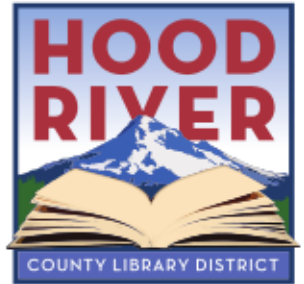


**Board of Directors**  
**Regular Meeting Minutes**  
Tuesday, April 18, 2017, 7.00p  
Jeanne Marie Gaulke Community Meeting Room  
502 State St, Hood River  
Sara Snyder President  
Notes prepared by Library Director Rachael Fox



*Present:* Rachael Fox (staff), Alexis Vaivoda, Jean Sheppard, Sara Marsden (Public), John Schoppert

- I. Additions/deletions from the agenda (ACTION)** Schoppert  
Vice President John Schoppert called the meeting to order at 7:03pm. Sheppard asked the Cascade Locks Branch move be added to the agenda. Vaivoda moved to approve the agenda as amended. Sheppard seconded. The motion carried unanimously.
- II. Actual or potential conflicts of interest** Schoppert
- III. Consent agenda (ACTION)** Schoppert
- i. Minutes from March 21, 2017 meeting**
- ii. Invoice Northwest Control Company**
- Sheppard moved to approve the consent agenda as presented. Vaivoda seconded. The motion carried unanimously.
- IV. Open forum for the general public** Schoppert  
Sara Marsden (Hood River) was present. No comments.
- V. Presentation Ready to Read Grant award by Katie Anderson** Anderson  
Hood River County Library was selected as one out of five libraries to receive the 2016 Outstanding Ready to Read Project Award!

The Ready to Read grant is the only money public libraries receive from the State General Fund. The grant program is not competitive so all legally established public libraries in Oregon are eligible and receive the grant if they apply. Libraries may only use Ready to Read Grant funds on early literacy services and summer reading activities because these programs support local efforts to close the achievement gap where underserved youth are doing considerably worse in school than their better-off peers.

Each year the State Library selects five public libraries to receive the Outstanding Ready to Read Project Award. This award is given to libraries implementing state-funded projects that achieve the outcomes of the grant program, are innovative, serve as a good model for other libraries, and/or utilize partnerships to improve library services for underserved youth.

Hood River County Library used state funds to develop an innovative project to bus families from Odell to the central library for bilingual early literacy storytimes and to distribute free picture books for young children to keep. Library staff know that young children rely on adults to bring them to the library, and understand that most families in Odell prefer to engage in activities together. Therefore, the program also provides time for older children and adult family members to use the computers and check out library books, a children's movie families can watch together, and food they can eat together.

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A strong partnership with Mid-Valley Elementary and Wy'East Middle School was required to establish the busing program and promote the program to families. In addition, partnerships with local restaurants and food service businesses makes it possible to feed families. This family-friendly, bilingual early literacy program engages many Spanish-speaking and low income families in library services for the first time and serves as an excellent model for other libraries.

Programs like this help young children get ready for kindergarten and develop relationships with families that make them comfortable using the library with their children as they progress through school to support their academic success. Congratulations on the great work you are doing!

## **VI. Reports**

### **i. Friends update**

Fox

There was nothing to add to the written report.

### **ii. Foundation update**

Schoppert

Fox reported, in a Gardens related event, a library patron named Kim Stolte approached her to ask about having a tree or bench named for her son Owen, who passed away from cancer three years ago. Fox passed on the request to the Foundation. Stolte requested to Library Foundation President Jen Bayer a tree be planted in the Gardens. Fox approved the request for a tree that will grow no more than 7' in front of the Stolz building, because the District has a view easement agreement with the Stoltz family. John Stoltz has approved the location and description of the tree, which will not effect his view. Fox saw this as a special request but knew this kind of request could not be repeated in the future. Shortly after the request, Fox started a conversation regarding how these requests have been handled in the past and it evolved into how can we handle them in the future. Heather Staten suggested the Foundation offer existing items for naming opportunities and if there was a special request it would be approved by the Director and/or Board if needed. Fox proposed to Jen, Heather and Stan Sales, in the future we not add anything else in the Gardens because it could increase the cost of maintenance.

### **iii. March financial statements**

Fox

There is an error in the ending fund balance from FY 2015-16 should be \$555,801. This is due to the payroll for July 2016 was taken out in June 2016 due to early payroll date. The salary for 2016-17 will need to be reduced in the amount of \$25,191. The accountants will make the correction.

### **iv. Director's report**

Fox

In addition to the written report, Fox added the following:

- The SB 327 has unanimously passed the Senate floor with a 30-0 vote! This bill fixes the *Johnson v. Gibson* case by extending immunity from liability to employees, agents, and volunteers of a landowner who permits the public to recreate on their land free of charge. This effects the volunteers and staff who conduct any work in the District Gardens. The bill will now go to the House.
- Outreach Specialist Patty Lara Martinez, Children's Services Assistant Yeli Boots, and Teen Services Librarian Rachel Timmons will all be attending the Oregon Library Association Conference in Salem this week.

## **VII. Previous business**

### **I. Cascade Locks branch library relocation**

Schoppert

Sheppard reported she and Fox met with Superintendent Dan Goldman from the Hood River County School District. Goldman reported he thinks the location will be stable for the library and is willing to sign a five-year lease with the option to renew. Goldman would like to District to have clear procedures in place to address an safety issues that may arise. Sheppard stated she would like to move forward. Fox requested to table to discussion until after the budget committee meeting. The Board stated that would work for them.

## **VIII. New business**

**i. Accounting services**

Fox

**ii. Japanese Garden Discussion**

Fox

Fox reported Snyder emailed, it's a great idea, but doesn't want to further tax the District. Sheppard also liked the idea and suggested the Yasui family or Master Gardeners might be willing to either fund or maintain the bed. Schoppert stated he wasn't sure about asking someone to fund the project long term. Fox proposed speaking with Maija Yasui and perhaps the Master Gardeners could add the bed to their maintenance, which they already maintain two beds in front of the library. The Board said that would work. No action was taken. Fox will report back next month.

**iii. New Board member training**

Fox

Sara Marsden stated she liked the meet and greet idea of getting together with departing Board members. Schoppert stated the SDAO trainings and conference were both helpful.

**IX. Agenda items for next meeting**

Snyder

**X. Adjournment**

Snyder

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Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.