

	Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2014-15		
	Actual			Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2011-12	First Preceding Year 2012-13	YTD 3/31/14					
1		\$393,884	\$530,626	\$495,000	Available cash on hand* (cash basis) or	\$500,000	\$500,000	\$500,000
2					Net working capital (accrual basis)			
3		\$13,142	\$10,114	\$15,000	Previously levied taxes estimated to be received	\$15,000	\$15,000	\$15,000
4	\$1,813	\$5,660	\$3,347	\$4,000	Interest	\$4,000	\$4,000	\$4,000
5					Transferred IN, from other funds			
6	\$9,426	\$11,599	\$8,663	\$10,000	Fines and fees	\$10,400	\$10,400	\$10,400
7	\$106,346	\$46,471	\$100	\$2,000	Donations	\$500	\$500	\$500
8		\$30,915	\$24,321	\$35,395	Intergovernmental revenue	\$62,375	\$62,375	\$62,375
9	\$4,950	\$826	\$100		Miscellaneous revenue	\$500	\$500	\$500
10								
11	\$122,535	\$502,497	\$577,271	\$561,395	Total resources, except taxes to be levied	\$592,775	\$592,775	\$592,775
12				\$708,287	Taxes estimated to be received	\$734,957	\$734,957	\$734,957
13	\$668,445	\$703,786	\$694,227		Taxes collected in year levied			
14	\$790,980	\$1,206,283	\$1,271,498	\$1,269,682	32. TOTAL RESOURCES	\$1,327,733	\$1,327,733	\$1,327,733

DETAILED REQUIREMENTS
General Fund

	Historical Data				REQUIREMENTS DESCRIPTION	FTE	Budget for Next Year 2014-15		
	Actual			Adopted Budget			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2011-12	First Preceding Year 2012-13	YTD 3/31/2014	This Year 2013-14					
1					PERSONAL SERVICES				
2					Salaries				
3					Library Clerk I	0.4375	\$9,473	\$9,473	\$9,473
4	\$17,474	\$60,246		\$61,628	Library Clerk II	2.5	\$62,803	\$62,803	\$62,803
5	\$14,939	\$33,906		\$60,730	Library Assistant I	2.375	\$74,608	\$74,608	\$74,608
6	\$28,997	\$52,768		\$95,904	Library Assistant II	1.875	\$67,633	\$67,633	\$67,633
7	\$9,388	\$52,886		\$29,374	Librarian I	1.75	\$68,787	\$68,787	\$68,787
8		\$29,277		\$47,652	Librarian II	1	\$49,334	\$49,334	\$49,334
9	\$34,325	\$61,022		\$63,069	Library Director	1	\$65,296	\$65,296	\$65,296
10	\$105,124	\$290,105	\$252,199	\$358,356	<i>Total Salaries</i>	10.938	\$397,934	\$397,934	\$397,934
11									
12					Benefits				
13	\$10,413	\$17,006		\$24,987	Retirement		\$29,309	\$29,309	\$29,309
14	\$15,081	\$22,193		\$27,414	Social Security		\$29,113	\$29,113	\$29,113
15	\$1,775	\$265		\$3,000	Workers Compensation		\$1,200	\$1,200	\$1,200
16	\$22,832	\$57,593		\$85,500	Health Insurance		\$96,000	\$96,000	\$96,000
17	\$7,170	\$9,575		\$11,826	Unemployment Insurance		\$6,850	\$6,850	\$6,850
18	\$57,271	\$106,632	\$83,880	\$152,727	<i>Total Benefits</i>		\$162,472	\$162,472	\$162,472
19									
20	\$162,395	\$396,737	\$336,079	\$511,083	TOTAL PERSONAL SERVICES		\$560,406	\$560,406	\$560,406
21					MATERIALS AND SERVICES				
22	\$280	\$75	\$151	\$100	Bank charges		\$200	\$200	\$200
23	\$3,700	\$3,700	\$3,700	\$5,000	Building Lease		\$8,100	\$8,100	\$8,100
24	\$5,282	\$14,389	\$19,678	\$20,000	Building Maintenance		\$20,000	\$20,000	\$20,000
25	\$7,585	\$7,378	\$6,577	\$10,900	Telecommunications		\$9,600	\$9,600	\$9,600
26	\$57,210	\$69,333	\$57,518	\$60,000	Collection Development		\$63,000	\$63,000	\$63,000
27	\$5,306	\$13,375	\$9,820	\$11,000	Technology		\$11,000	\$11,000	\$11,000
28	\$11,550	\$23,315	\$14,985	\$21,600	Accounting and Auditing		\$22,400	\$22,400	\$22,400
29	\$21,650	\$20,707	\$15,542	\$21,693	Custodial Services		\$21,693	\$21,693	\$21,693
30	\$1,182	\$3,574	\$1,070	\$4,000	Technical Services		\$4,000	\$4,000	\$4,000
31	\$8,600	\$10,500	\$4,200	\$12,200	Library Consortium		\$11,500	\$11,500	\$11,500
32	\$545	\$1,019	\$802	\$1,250	Copiers		\$1,250	\$1,250	\$1,250
33		\$2,416	\$0		Elections Expense		\$3,000	\$3,000	\$3,000

