$50 per hour. Sheppard seconded. The motion carried unanimously.

viii. Public Records Policy revision (ACTION)

Nielsen

Sheppard moved to adopt Resolution 2015-16.05, amending the Public Records Policy to increase the research fee and make minor grammatical changes. Schoppert seconded. The motion carried unanimously.

ix. Gardens furniture authorization (ACTION)

Nielsen

The Board reviewed Nielsen's proposal to purchase new furniture for the Georgiana Smith Memorial Gardens from the Library Foundation's \$30,000 contribution toward Gardens rehabilitation. Some of the current teak furniture will be retained, but most will be replaced. Snyder moved to approve up to \$10,000 to purchase new tables and chairs for the Georgiana Smith Memorial Gardens. Sheppard seconded. The motion carried unanimously.

X. Agenda items for next meeting, August 18, 2015

VanOrman

- Policy review
- SDIS online training on public meetings
- Quotes for strategic planning consultants
- Quotes for gardens maintenance

XI. Adjournment

VanOrman

The meeting adjourned at 8.12p.