

Resolution No. 2017-18.06

A Resolution of Hood River County Library District adopting a supplemental budget for the fiscal year 2017-18 and making supplemental appropriations

WHEREAS, the Hood River County Library District budget for the fiscal year 2017-18 was adopted by the Hood River County Library District Board at their regular meeting thereof on Tuesday, June 20, 2017; and

WHEREAS, the Hood River County Library District has since received unanticipated revenue from a donation to the General Fund in the amount of \$82,945, a donation from Library Foundation in the Grants Fund of an additional \$25,000, and a donation to the Pat Hazlehurst Fund in the Grants Fund of an additional \$1,000, and a supplemental budget is required in order to expend those revenues; and

WHEREAS, a Supplemental budget is necessary in the General Fund to increase the spending in the Collection Development budget which was reduced this fiscal year; the Supplemental Budget increases the appropriations in the General Fund from \$1,380,953 to \$1,463,898. The Materials and Services line item Collection Development will increase from \$55,000 to \$62,000. The rest of the funds will be allocated to the Unappropriated Ending Fund balance which will increase from \$336,015 to \$411,960.

WHEREAS, a Supplemental budget is necessary in the Grants Fund to increase the appropriations from \$125,000 to \$151,000 in the Materials and Services fund to pay for the renovation of the Cascade Locks Library Branch and new technology for the District.

WHEREAS, in accordance with local budget law, notice was published in the Hood River News on February 14, 2018 of the supplemental budget at the Hood River County Library District board meeting on February 20, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE HOOD RIVER COUNTY LIBRARY DISTRICT, HOOD RIVER, OREGON THAT:

Section 1: Adopt the following Supplemental Budget and make appropriations for fiscal year 2017-18 in the General Fund.

2017-18 SUPPLEMENTAL BUDGET SUMMARY

General Fund

RESOURCES	Adopted budget	Change	Supplemental budget
Available cash on hand	515,000	-	515,000
Previously levied taxes estimated to be received	15,000	-	15,000
Interest	4,000	-	4,000
Fines and fees	12,000	-	12,000
Donations	-	82,945	82,945
Intergovernmental revenue	-	-	-
Miscellaneous revenue	-	-	-
Total resources, except taxes to be levied	546,000	82,945	628,945
Taxes estimated to be received	834,953		834,953
Taxes collected in year levied			
TOTAL RESOURCES	1,380,953	82,945	1,463,898

General Fund

Requirements	Adopted budget	Change	Supplemental budget
PERSONAL SERVICES			
TOTAL PERSONAL SERVICES	595,588		595,588
MATERIALS AND SERVICES			
Bank charges	250		250
Building rental	9,000		9,000
Building maintenance	15,000		15,000
HVAC	12,000		12,000
Elevator	2,000		2,000
Telecommunications	-		-
Telephone	4,000		4,000
Internet	5,500		5,500
Collection development	55,000	7,000	62,000
Technology	10,000		10,000
Accounting and auditing	25,000		25,000
Courier	3,000		3,000
Custodial services	24,000		24,000
Technical services	4,000		4,000
Library consortium	12,000		12,000
Copiers	1,500		1,500
Elections	-		-
Furniture and equipment	2,000		2,000
Property and liability insurance	11,500		11,500
Georgiana Smith Memorial Gardens	21,000		21,000
Legal Services	3,000		3,000
Professional services	-		-
Membership dues	4,000		4,000
Miscellaneous	1,000		1,000
Postage/freight	1,000		1,000
Printing	1,000		1,000
Programs	20,000		20,000
Advertising	1,000		1,000
Office supplies	15,000		15,000
Travel	5,000		5,000
Training	1,500		1,500
Board development	1,500		1,500
Parking reimbursement	1,000		1,000
Utilities	-		-
Electricity	20,000		20,000
Garbage	1,500		1,500
Natural gas	10,000		10,000
Water and sewer (building)	4,700		4,700
TOTAL MATERIALS & SERVICES	307,950		314,950
TRANSFER TO CAPITAL RESERVE	28,000		28,000
CONTINGENCY	100,000		100,000
Total expenditures	1,031,538		1,038,538
Vacation Reserve	13,400		13,400
Ending Balance (Prior Years)			
UNAPPROPRIATED ENDING FUND BALANCE	336,015	75,945	411,960
TOTAL REQUIREMENTS	1,380,953		1,463,898

Section 2: Adopt the following Supplemental Budget and make appropriations for fiscal year 2017-18 in the Grants Fund.

Grants Fund

RESOURCES	Adopted budget	Change	Supplemental budget
Cash on hand	45,000	-	45,000
Grants (specific purposes)	150,000	-	150,000
Friends of the Library donations	15,000	-	15,000
Library Foundation donations	60,000	25,000	85,000
Pat Hazelhurst Fund donations	1,000	1,000	2,000
TOTAL RESOURCES	271,000	26,000	297,000

REQUIREMENTS	Adopted budget	Change	Supplemental budget
Materials and services			
Collection development	30,000	-	30,000
Technology	5,000	2,000	7,000
Programs	15,000	-	15,000
Furniture and equipment	50,000	5,000	55,000
Other materials and services	25,000	19,000	44,000
Total materials and services	125,000	26,000	151,000
Capital outlay	146,000		146,000
Ending balance (prior years)			
UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
TOTAL REQUIREMENTS	271,000		297,000

Section 3: Effective Date. Resolution shall take effect immediately.

Adopted by the Board of Directors of Hood River County Library District this 20th day of February, 2018.

ATTEST:

Jean Sheppard, President

Rachael Fox, Library Director