DETAILED REQUIREMENTS
General Fund

Hood River County Library District

	Historical Data				REQUIREMENTS DESCRIPTION	FTE	Budget for Next Year 2014-15		
	Actual			Adopted Budget			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2011-12	First Preceding Year 2012-13	YTD 3/31/2014	This Year 2013-14					
34	\$3,772	\$3,237	\$3,497	\$4,000	Insurance	\$4,000	\$4,000	\$4,000	
35	\$686	\$1,917	\$2,327	\$4,000	Landscape Maintenance	\$8,000	\$8,000	\$8,000	
36	\$4,662	\$1,813	\$2,275	\$2,500	Legal Services	\$2,500	\$2,500	\$2,500	
37	\$2,532	\$2,824	\$1,878	\$3,500	Dues and Subscriptions	\$3,500	\$3,500	\$3,500	
38	\$860	\$1,307	\$360	\$2,000	Postage/Freight	\$1,500	\$1,500	\$1,500	
39	\$3,963	\$568	\$484	\$1,000	Printing	\$1,000	\$1,000	\$1,000	
40	\$2,860	\$6,213	\$13,490	\$11,000	Programs	\$25,000	\$25,000	\$25,000	
41	\$2,706	\$855	\$1,015	\$2,000	Advertising	\$1,000	\$1,000	\$1,000	
42	\$2,944	\$4,867	\$0		Supplies, Programs				
43	\$11,146	\$16,369	\$19,251	\$20,000	Supplies, Office	\$17,500	\$17,500	\$17,500	
44	\$2,379	\$2,957	\$2,002	\$4,000	Travel	\$4,000	\$4,000	\$4,000	
45	\$3,651	\$1,837	\$1,072	\$2,000	Training	\$2,000	\$2,000	\$2,000	
46			\$199	\$1,000	Board Development	\$1,000	\$1,000	\$1,000	
47	\$29,796	\$33,380	\$26,312	\$37,500	Utilities	\$38,725	\$38,725	\$38,725	
48		\$336	\$600	\$1,000	Miscellaneous	\$1,000	\$1,000	\$1,000	
49		\$5,659	\$8,988	\$7,000	Furniture and Equipment	\$3,000	\$3,000	\$3,000	
50				\$1,000	Courier	\$1,000	\$1,000	\$1,000	
51									
52	\$194,847	\$253,920	\$217,793	\$271,243	TOTAL MATERIALS & SERVICES	\$290,468	\$290,468	\$290,468	

