

**GENERAL FUND**  
**Resources**

Hood River County Library District

	Historical Data				RESOURCES DESCRIPTION	Budget for Next Year 2017-18		
	Actual			Adopted Budget This Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2014-15	First Preceding Year 2015-16	YTD actuals 3/31/2017					
1	578,384	597,340	740,247	575,000	Available cash on hand	515,000	515,000	515,000
2	15,243	23,619	10,992	20,000	Previously levied taxes estimated to be received	15,000	15,000	15,000
3	2,660	4,565	4,475	3,500	Interest	4,000	4,000	4,000
4	13,152	13,061	11,507	12,000	Fines and fees	12,000	12,000	12,000
5	325	-		-	Donations	-	-	-
6	49,111	-		-	Intergovernmental revenue	-	-	-
7	33	-		500	Miscellaneous revenue	-	-	-
8								
9	658,908	638,585	767,221	611,000	Total resources, except taxes to be levied	546,000	546,000	546,000
10				799,956	Taxes estimated to be received	834,953	834,953	834,953
11	759,419	788,107	786,455		Taxes collected in year levied			
<b>12</b>	<b>1,418,327</b>	<b>1,426,692</b>		<b>1,410,956</b>	<b>TOTAL RESOURCES</b>	<b>1,380,953</b>	<b>1,380,953</b>	<b>1,380,953</b>

**GENERAL FUND**  
**Detailed Requirements**

	Historical Data				<b>REQUIREMENTS FOR: Hood River County Library District</b>	Budget for Next Year 2017-18		
	Actual			Adopted Budget This Year 2016-17		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2014-15	First Preceding Year 2015-16	YTD Actuals 3/31/17					
1					<b>PERSONAL SERVICES</b>			
2					<b>Salaries</b>			
3	6,414	4,979	4159	6,855	Library Clerk I	6,858	6,858	6,858
4	49,699	71,363	53972	81,515	Library Clerk II	88,353	88,353	88,353
5	79,239	81,946	37221	60,817	Library Assistant I	48,751	48,751	48,751
6	63,374	83,810	75108	111,443	Library Assistant II	89,302	89,302	89,302
7	63,875	30,751	34638	59,859	Librarian I	65,957	65,957	65,957
8	49,116	41,581	31632	55,141	Librarian II	52,998	52,998	52,998
9	65,110	76,065	48313	79,608	Library Director	70,658	70,658	70,658
10	376,827	390,495	285043	455,238	<i>Total Salaries</i>	422,877	422,877	422,877
11								
12					<b>Benefits</b>			
13	28,285	27,775	24717	36,160	Retirement	34,364	34,364	34,364
14	29,414	27,860	23919	34,826	FICA	32,350	32,350	32,350
15	246	1,122	1475	1,200	Workers' compensation insurance	1,500	1,072	1,072
16	62,383	66,258	52177	81,498	Health insurance	99,000	99,000	99,000
17	6,084	4,666	3836	5,918	Unemployment insurance	5,497	5,497	5,497
18	126,412	127,681	106124	159,602	<i>Total benefits</i>	172,711	172,283	172,283
19								
20	<b>503,239</b>	<b>518,176</b>	<b>391,167</b>	<b>614,840</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>595,588</b>	<b>595,160</b>	<b>595,160</b>
21					Total Full Time Equivalent (FTE)*	<b>10.925</b>	<b>10.925</b>	<b>10.925</b>

