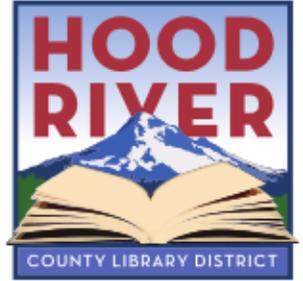


**Board of Directors**  
**Regular Meeting Minutes**  
Tuesday, June 20, 2017, 7.00p  
Jeanne Marie Gaulke Community Meeting Room  
502 State St, Hood River  
Sara Snyder President  
Notes prepared by Rachael Fox



Present: Rachael Fox (Staff), Sara Snyder, Jean Sheppard, John Schoppert, Sara Marsden (public), Megan Janik (public), Stan Sales (public)

**I. Additions/deletions from the agenda (ACTION)**

Snyder

President Sara Snyder called the meeting to order at 7:00pm. John Schoppert stated he would like to add to the agenda his need to resign from the Board. Snyder stated we could add the topic under new business. Bureker moved to approve the agenda as amended. Schoppert seconded. The motion carried unanimously.

**II. Actual or potential conflicts of interest**

Snyder

None stated.

**III. Consent agenda (ACTION)**

Snyder

**i. Minutes from May, 16, 2017 meeting**

**ii. Cascade Locks Library lease agreement with City**

**iii. Accounting contract (ACTION)**

**iv. MIX contract**

Sheppard moved to approve the approve the consent agenda. Schoppert seconded. The motion carried unanimously.

**IV. Open forum for the general public**

Snyder

Megan Zanic (Cascade Locks), Stan Sales (Hood River) and Sara Marsden (Hood River), members of the public were present.

**V. Reports**

**i. Friends update**

Fox

There was nothing to add to the written report.

**ii. Foundation update**

Fox

Fox had nothing to add to the written report. Stan Sales from the Library Foundation added he was present at the design meeting for the Japanese Garden and he thought the designer, Sadafumi Uchiyama, is a good choice. Uchiyama recently redesigned the Portland Japanese Gardens.

**iii. May financial statements**

Fox

Snyder asked how much the District will carry over into the next fiscal year. Fox stated we should carry over at least \$515,000 and perhaps more.

**iv. Director's report**

Fox

There was nothing to add to the written report.

**VI. Previous business**

**VII. New business**

Snyder

**i. 2017-18 budget approval (ACTION)**

**I. Budget hearing**

502 State Street  
Hood River - OR 97031

541 386 2535

[www.hoodriverlibrary.org](http://www.hoodriverlibrary.org)

President Snyder opened the budget hearing at 7:33pm. She closed it at 7:34pm, as no public were present. Schoppert moved to approve Resolution 2016-17.09, adopting the budget, making appropriations, imposing taxes, and categorizing taxes. Sheppard seconded. The motion carried unanimously.

**ii. Approval of recurring payments for 2017-18 (ACTION)**

Sheppard moved to approve Resolution 2016-17.10, approving recurring and online payments for 2017-18. Schoppert seconded. The motion carried unanimously.

**iii. Discussion of 2017-18 President and Vice-President positions** Snyder

Snyder stated the newly elected Board members will need to be sworn in. The new President and Vice-President will be elected. Then the Board can appoint the new Board member. Snyder stated the positions are for one year and there is no limit on duration. Jean Sheppard said she is willing to be the President of District Board for fiscal year 2017-18. Snyder asked Janik and Marsden if they would be interested in serving. Both stated they would prefer to sit on the Board first. Snyder suggested asking Karen Bureker to be Vice President. Marsden stated she would be willing to serve, if there was no one else available. Snyder also mentioned the July meeting would be an ideal time to also select liaisons for the Friends of the Library and Library Foundation meetings.

**iv. Discussion of the regular meeting time** Snyder

The current Board discussed keeping the same time for fiscal year 2017-18. Snyder mentioned at the July meeting the Board will need to appoint the agents of record.

**v. Library Director contract renewal (ACTION)** Snyder

Sheppard moved to approve the contract. Schoppert seconded. The motion carried unanimously. Snyder stated July would also be a good time to discuss the annual Board planning session. Fox stated she would add that to the agenda and hoped to hold the planning session in the Fall since the Spring is often a busy time for the District. Snyder stated it would be helpful to continue to review policies to make sure they are kept current and up to date.

**vi. Board member discussion**

John Schoppert stated he needs to resign due to his current enrollment in a Phd program. Schoppert suggested the fourth candidate who recently ran for the District Board, Brian Hackett might be willing to fulfill the remaining two years of his term. Fox stated she would contact Hackett and report back to the Board.

**VIII. