

Board of Directors
Regular Meeting Agenda
 February 20, 2024, 7:00pm
 Library Meeting Room and Zoom
 502 State St, Hood River

Library Board:

Board President: Brian Hackett, *Board Vice-President:* Karen Bureker, *Board members:* Megan Janik, Sara Marsden, and Jean Sheppard.

The Hood River County Library District will hold this meeting by offering a hybrid format. Participants can attend in-person or on Zoom Conferencing. Please use the following phone number or video link:

1-253-215-8782, <https://us02web.zoom.us/j/89745812618?pwd=NFBFT0xUVjFSN0dDVGNiZTVsNDQ2dz09>, Meeting ID: 897 4581 2618

	Agenda Items	Action	Responsible
I.	Call to Order		Brian Hackett
II.	Approval of the agenda (additions/corrections/deletions)	Motion	Brian Hackett
III.	Approval of the consent agenda i. Minutes from the January 16, 2024 regular board meeting ii. Invoice Vankoten and Cleaveland, LLC	Motion	Brian Hackett
IV.	Actual or potential conflicts of interest		Brian Hackett
V.	Public comment (3 minutes each)		Brian Hackett
VI.	Urban Renewal Agency Governing Board Membership		Will Norris
VII.	Presentation: Bookmobile and Outreach		Jasmin Martinez and Yelitza Vargas-Boots
VIII.	Reports		

	i. Friends update		Rachael Fox
	ii. Foundation update		Rachael Fox
	iii. January Financial Statements		Rachael Fox
	iv. Director's report		Rachael Fox
VIII.	Old Business		
IX.	New Business		
	i. Budget calendar and Budget Officer Approval (ACTION)	Motion	Rachael Fox
IX.	Announcements		
	i. Comments from board members		All
	ii. Requests/Comments from Library Director		Rachael Fox
X.	Agenda items for next meeting		Brian Hackett
XI.	Adjournment regular meeting		Brian Hackett

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7:00pm to 9:00pm in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.

Board of Directors
Regular Meeting Agenda
Supplementary information
February 20, 2024, 7:00pm
Library Meeting Room and Zoom
502 State St, Hood River

Library Board:

Board President: Brian Hackett, *Board Vice-President:* Karen Bureker, *Board members:* Megan Janik, Sara Marsden, and Jean Sheppard.

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I.	Call to Order		Brian Hackett
II.	Approval of the agenda (additions/corrections/deletions)	Motion	Brian Hackett
III.	Approval of the consent agenda i. Minutes from the January 16, 2024 regular board meeting Attachment: <ul style="list-style-type: none"> o III.i. Minutes from the January 16, 2024 regular board meeting. ii. Invoice Vankoten and Cleaveland, LLC Attachment: <ul style="list-style-type: none"> o III.ii. Invoice Vankoten and Cleaveland The bill from Vankoten and Cleaveland surpasses my authorized spending limit. I seek board approval to pay the invoice for \$8,278.50.	Motion	Brian Hackett
IV.	Actual or potential conflicts of interest		Brian Hackett
V.	Public comment (3 minutes each)		Brian Hackett
VI.	Urban Renewal Agency Governing Board		Will

<p>Membership</p> <p>Will Norris, the Urban Renewal Administrator for the City of Hood River is reaching out to local governments impacted by the City of Hood River’s Urban Renewal Districts. The Hood River City Council is evaluating the membership of the Urban Renewal Agency’s governing board and wants to hear from overlapping taxing districts, including the Hood River County Library District.</p> <p>The Hood River Urban Renewal Agency (Agency) is a semi-independent component-unit of the Hood River City government. The Agency is governed by a separate Board of Commissioners, which is currently the full City Council plus two Port Commissioners. The Agency’s board structure was last modified in 2012 when the Heights District was created.</p> <p>The City Council is revisiting this membership roster with the creation of the Westside District in 2023. The Port of Hood River has indicated that it makes sense for them to relinquish their dedicated board positions as the Agency’s focus shifts away from the Waterfront and Downtown. The City Council is revisiting this membership roster with the creation of the Westside District in 2023. The Port of Hood River has indicated that it makes sense for them to relinquish their dedicated board positions as the Agency’s focus shifts away from the Waterfront and Downtown.</p> <p>The Hood River City Council wants to know if other taxing districts wish to participate as voting members on the Agency’s Board of Commissioners. The City Council is specifically hoping to learn:</p> <ul style="list-style-type: none"> • Does the Library District want a seat on the Hood River Urban Renewal Agency’s Board? <ul style="list-style-type: none"> ◦ If yes, does the Library District want this seat to be a member of its governing board or an executive staff member? ◦ If not, does the Library District want any other regular or formalized partnership or communication with the Urban Renewal Agency? This could be a regular joint meeting or annual presentation, for instance. <p>Their goal is to receive feedback by March 4th to assemble for the City Council to consider at their March 11th meeting.</p> <p>Will Norris will be present at the meeting to discuss this topic</p>		Norris
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	further and answer questions.		
VII. Presentation: Bookmobile and Outreach	Bookmobile Specialist Jasmin Martinez and Bilingual Outreach Specialist Yelitza Vargas-Boots are set to discuss the Bookmobile and Outreach Services. Attendees will have the opportunity to take a guided tour of the Bookmobile after the presentation.		Jasmin Martinez and Yelitza Vargas-Boots
VIII. Reports			
i. Friends update	<ul style="list-style-type: none"> • The Friends of the Library are in talks about establishing a Memorandum of Understanding (MOU) between the Library District and the Friends, as suggested by the Library Strategies Consultants. In the coming weeks, I am scheduled to meet with the Friends of the Library and the Library Foundation President to delve deeper into the MOU discussions and to reflect on the consultation process with the Library Strategies Consultant. Following our meeting, I will share an update with the Library Board. • The Friends are diligently putting in effort to generate revenue from the sale of books. Currently, they either dispatch items to Thriftbooks (online book seller) or offer them for sale on the upper level of the library. Occasionally, they encounter higher-value items. The Friends are now investigating options for independently selling higher-value book donations, considering collaboration with a bookseller, or exploring a partnership with Thriftbooks for distribution. • The Hood River County Reads Events <ul style="list-style-type: none"> • This year's selection is <i>Beloved Beasts: Fighting for the Life in an Age of Extinction</i> by Michelle Nijhuis. • Events <ul style="list-style-type: none"> • Saturday, March 2, Kick-off Program, Book Distribution: Hood River Library 2pm; Book Distribution only at the Parkdale & Cascade Locks Libraries 10am-2pm. • Saturday, March 9, 2pm. <ul style="list-style-type: none"> • <i>Wildlife Photography</i> with Linda Steider, Hood River Library Reading Room. • Wednesday, March 13, 6pm 		Rachael Fox

	<ul style="list-style-type: none"> • <i>American Buffalo</i> with Michelle Nijhuis and Ken Burns documentary clips. • Saturday, March 16, 2-4pm. <ul style="list-style-type: none"> • <i>All Creatures Great and Small: Fighting for Life in the Gorge</i> with panelist Jocelyn Akins, Carnivore Project, Elaine Harvey (Yakama), CRITFC, Sarana Jepson, Xerces, plus local conversation groups. • Saturday, April 6, 10am-2pm <ul style="list-style-type: none"> • <i>Where the Wild Things Are: Field Trip</i> with Bill Weiler, wildlife biologist. • Wednesday, April 10, 12:30pm. <ul style="list-style-type: none"> • Hood River Library Book Club: <i>Beloved Beasts</i>. Meeting Room and Zoom. • Saturday, April 13, 10am-Noon. <ul style="list-style-type: none"> • Writing Workshop with Michelle Nijhuis. Meeting Room. Sign-up needed. • Saturday, April 13, 1-4pm. <ul style="list-style-type: none"> • <i>Making Animal Masks</i> with Lacey Spray, 11 years and up. • Sunday, April 14, 2pm. <ul style="list-style-type: none"> • Public Presentation by author Michelle Nijhuis, Hood River Library. 		
	<p>ii. Foundation update</p> <ul style="list-style-type: none"> • The Ferment Brewing Fundraising event on Thursday, January 25, raised over \$800 for the Hood River Library District Library Foundation. 		Rachael Fox
	<p>iii. January Financial Statements</p> <p>The financial statements for January 2023 had not been released yet when the board packet was distributed.</p>		Rachael Fox
	<p>iv. Director's report</p> <p><u>Administration</u></p> <ul style="list-style-type: none"> • We are seeking two part-time Public Service Clerk to work at Cascade Locks, Hood River, Parkdale, and Bookmobile during days, evenings and Saturdays. Good customer service skills are required. Spanish speaking 		Rachael Fox

skills a plus. The positions are open until filled.