22					<b>MATERIALS AND SERVICES</b>			
23	223	193	217	250	Bank charges	250	250	250
24	3,700	3,700	3,200	12,400	Building rental	9,000	9,000	9,000
25	22,454	11,627	5,379	15,000	Building maintenance	15,000	15,000	15,000
26		11,691	8,715	8,000	HVAC	12,000	12,000	12,000
27		1,830	1,610	2,000	Elevator	2,000	2,000	2,000
28	10,496	-		-	Telecommunications	-	-	-
29		4,819	2,873	4,500	Telephone	4,000	4,000	4,000
30		5,099	3,841	5,250	Internet	5,500	5,500	5,500
31	66,326	77,905	52,977	75,000	Collection development	55,000	55,000	55,000
32	6,102	4,911	5,327	20,000	Technology	10,000	10,000	10,000
33	12,260	29,300	12,878	23,000	Accounting and auditing	25,000	25,000	25,000
34	1,824	1,475	1,468	3,000	Courier	3,000	3,000	3,000
35	20,676	20,891	15,687	24,000	Custodial services	24,000	24,000	24,000
36	6,156	3,015	2,927	4,000	Technical services	4,000	4,000	4,000
37	10,500	11,340	11,567	12,000	Library consortium	12,000	12,000	12,000
38	989	976	1,022	1,100	Copiers	1,500	1,500	1,500
39	1,479	-	0	2,000	Elections	-	-	-
40	3,722	3,167	1,512	5,000	Furniture and equipment	2,000	2,000	2,000
41	3,872	4,254	10,874	10,000	Property and liability insurance	11,500	11,500	11,500
42	11,306	16,472	23,583	21,000	Georgiana Smith Memorial Gardens	21,000	21,000	21,000
43	1,837	2,575	2,273	3,000	Legal Services	3,000	3,000	3,000
44		12,307	0	-	Professional services	-	-	-
45	3,687	3,323	2,124	4,000	Membership dues	4,000	4,000	4,000
46	876	451	3,595	1,000	Miscellaneous	1,000	1,000	1,000
47	820	685	645	1,000	Postage/freight	1,000	1,000	1,000
48	1,132	659	607	1,000	Printing	1,000	1,000	1,000
49	15,439	18,727	19,555	22,000	Programs	20,000	20,000	20,000
50	1,247	1,154	545	1,000	Advertising	1,000	1,000	1,000
51	17,170	13,477	12,216	16,000	Office supplies	15,000	15,000	15,000
52	5,087	5,759	4,298	5,000	Travel	5,000	5,000	5,000
53	1,194	1,546	877	1,750	Training	1,500	1,500	1,500
54	764	1,127	0	1,500	Board development	1,500	1,500	1,500
55	-	-	0	1,000	Parking reimbursement	1,000	1,000	1,000

56	36,408	-	-	-	Utilities	-	-	-
57	-	17,203	13,347	20,000	Electricity	20,000	20,000	20,000
58	-	1,387	1,073	1,500	Garbage	1,500	1,500	1,500
59	-	5,497	3,944	10,000	Natural gas	10,000	10,000	10,000
60	-	4,173	3,506	4,500	Water and sewer (building)	4,700	4,700	4,700
61								
62	<b>267,746</b>	<b>302,715</b>	<b>234,262</b>	<b>341,750</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>307,950</b>	<b>307,950</b>	<b>307,950</b>
63								
64	<b>50,000</b>	<b>50,000</b>	0	<b>40,000</b>	<b>TRANSFER TO CAPITAL RESERVE</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
65								
66	-	-	0	<b>100,000</b>	<b>CONTINGENCY</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
67								
68	<b>820,985</b>	<b>870,891</b>	<b>625,429</b>	<b>1,096,590</b>	<b>Total expenditures</b>	<b>1,031,538</b>	<b>1,031,110</b>	<b>1,031,110</b>
69								
70	-		3,499	12,500	Vacation Reserve	13,400	13,400	13,400
71	597,340	555,801			Ending Balance (Prior Years)			
72				<b>301,866</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>336,015</b>	<b>336,443</b>	<b>336,443</b>
73	<b>1,418,325</b>	<b>1,426,692</b>		<b>1,410,956</b>	<b>TOTAL REQUIREMENTS</b>	<b>1,380,953</b>	<b>1,380,953</b>	<b>1,380,953</b>

**CAPITAL EQUIPMENT RESERVE FUND**  
**Resources and Requirements**

This fund is authorized and established by Resolution No. 2013-14.008 on May 20, 2014, for the following specified purposes: capital outlay for land acquisition, building construction/improvements, installation and repair of major building systems, and depreciable equipment.

Fund review year: 2021

**Hood River County Library District**

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017-18		
	Actual			Adopted Budget This Year 2016-17		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2014-15	First Preceding Year 2015-16	YTD 3/31/2017					
<b>1</b>					<b>RESOURCES</b>			
2	57,573	97,830	103,636	80,000	Cash on hand	100,000	100,000	100,000
3	352	654	524	400	Interest	400	400	400
4	50,000	50,000	-	40,000	Transfer from General Fund	28,000	28,000	28,000
5								
<b>6</b>	<b>107,925</b>	<b>148,484</b>	<b>104,160</b>	<b>120,400</b>	<b>TOTAL RESOURCES</b>	<b>128,400</b>	<b>128,400</b>	<b>128,400</b>
7								
<b>8</b>					<b>REQUIREMENTS</b>			
<b>9</b>	<b>10,095</b>	<b>44,848</b>	<b>41,445</b>	<b>75,000</b>	<b>Capital outlay</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>
10								
11	97,830	103,636			Ending balance (prior years)			
12				45,400	<b>RESERVED FOR FUTURE EXPENDITURE</b>	68,400	68,400	68,400
<b>13</b>	<b>107,925</b>	<b>148,484</b>		<b>120,400</b>	<b>TOTAL REQUIREMENTS</b>	<b>128,400</b>	<b>128,400</b>	<b>128,400</b>

