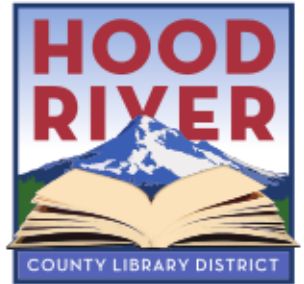


Job Announcement
Youth Outreach Assistant
Closing Date: Friday, May 24, 2019, 5.00p.m.



About Hood River County Library District

Hood River County Library District is dedicated to promoting the enjoyment of reading and culture, responding to the community's need for information, and enriching quality of life for its patrons. The library serves approximately 25,000 people, who checked out over 144,000 items in 2017-18. It includes three branches: Cascade Locks, Hood River, and Parkdale and a Pop-Up Library in Odell. All three libraries are crucial sources of free public Internet access and electronic information, with over 8,000 Internet sessions logged in 2017-18 by residents and visitors alike on the library's computers. The Hood River branch is in a stunning Carnegie library that was expanded in 2003. Cascade Locks and Parkdale are located in the busy centers of their communities. The district enjoys a very supportive Friends group, Foundation, and volunteers.

Hood River County Library District is a member of the Sage Library System and the Libraries of Eastern Oregon. Hood River County is in the heart of Columbia Gorge and the Mount Hood recreational area, providing opportunity for many outdoor recreational activities including windsurfing, kiteboarding, hiking, cycling, skiing, and much more. The district has stable funding from a countywide special district.

For more information, please visit us online:

- Hood River County Library District - <http://hoodriverlibrary.org>
- Sage Library System - <http://catalog.sage.eou.edu/>
- Hood River County Chamber of Commerce - <http://hoodriver.org/>

Job description

The Hood River County Library District seeks an enthusiastic Youth Outreach Assistant who is excited at the opportunity to work with the community of Odell. The Hood River Library District provides a free bus service every Saturday morning to kids in Odell, from June through August. The purpose of the program is to provide more library services to the children and youth of Odell. The bus picks up kids in two locations in Odell and brings them to the Hood River Library for reading time, lunch, and free books then takes them back home. The Youth Outreach Assistant will accompany and supervise children on the Library Express bus, distribute and collection forms and information, promote the service in the community of Odell, assist with story time, Reading Buddy time, crafts, food and clean up of the library.

The individuals in this position must enjoy working with people of all ages, have excellent customer service skills, and be enthusiastic about working in a library. Spanish speaking skills are a plus! The position reports to the Assistant Director. Individuals in this position will work Saturdays.

502 State Street
Hood River · OR 97031

541 386 2535

www.hoodriverlibrary.org

Job responsibilities include:

- Accompany and supervise children on the Library Express bus to and from the library.
- Assists with story time and supervising children during the Odell bus visit in the library.
- Promotes the Odell bus program to families in the Odell community
- Communicates with families to remind them of the weekly bus services.

This position is part-time, temporary position dependent on grant funded and includes weekend hours.

Qualifications

- Two years of high school coursework. High school diploma or equivalent preferred.
- Fluency in Spanish highly preferred
- Any equivalent combination of education and experience satisfying the above.

Compensation

Opening salary ranges from \$12.23 to \$12.47 per hour, depending upon qualifications. This position includes sick leave benefits.

How to apply

Please read the job description carefully and submit the following:

- A completed Hood River County Library District Application for Employment;
- Current resume.

The complete application packet, together with the job description, is available from the following sources:

- Online at <http://hoodriverlibrary.org/about-us/employment.html>.
- Hood River Library, 502 State St, Hood River, OR 97031.
- Cascade Locks Library, 140 SW Wa-Na-Pa, Cascade Locks, OR 97014.
- Parkdale Library, 7300 Clear Creek Rd, OR 97041.
- By calling 541-387-7062 or emailing info@hoodriverlibrary.org.

Documents must be submitted in OpenDocument, PDF, or Microsoft Office format. Complete application packets are due by 5.00p on Friday, May 24, 2019, to Hood River County Library District, 502 State St, Hood River, OR 97031, info@hoodriverlibrary.org. Electronic submissions are highly preferred.

The Hood River County Library District is an Equal Opportunity Employer.