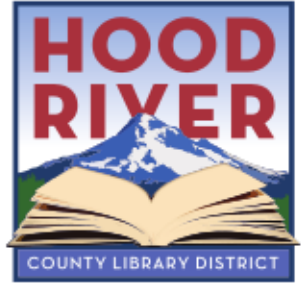


Board of Directors
Regular Meeting Agenda, Supplementary
Tuesday, August 15, 2017, 7.00p
Jeanne Marie Gaulke Community Meeting Room
502 State St, Hood River
Jean Sheppard President



Present: Jean Sheppard, Brian Hackett, Sara Marsden, Megan Janik, Karen Bureker, Rachael Fox (Staff)

I. Swearing in new Board member Sheppard
President Jean Sheppard called the meeting to order at 7:04pm. Sheppard swore in Karen Bureker to the board.

II. Additions/deletions from the agenda (ACTION) Sheppard
Bureker moved to approve the agenda as presented. Janik seconded. The motion carried unanimously.

III. Actual or potential conflicts of interest Sheppard
None stated.

IV. Consent agenda (ACTION) Sheppard
i. Minutes from July 18, 2017 meeting

Bureker moved to approve the minutes of the July 18, 2017, meeting as presented. Marsden seconded. The motion carried unanimously.

V. Open forum for the general public Sheppard
None present.

VI. Board officer elections (ACTION) Sheppard
There was voice vote, which carried unanimously.

VII. Reports
i. Friends update Fox
There was nothing to add to the written report.

ii. Foundation update Fox

iii. July financial statements Fox

There was nothing to add to the written report.
iv. Director's report Fox

Bureker asked if IT Specialist Ken Jacobs will be present for the meeting to discuss the Technology and Maintenance Replacement Plan. Fox stated she did not plan on having him attend and would present the written report.

VIII. Previous business
i. Review of strategic goals Fox

The Board reviewed the progress made on the strategic goals. Board member discussed the Library of Things, Sheppard suggested circulating art work, Fox mentioned tools and Marsden suggested board games. Bureker suggested contacting Meal on Wheels to reach out to homebound and connecting with the Free Lunch program during the summer. Board members also discuss marketing. Sheppard suggested a focus group using the Kickstand book group and utilizing the Hood River News. Marsden suggested asking patrons when they check out, if they want to sign up for the

502 State Street
Hood River - OR 97031

541 386 2535

www.hoodriverlibrary.org

eNewsletter. Hackett suggested offering classes on how to do research.

ii. **Financial Management policy update (ACTION)** Sheppard

Bureker moved to adopt Resolution 2017-18.04, Amending the Financial Management Policy. Janik seconded. The motion carried unanimously.

iii. **Japanese Garden plans (ACTION)** Sheppard

The Board approved of the plans. Sheppard stated no action was needed.

IX. New business

i. **Internet contract renewal (ACTION)** Sheppard

Hackett motioned to approve the Gorge.net contract renewal for a two-year term for \$324.95 per month. Marsden seconded. The motion carried unanimously.

ii. **Estimate rebuilding stone wall (ACTION)** Sheppard

Bureker motioned to approve the estimate for \$3,900 by Michael Bryne to rebuild the stone wall. Hackett seconded. The motion carried unanimously.

iii. **Estimate walkway repair (ACTION)**

Bureker stated the project make cost more than anticipated and we should approve a higher amount. Marsden asked about the two contingencies listed on the estimate. Contingency 1 was discussed. Fox stated she told the firm the District was not interested in adding seating in the open space in the Gardens because of the additional cost, plenty of seating in the Gardens and a new bench will installed in the Min Yasui Legacy Garden, located within the Gardens. Fox asked if the Board is interested in exploring that option and stated she can obtain more information and pictures. The Board decided to not pursue the benches. The Board discussed Contingency 2, to stamp the service area in a 'Roman slate' stamp, which is a free complimentary upgrade. Bureker made a motion to approve up spending to \$7,000 and to include the free complimentary upgrade. Marsden seconded. The motion passed unanimously.

X. Agenda items for next meeting Sheppard

XI. Adjournment Sheppard

The meeting was adjourned at 8:35pm.

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.