**SPECIAL FUND**  
**Resources and Requirements**  
**GRANTS FUND**

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017-18		
	Actual			Adopted Budget This Year 2016-17		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2014-15	First Preceding Year 2015-16	YTD 3/31/2017					
<b>1</b>					<b>RESOURCES</b>			
2	12,869	62,010	88,140	43,500	Cash on hand	45,000	45,000	45,000
3	28,946	33,062	7,223	150,000	Grants (specific purposes)	150,000	150,000	150,000
4	10,865	17,674	1,950	10,000	Friends of the Library donations	15,000	15,000	15,000
5	70,000	60,045	1,957	50,000	Library Foundation donations	60,000	60,000	60,000
6	-	-	-	1,000	Pat Hazelhurst Fund donations	1,000	1,000	1,000
7								
<b>8</b>	<b>122,680</b>	<b>172,791</b>	<b>99,270</b>	<b>254,500</b>	<b>TOTAL RESOURCES</b>	<b>271,000</b>	<b>271,000</b>	<b>271,000</b>
9								
<b>10</b>					<b>REQUIREMENTS</b>			
11					<b>Personal services</b>			
12					<i>Salaries</i>	-	-	-
13		12,210	69		- Library Assistant II	-	-	-
14								
15		1,099			<i>Benefits</i>			
16		930			- Retirement	-	-	-
17		3,408			- Health insurance	-	-	-
18								
19		204			- Other personal services	-	-	-
20								
<b>21</b>	<b>24,997</b>	<b>17,851</b>	<b>69</b>		<b>- Total personal services</b>	<b>-</b>	<b>-</b>	<b>-</b>
22								
23					<b>Materials and services</b>			
24	18,802	12,479	7,542	20,000	Collection development	30,000	30,000	30,000
25	6,913	-	-	2,000	Technology	5,000	5,000	5,000
26	7,330	11,214	3,941	15,000	Programs	15,000	15,000	15,000
27	1,294	4,684	5,199	15,000	Furniture and equipment	50,000	50,000	50,000
28	1,334	12,964	9,897	27,500	Other materials and services	25,000	25,000	25,000
29								
<b>30</b>	<b>35,673</b>	<b>41,341</b>	<b>26,579</b>	<b>79,500</b>	<b>Total materials and services</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>

31								
32	-	25,459	13,220	175,000	Capital outlay	146,000	146,000	146,000
33								
34	62,010	88,140			Ending balance (prior years)			
35				-	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
36	122,680	172,791		254,500	TOTAL REQUIREMENTS	271,000	271,000	271,000

**SAGE LIBRARY SYSTEM FUND**  
**Resources and Requirements**

Hood River County Library District

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017-18		
	Actual			Adopted Budget This Year 2016-17		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2014-15	First Preceding Year 2015-16	YTD 2/28/2017					
<b>1</b>					<b>RESOURCES</b>			
2	-	-	-	-	Cash on hand	0	0	0
3	-	56,839	38,400	68,698	Intergovernmental revenue	0	0	0
4								
<b>5</b>	<b>-</b>	<b>56,839</b>	<b>38,400</b>	<b>68,698</b>	<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>
6								
<b>7</b>					<b>REQUIREMENTS</b>			
8					<b>Personal Services</b>			
9					<i>Salaries</i>			
10	-	39,876	29,193	43,534	Librarian I	0	0	0
11								
12					<i>Benefits</i>			
13	-	3,885	2,884	3,918	Retirement	0	0	0
14	-	3,028	2,211	3,330	FICA	0	0	0
15	-	102	24	50	Workers' compensation insurance	0	0	0
16	-	4,958	3,331	6,000	Health insurance	0	0	0
17	-	513	318	566	Unemployment insurance	0	0	0
18								
<b>19</b>	<b>-</b>	<b>52,362</b>	<b>37,961</b>	<b>57,398</b>	<b>Total personal services</b>	<b>0</b>	<b>0</b>	<b>0</b>
20								
21					<b>Materials and services</b>			
22	-	-	-	300	Membership dues	0	0	0
23	-	599	128	3,000	Travel	0	0	0
24	-	-	-	1,000	Training	0	0	0
25	-	-	-	2,000	Other materials and services	0	0	0
26								
<b>27</b>	<b>-</b>	<b>599</b>	<b>128</b>	<b>6,300</b>	<b>Total materials and services</b>	<b>0</b>	<b>0</b>	<b>0</b>
28								
<b>29</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>Contingency</b>	<b>0</b>	<b>0</b>	<b>0</b>
30								



31	-	599			Ending balance (prior years)			
32				-	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
33	-	<b>52,961</b>		<b>68,698</b>	<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>