Two of our team members secured positions in their respective fields at different locations in the gorge. While one of them will remain with the District as an on-call substitute, the others have moved on to new opportunities.

- **Budget Committee**

The Hood River County Library District has two open positions on our budget committee to serve for three year terms.

The Library District Budget Committee is responsible for reviewing and recommending changes to the annual budget. Please fill out the [online form](#) by Monday, March 11, 5pm. For more information: <https://hoodriverlibrary.org/about/budget/>.

Facilities/Gardens

- The ADA parking space in our driveway has experienced erosion beneath the concrete surface. Currently, the space is undergoing repaving.
- Thanks to the generous donation from the Library Foundation, we have two ongoing projects underway.
 - The Hood River Library is set to receive a new outdoor public phone, sponsored by the Library Foundation. This phone will allow users to make local calls and outbound-only long-distance calls for up to 20 minutes, free of charge. Operating like a no-pay payphone, the long-distance calls will be complimentary as the phone utilizes the library's internet connection instead of a traditional landline. This service aims to assist various needs such as enabling kids to check in with their caregivers, schedule rides on the CAT bus, handle emergencies, or stay connected with family and friends nationwide. The phone will be conveniently located outside on the east side of Resort Street near the entrance to the library's north parking lot. Housed under a protective blue hood, the unit is constructed with industrial-grade stainless steel and fiberglass to withstand weather conditions and prevent vandalism.
 - Another project involves the installation of a new indoor Charging Locker. This innovative locker

provides a secure space for storing valuables such as wallets, keys, and cameras while offering three charging cables for the latest phone models. Constructed with durable, industrial-grade materials, the locker is designed to protect against theft and withstand frequent usage.



Programs and Services

- The program staff have been working hard to provide creative programming for this winter. Please check out the [newsletter](#) for a full list February programs.
 - **All Ages**
 - Every month, we will highlight nationally recognized heritage months and holidays at our library, providing a platform for celebration and exploration. Many libraries across the nation also participate in honoring these same occasions.

The Hood River County Library District provides free and equitable access to cultural and educational experiences. The library celebrates ideas, promotes creativity, connects people, and enriches lives, with an emphasis on promoting literacy and equity in library collections, services, and programs.

Discover the diverse range of materials available in our collection. Visit the library, search our [online catalog](#), download [ebooks and](#)

audiobooks or stream **movies**.

- **Black History Month**

While Black history is being made every day, the United States offers a special tribute of Black history each February. The Hood River County Library District honors Black history, celebrates its culture and community, and recognizes the achievements as well as the ongoing struggles of Black Americans.

In celebration of Black History Month, we are offering curated recommended reading and viewing displays for all age groups and resources for further exploration.

- **Family Game Night** First Saturday, February 3, 4-6pm Hood River Library Theater. Join us for rad retro cabinet arcade games and other electronic offerings for fans of all ages to enjoy.
- **Family Movie Matinee** Saturday, February 17, 2pm, Hood River Library Theater. The Hood River Library will be showing the movie *The Frog Princess*. This will be an all ages screening. Snacks and drinks will be provided.
- **Adult programs**
 - **Yoga for Adults**, Saturdays at 10:30am, Hood River Library Meeting Room. This winter the Hood River Library is happy to be hosting a weekly yoga classes taught by Snapdragon Yoga. Open to adults, the program is available as a drop-in course throughout January and February every Saturday at 10:30am, beginning January 6th.
 - **Hood River Book Club** meets the second Wednesday of the month at 12:30 p.m. Hood River Library Meeting Room & [Zoom](#). March's book club selection is *Horse* by Geraldine Brooks.
 - **Cascade Locks Book Club** meets the Fourth Thursday of the month from 5:15 to 7:00

p.m. at the Cascade Locks Library. February's book club selection is *The Spirit Catches You & You Fall Down* by Anne Fadiman. March's book club selection is *Remarkably Bright Creatures* by Shelby Van Pelt.