53	\$9,854				CAPITAL OUTLAY	\$0	\$0	\$0
54								
55	\$30,000	\$25,000	\$25,000	\$25,000	TRANSFER TO CAPITAL RESERVE	\$25,000	\$50,000	\$50,000
56								
57			\$0	\$100,000	CONTINGENCY	\$100,000	\$100,000	\$100,000
58								
59	\$397,096	\$675,657	\$578,872	\$907,326	Total Expenditures	\$975,873	\$1,000,873	\$1,000,873
60								
61	\$393,884	\$530,626			Ending balance (prior years)			
62				\$362,356	UNAPPROPRIATED ENDING FUND BALANCE	\$351,860	\$326,860	\$326,860
63				\$1,269,682	TOTAL REQUIREMENTS	\$1,327,733	\$1,327,733	\$1,327,733

**FORM
LB-10**

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
Grants Fund**

Hood River County Library District

	Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
	Actual			Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2011-12	First Preceding Year 2012-13	YTD 3/31/2014					
					RESOURCES			
1	\$11,888	\$2,443	\$25,523	\$3,000	Cash on hand * (cash basis), or	\$8,440	\$8,440	\$8,440
2					Working Capital (accrual basis)			
3					Previously levied taxes estimated to be received			
4					Interest			
5					Transferred IN, from other funds			
6	\$94,665	\$8,042	\$19,065	\$113,000	Grants (specific purpose grants)	\$243,000	\$243,000	\$243,000
7		\$6,613	\$4,202	\$10,000	Friends of the Library donations	\$10,000	\$10,000	\$10,000
8		\$15,659	\$20,000	\$25,000	Library Foundation donations	\$40,000	\$40,000	\$40,000
9			\$0	\$1,000	Pat Hazelhurst fund donations	\$1,000	\$1,000	\$1,000
10								
11	\$106,553	\$32,757	\$43,267	\$152,000	Total Resources, except taxes to be levied	\$302,440	\$302,440	\$302,440
12					Taxes estimated to be received			
13					Taxes collected in year levied			
14	\$106,553	\$32,757	\$43,267	\$152,000	TOTAL RESOURCES	\$302,440	\$302,440	\$302,440

**FORM
LB-10**

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
Grants Fund**

Hood River County Library District

	Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
	Actual			Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2011-12	First Preceding Year 2012-13	YTD 3/31/2014					
15					REQUIREMENTS			
16	\$89,962				Personal services	\$28,068	\$28,068	\$28,068
17					Salaries			
18				\$3,000	Library Clerk II			
19				\$8,072	Library Assistant II	\$17,376	\$17,376	\$17,376
20								
21					Benefits			
22				\$726	Retirement	\$1,564	\$1,564	\$1,564
23				\$3,000	Health insurance	\$6,000	\$6,000	\$6,000
24								
25				\$19,202	Other personal services	\$3,128	\$3,128	\$3,128
26								
27	\$14,148	\$7,234		\$50,000	Materials and services	\$45,000	\$45,000	\$45,000
28		\$1,808	\$7,906	\$20,000	Collection development	\$20,000	\$20,000	\$20,000
29			\$1,628	\$3,000	Technology			
30		\$3,352	\$4,040	\$3,000	Programs	\$10,000	\$10,000	\$10,000
31		\$104	\$0	\$1,000	Travel			
32			\$3,654	\$3,000	Furniture and equipment	\$10,000	\$10,000	\$10,000
33		\$1,970	\$562	\$20,000	Other materials and services	\$5,000	\$5,000	\$5,000
34								
35			\$21,346	\$50,000	Capital outlay	\$225,000	\$225,000	\$225,000
36								
37	\$2,443	\$25,523			Ending balance (prior years)			
38				\$18,000	UNAPPROPRIATED ENDING FUND BALANCE	\$4,372	\$4,372	\$4,372
39	\$106,553	\$39,991		\$236,000	TOTAL REQUIREMENTS	\$302,440	\$302,440	\$302,440

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number 2013-14.008 on (date) May 20, 2014 for the following specified purpose: capital outlay for land acquisition, building construction/improvements, installation and repair of major building systems, and depreciable equipment.

