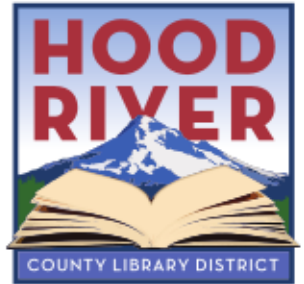


Board of Directors
Regular Meeting Minutes
Tuesday, July 18, 2017, 7.00p
Jeanne Marie Gaulke Community Meeting Room
502 State St, Hood River
John Schoppert, Vice President



Present: Rachael Fox (Staff), Jean Sheppard, John Schoppert, Sara Marsden, Brian Hackett, Megan Janik

- I. Swearing in new Board members** Schoppert
Vice President John Schoppert called the meeting to order at 7:06pm. Schoppert swore in new board members Megan Janik and Sara Marsden.
- II. Additions/deletions from the agenda (ACTION)** Schoppert
Marsden moved to approve the agenda as presented. Janik seconded.
- III. Conflicts or potential conflicts of interest** Schoppert
None stated.
- IV. Board officer elections (ACTION)** Schoppert
Marsden moved to elect Sheppard as president of the Board of Directors for the 2016-17 fiscal year. Janik seconded. The motion carried unanimously. Janik moved to elect Bureker as vice president of the Board of Directors for the 2016-17 fiscal year. Marsden seconded. By statute, the Board's secretary is the Library Director. Sheppard stated the authorized people who can sign on the account are Jean Sheppard as President of the District Board, Karen Bureker as Vice President of the Board, Rachael Fox as Library Director and Arwen Ungar as Assistant Director. John Schoppert is to be removed.
- V. Discussion vote to appoint new Board member (ACTION)** President
Janik moved to appoint Brian Hackett to fulfill the remainder of John Schoppert's term which ends on June 30, 2019. Marsden seconded. The motion carried unanimously.
- VI. Swear in new Board member** President
Sheppard swore in newly appointed Board member Brian Hackett.
- VII. Consent Agenda (ACTION)** President
 - i. Minutes from June 20, 2017 meeting**
 - ii. Invoice May 2017 Special District Elections fees**Marsden moved to approve the minutes from the June 20, 2017 meeting. Janik seconded. The motion carried unanimously. Janik moved to approve the invoice for the May 2017, Special District Election fees and Hackett seconded. Fox will update the Board regarding the wording of the policy to ensure it covered the approval. Fox felt unsure about the wording and found the wording to not be clear if the emergency services and materials were separate.
- VIII. Open forum for the general public** President
None stated.
- IX. Reports**
 - i. Friends update** Fox
There was nothing to add to the written report.
 - ii. Foundation update** Fox
Fox added the Foundation check for over \$50,000 will be presented to the District soon. It

502 State Street
Hood River - OR 97031

541 386 2535

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includes the donations for fiscal year 2017-18 and the Feast of Words funds from 2017.

iii. June financial statements

Fox

There was nothing else to report.

iv. Director's report

Fox

There was nothing else to report.

X. Previous business

XI. New business

i. Appointing agents of record (ACTION)

President

Janik moved to adopt Resolution 2017-18.01, appointing the insurance agent of record as Columbia River Insurance and the employee benefits agent of record as Hub BCI group. Marsden seconded. The motion carried unanimously.

ii. Establishing regular meeting time (ACTION)

President

Marsden moved to adopt Resolution 2017-18.02, establishing the regular Board of Directors meeting as the 3rd Tuesday of month at the Hood River Library. Janik seconded. The motion carried unanimously.

iii. Legal services contract (ACTION)

President

Hackett moved to approve Resolution 2017-18.03, approving the new contract for legal services contract with Annala, Carey, Baker, Thompson, & VanKoten, P.C., for two years. Hackett seconded. The motion carried unanimously.

iv. Discussion of Friends of the Library and Library Foundation liaisons

President

Marsden will be the liaison for the Friends of the Library and Megan Janik will be the liaison for the Library Foundation for the fiscal year 2017-18.

v. Discussion District Board annual planning session for 2017-18 fiscal year

President

Fox stated SDAO offers Board training opportunities. There is a training in Tigard in August and Fox will email the Board the information. Sheppard asked if the new Board members received the flash drive and Fox stated she met with all of them and presented them with the flash drive and Robert's Rules of Order.

vi. Review lease agreement Hood River County School District

President

Marsden moved to approve the lease agreement as presented. Sheppard seconded. The motion carried unanimously.

XII. Agenda items for next meeting

President

XIII. Adjournment

President

The meeting adjourned at 7:46pm.

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

ORS 192.660 (1) (d) Labor Negotiations

ORS 192.660 (1) (e) Property

ORS 192.660 (1) (h) Legal Rights

ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.