- **Writing Group:** Every Wednesday at 3 pm in the Hood River Library Columbia Room. Creative writing together! Join with fellow writers to work on your craft through prompts and (sometimes) share the results. For more information, please contact Patty Kaplan (310.710.3822).
- **Teen programs**
 - **Summer in February,** Saturday, February 10, 2pm, Summer snacks, Icees, silly decorations. Have it all and pretend it's not winter. Ages 13 to 18.
 -
 - Great Oreo Debate, Thursday, February 22, 4:30pm, Hood River Library Theater. What Oreo is best? Original? Mint? Cookies and Cream? Come eat and debate and choose the superior cookie! Ages 11 to 18.
 - **Magic the Gathering, 2nd and 4th Fridays of the month at 4pm in the Library Theater.**
 - **Library Teen Council,** 2nd and 4th Saturdays of the month at 2pm in the Hood River Library Theater. Join the team and earn volunteer hours, help out at the library and eat snacks!
- **Children's programs**
 - **Valentines Craft Bags,** Week of February 13-17. Spread the love this Valentine's Day with the library's Valentines Craft Bags, brimming with delightful projects that will inspire creativity and joy in every young heart! Available Valentines week February 13-17 at all locations.

- **Storytimes**
 - **Family Storytime – Hood River Library Thursdays at 10:30 a.m.**
 - The storytime is open to all ages. Storytime will feature stories, songs and fun! Literacy enrichment will be at the heart of every session. Children will learn pre-reading skills, develop an increased vocabulary, and nurture a lifelong love of reading!

- **Weekly playgroup and monthly storytime – Parkdale**
 - Looking for something fun to do with your children that haven't yet started school? We have playgroups at our Cascade Locks and Parkdale Libraries! Each Friday from 10:30-11:30 we invite parents to come with their children to explore the library, help kids build social skills, and make new friends.
 - The first Friday of the month in Parkdale we will have a librarian led storytime.

- **Bookmobile route**
 - **Pine Grove**, 1st Thursday of the month
 - Early Intervention Pine Grove School 1:30am-1pm

- **Hood River**
 - 2nd Thursday of the month, 2:30-6:00pm
 - Neighborhoods behind Rosauers
 - 2:30p-3:30p Pacific Ave (street parking)
 - 3:30p-4:30p Sieverkropp Dr (street parking)
 - 5:00p-6:00p Wyeast Vista Apartments 1800 8th st.

- **Hood River**
 - 3rd Thursday of the month, 2:30-6:00pm
 - Apartments and Mobile Home Parks on Cascade Ave.
 - 2:30p-3:30p Hood River Mobile Manor (next to Les Schwab) 3300 Cascade Ave. .
 - 3:30-4:30p Hood River Crossings

	<p style="text-align: center;">Apartments 3145 Cascade Ave.</p> <ul style="list-style-type: none"> ○ 5:00p-6:00p Columbia View Apartments 1695 Oak St. ○ Hood River <ul style="list-style-type: none"> • Every 4th Thursday of the month, 3:00-4:00pm <ul style="list-style-type: none"> • Hood River Rockford Grange ○ Senior facilities <ul style="list-style-type: none"> • 1st Friday of the month, 10am-12:30pm ○ Odell <ul style="list-style-type: none"> • 2nd and 4th Saturdays <ul style="list-style-type: none"> • 10:30a-12:00p Mobile Home Park/AGA RD 		
VIII.	Old Business		
IX.	New Business		
	<p>i. Budget calendar and Budget Officer Approval (ACTION) Attachment:</p> <ul style="list-style-type: none"> ○ IX.i. Proposed 2024-25 budget calendar <p>With the start of the new year comes the start of the next fiscal year's budget process. It begins with approving the budget calendar, which delineates when the budget committee will meet, when notices are published in the paper, and when the budget is approved by the Board.</p> <p>ii. The budget committee, comprised of both the Board of Directors and an equal number of community members, reviews our budget. Committee members are appointed for three-year terms. Presently, the Budget Committee includes Jen Bayer, Andrea Krol, and Angela Schock. With two positions available, we invite community members to submit applications through our website by Monday, March 11, 5 pm. The existing committee members, Jen Bayer, Andrea Krol, and Angela Schock, have confirmed their availability for this year. The role of Budget Officer is held by Rachael Fox, our Library Director.</p> <p>I am seeking the board's approval for both the budget calendar and the appointment of the budget officer. In the upcoming month, the board will choose two new members for the budget committee, and subsequently, formalizing the approval of the selected budget committee members.</p>	Motion	Rachael Fox
IX.	Announcements		

	i. Comments from board members		All
	ii. Requests/Comments from Library Director		Rachael Fox
X.	Agenda items for next meeting <ul style="list-style-type: none"> • Reminder: Our board meeting has been moved to Monday, March 18, 7pm • Code of Conduct and Use Restriction policy review • Budget Committee approval • Garden’s maintenance bids • Attorney contract renewal • Library Director Evaluation timeline 		Brian Hackett
XI.	Adjournment regular meeting		Brian Hackett

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7:00pm to 9:00pm in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.