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment. Review Year: 2020-21

Capital Equipment Reserve Fund

Hood River County Library District

	Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
	Actual			Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2011-12	First Preceding Year 2012-13	YTD 3/31/2014	This Year 2013-14				
					RESOURCES			
1		\$30,135	\$55,426	\$40,000	Cash on hand* (cash basis) or	\$58,000	\$58,000	\$58,000
2					Working Capital (accrual basis)			
3					Previously levied taxes estimated to be received			
4	\$135	\$291	\$398	\$150	Interest	\$400	\$400	\$400
5	\$30,000	\$25,000	\$25,000	\$25,000	Transferred IN, from other funds	\$25,000	\$50,000	\$50,000
6								
7	\$30,135	\$55,426	\$80,824	\$65,150	Total Resources, except taxes to be levied	\$83,400	\$108,400	\$108,400
8					Taxes estimated to be received			
9					Taxes collected in year levied			
10	\$30,135	\$55,426	\$80,824	\$65,150	TOTAL RESOURCES	\$83,400	\$108,400	\$108,400
11					REQUIREMENTS			
12			\$0		Personal Services			
13								
14			\$0	\$5,000	Materials & Services			
15								
16			\$0	\$25,000	Capital Outlay	\$50,000	\$50,000	\$60,000
17								
18	\$30,135	\$55,426			Ending balance (prior years)			
19				\$35,150	RESERVED FOR FUTURE EXPENDITURE	\$33,400	\$58,400	\$48,400
20	\$30,135	\$55,426		\$65,150	TOTAL REQUIREMENTS	\$83,400	\$108,400	\$108,400

**Staffing, 2014-15
Salaries + 1 step, proposed**

COLI: 1.5%

NAME	Position	FTE	Location	Current FT Salary + step	Proposed Salary	Prorated Salary	Insurance	Retirement
Rhonda Mitchell	Clerk I	0.4375	HR	\$21,332	\$21,652	\$9,473		
		0.4375				\$9,473		
Dulce Cavender	Clerk II	0.500	HR/PK	\$25,241	\$25,620	\$12,810		
Joanne Gibeaut	Clerk II	0.500	HR	\$24,261	\$24,625	\$12,312		
Heidi Hansen	Clerk II	0.500	HR/PK	\$25,241	\$25,620	\$12,810		
Ashley Salisbury	Clerk II	0.500	HR/PK	\$24,261	\$24,625	\$12,312		
Additional substitutes	Clerk II	0.500		\$24,746	\$25,117	\$12,559		
		2.500				\$62,803		
Yeli Boots	Assist I	0.625	HR/PK	\$28,607	\$31,344	\$19,590	\$7,500	\$1,763
Kathleen Winsor	Assist I	1.000	HR	\$29,179	\$31,971	\$31,971	\$12,000	\$2,877
Harley Judd	Assist I	0.750	HR/CL	\$28,046	\$30,729	\$23,047	\$9,000	\$2,074
		2.375				\$74,608		
Michele Dearing	Assist II	0.625	HR	\$33,928	\$36,156	\$22,598	\$7,500	\$2,034
Patty Lara-Martinez	Assist II	1.000	HR/PK	\$32,610	\$34,752	\$34,752	\$12,000	\$3,128
Sarah Samuels	Assist II	0.750	HR	\$34,606	\$36,879	\$27,659	\$9,000	\$2,489
		2.375				\$85,009		
Jana Hannigan	Lib I	0.750	HR	\$39,165	\$39,752	\$29,814	\$9,000	\$2,683
Brent Mills	Lib I	1.000	Sage	\$38,397	\$38,973	\$38,973	\$12,000	\$3,508
		1.750				\$68,787		
Rachael Fox	Lib II	1.000	HR/CL	\$48,605	\$49,334	\$49,334	\$12,000	\$4,440
		1.000				\$49,334		
Buzzy Nielsen	Director	1.000	HR/CL	\$64,331	\$65,296	\$65,296	\$12,000	\$5,877
		1.000				\$65,296		
Total FTE		11.438	Totals:			\$415,310	\$102,000	\$30,873