

Board of Directors
Regular Meeting Agenda

Tuesday, December 18, 2018, 7:00pm
Jeanne Marie Gaulke Community Meeting Room
502 State St, Hood River
Jean Sheppard, President

Present: Rachael Fox (staff), Jean Sheppard, Brian Hackett, Megan Janik, Sara Marsden and Yeli Boots (staff).

- I. Additions/deletions from the agenda (ACTION)** Sheppard
President Jean Sheppard called the meeting to order at 7:02pm. The November Financial statements and draft Memorandum of Understanding was added to the agenda and distributed to the board. Marsden moved to approved the agenda as amended. Hackett seconded. The motion passed unanimously.
- II. Conflicts or potential conflicts of interest** Sheppard
None stated.
- III. Consent Agenda (ACTION)** Sheppard
i. Minutes from November 27, 2018 meeting
Janik moved to approve the consent agenda. Marsden seconded. The motion passed unanimously.
- IV. Open forum for the general public** Sheppard
None.
- V. Reports**
- i. Friends update** Fox
There was nothing to add to the written report. It was noted Sheppard and Bureker attended the gathering.
- ii. Foundation update** Fox
There was nothing to add to the written report.
- iii. November 2018 financial statements** Fox
The November financial statements were distributed to the board. Sheppard noted we had already received \$821,155 of the tax revenue.
- iv. Director's report** Fox
There was a discussion regarding the incident increase at the library. Marsden inquired what type of training the staff has received. Fox stated last year a Hood River Police officer visited a staff meeting to answer questions, staff were offered online training and an employee from Mid-Columbia Center for Living offered a deescalation techniques training at a staff meeting. Sheppard suggested more training for staff focused on addressing mental health. Fox stated she would reach out to MCCL.

The board discussed other possible locations for the pop up library in Odell. Sheppard suggested the

church in Odell. The school district was also mentioned. Fox stated she and Bilingual Outreach Specialist, Yeli Boots would explore those options. Fox stated she would reach out to former Library District board member Sara Snyder to discuss possible options, since she works in Odell. Boots stated she planned to offer a survey at parent meetings in Odell to determine the best day and time for the pop up library.

VI. Previous business

VII. New Business

i. Odell Farmer’s Market (Meracado del Valle) position Fox and Boots

Boots stated Gorge Grown approached her regarding the partnership and she was conducting many of the duties last year and assisting their new staff member. Boots stated Gorge Grown has experienced difficulty hiring a staff member with the skills set they need and the there is a different staff member each year in the position. Marsden asked why Gorge Grown did not directly hire Boots. Fox and Sheppard both stated insurance was the main reason. Sheppard asked if Boots would have to schedule the vendors. Boots stated they have another staff member who does it.

Marsden commented regarding the workload for hosting a table at the market and perhaps another staff member could offer a table for adult materials. Boots stated she offered materials for all ages. Fox stated, she and Boots have discussed adding another staff member for a few hours at each market, perhaps one of the youth who live in Odell, who work for the District on the Odell bus project.

Fox stated she was still negotiating the details with Sullivan and Sullivan planned to consult with the Gorge Grown board. The board said it sounded fine and would wait to hear if the board at Gorge Grown approved of the arrangement.

ii. Dental Insurance renewal (ACTION) Sheppard

Sheppard stated she had a negative experience with Lincoln Financial offering a lower rate and then raising the cost significantly and hoped this would not happen at the District. Marsden made a motion to approve Lincoln Financial as the dental provider for the District for 2019. Hackett seconded. The motion passed unanimously.

iii. Board Governance Policy (ACTION) Sheppard

Janik moved to adopt Resolution 2018-19.03, Amending the Board Governance Policy. Marsden seconded. The motion carried unanimously.

iv. Preventative Maintenance Policy and Facilities review (ACTION) Sheppard

Hackett made a motion to approve the Preventative Maintenance Policy. Janik seconded. The motion passed unanimously.

v. Special Districts Association Oregon annual conference discussion Sheppard

The board would like to review the conference agenda to determine if they want to send a board member. Fox will email the board members a link to the conference agenda.

vi. Board member positions discussion Sheppard

Sheppard and Hackett stated they would both be running for the positions. Fox stated she would make sure to contact Hood River News to ensure the board members statements are in the paper.

vii. Special Districts Ethics training video Sheppard

Fox was unable to find the training on the website due to a recent upgrade on the site. Fox will find the

training and it will be offered at the next board meeting.

VIII. **Agenda items for next meeting**

Sheppard

IX. Adjournment

Sheppard

Adjournment 7:45pm.

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

ORS 192.660 (1) (d) Labor Negotiations

ORS 192.660 (1) (e) Property

ORS 192.660 (1) (h) Legal Rights

ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.