Board of Directors
Regular Meeting Agenda
Supplementary information
 Wednesday, January 31, 2024, 7:00pm
 Library Meeting Room and Zoom
 502 State St, Hood River

Library Board:

Present: Board President: Brian Hackett, Board Vice-President: Karen Bureker, Board members: Megan Janik, Sara Marsden, and Jean Sheppard.

Staff members: Library Director Rachael Fox and Assistant Director Mo Burford.

Members of the public: None present.

Meeting minutes: Mo Burford and Rachael Fox

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	Agenda Items	Action	Responsible
I.	Call to Order Board President Brian Hackett called the meeting to order at 7:04pm.		Brian Hackett
II.	Approval of the agenda (additions/corrections/deletions) Hackett requested adding discussion of the March Library Board meeting date. Marsden made a motion to approve the amended agenda. Sheppard seconded. The motion carried unanimously.	Motion	Brian Hackett
III.	Approval of the consent agenda Janik moved to accept the consent agenda, encompassing the minutes of the December 16, 2023 special meeting and the December 19, regular board meeting. Marsden provided the second. The motion passed with unanimous approval.	Motion	Brian Hackett

IV.	Actual or potential conflicts of interest None stated		Brian Hackett
V.	I. Audit presentation Tiffany Elvrum from our auditors Pauly Rogers and Co., PC, presented the District's 2022-23 fiscal year audit via Zoom. The District Board received a Letter to the Governing Board and the audit report which included financial statements. Elvrum gave the District a clean opinion with no reservations and there were no separate management issues. Elvrum stated overall it was great. She reported no difficulties in performing the audit.		Elvrum
VI.	Public comment (3 minutes each) None present		Brian Hackett
VII.	Reports		
	i. Friends and Foundation update There was nothing to add to the written report.		Rachael Fox
	ii. Friends update There was nothing to add to the written report.		Rachael Fox
	iii. Foundation update There was nothing to add to the written report.		Rachael Fox
	iv. November and December Financial Statements There was nothing to add to the written report.		Rachael Fox
	iv. Director's report Marsden inquired about the leak in the library, questioning whether it was infiltrating the interior. Fox clarified that the issue stemmed from water descending down the interior wall but assured that it hadn't caused any permanent damage. Fox consulted with a roofer, gutter installer, and masonry technician, all of whom suggested that addressing the heat tape in the gutter would likely resolve the problem. The gutters tended to freeze in winter without the heat tape, causing water to cascade down the building's side and penetrate the interior. The masonry technician stated we could postpone masonry repairs until the entire building was addressed. Fox engaged an electrician to fix the heat tape issue.		Rachael Fox
VIII.	Old Business		
IX.	New Business		
	i. Auditing bids 2024-2026 (Action)	Motion	Rachael Fox

	Sheppard proposed accepting the bid from Pauly Rogers & Co for the auditing years 2024, 2025, and 2026, with a total amount of \$30,525. Janik seconded the motion, and it was unanimously approved.		
	ii. Budget Committee positions discussion Hackett inquired about the number of community members appointed to the budget committee. Fox responded that five members were appointed. The board unanimously agreed that the questions raised were sufficient, and Fox will proceed to advertise the vacancies.		Rachael Fox
	iii. Discussion Urban Renewal Agency's governing board The board discussed the desire to receive input from Will Norris regarding the library district's involvement in the Urban Renewal Agency governing board. Fox will extend an invitation to Will Norris for the library board meeting scheduled on February 20, 2024.	Discussion	Rachael Fox
IX.	Announcements		
	i. Comments from board members The library board opted to shift the date of their March meeting to Monday, March 18, 2024, at 7 pm, citing a scheduling conflict. Marsden asked for an update on the employee situation. Hackett stated the final report was being drafted and then will be reviewed by legal counsel, then there will be another special board session in Executive Session.		All
	ii. Requests/Comments from Library Director No comments		Rachael Fox
X.	Agenda items for next meeting <ul style="list-style-type: none"> • Code of Conduct and Use Restriction policy review • Budget Officer, Budget Committee and Budget Calendar approval • Presentation: Outreach and Bookmobile services, Bilingual Outreach Librarian Yelitza Vargas-Boots and Bookmobile Specialist Jasmin Martinez 		Brian Hackett
XI.	Adjournment regular meeting The meeting was adjourned at 7:45pm.		Brian Hackett

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VanKoten & Cleaveland, LLC

417 Sherman Avenue, Suite 7
Hood River, OR 97031
Phone: (541) 436-3422

Hood River Co. Library District
502 State St.
Hood River, OR 97031

Invoice Date: February 15, 2024
Invoice Number: 14991

Matter: General

Attorney's Fees

2/1/2024	Email from/to Spencer regarding W-2 issue; email to employee regarding same; follow up with Rachael Fox regarding form letter; prepare draft letter; email to Rachael	.60	\$126.00
2/2/2024	Follow up emails from/to Rachael regarding W-2 issue	.10	\$21.00
2/5/2024	Review and consider HR Answers fact finding summary	1.10	\$231.00
2/6/2024	Emails from employee regarding W-2 issue; prepare reply; begin working on employee memo	1.50	\$315.00
2/7/2024	Emails from/to employee regarding work projects	.10	\$21.00
2/8/2024	Continue preparation of memo regarding employee complaint; email to SDAO regarding same; follow up regarding W-2 information and other requests from employee; phone call to Brian regarding complaint; follow up with Rachael regarding miscellaneous matters	1.30	\$273.00
2/9/2024	Emails from/to Rachael regarding W-2 and miscellaneous matters	.10	\$21.00
2/12/2024	Email from Rachael regarding identity protection; follow up with employee regarding same	.10	\$21.00
SUBTOTAL:		4.90	\$1,029.00

Costs

2/13/2024	HR Answers Invoice # INV-100954 payment		\$7,249.50
SUBTOTAL:			\$7,249.50

Matter Ledgers

2/2/2024	Balance before last invoice		\$1,218.00
2/2/2024	Invoice 14969		\$1,374.00
2/6/2024	Payment to account		(\$1,218.00)

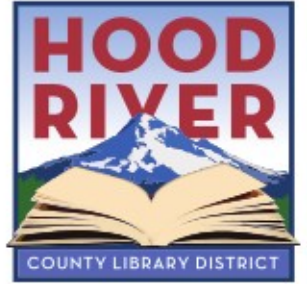
2/15/2024	Payment to account	(\$1,374.00)
2/15/2024	Invoice 14991	\$8,278.50
SUBTOTAL:		\$8,278.50

Trust Account

2/15/2024	Previous Balance	\$0.00
Available in Trust:		\$0.00

TOTAL	\$8,278.50
PREVIOUS BALANCE DUE	\$0.00
CURRENT BALANCE DUE AND OWING	\$8,278.50

2024-2025 Budget Calendar



Wednesday, April 17, 2024

Publish Website Notice of First Budget Committee Meeting
(5 - 30 days before hearing)

Wednesday, April 24, 2024

Publish Newspaper Notice of First Budget Committee Meeting
(5 - 30 days before hearing, at least 5 days apart)

Tuesday, May 14, 2024, 6:00 – 8:00pm, Zoom and/or in-person meeting
First Budget Committee Meeting

- Receive budget message
- Presentation of budget document
- Budget Committee deliberations and questions
- Public comment

Tuesday, May 21, 2024, 6:00 – 7:00pm, Zoom and/or in-person meeting
Second Budget Committee Meeting (*if necessary*)

- Budget Committee deliberations and questions

Wednesday, May 29, 2024

Publish financial summaries and Notice of Budget Hearing
(one publication, 5 – 30 days before hearing)

Tuesday, June 18, 2024, 7:00pm, Zoom and/or in-person meeting
Public hearing

- Meeting to adopt budget, appropriate funds, and levy property taxes

Friday, June 28, 2024

Deliver notice of property tax form LB-50 to County Tax Assessor
(by July 15)

- *LB-50 (2 copies)*
- *Resolution passing budget (2 copies with original signatures)*
- *Budget (2 copies)*
- *Affidavits of publication (Budget Committee meeting & Budget Hearing)*

502 State Street
Hood River · OR 97031

541 386 2535

www.hoodriverlibrary.org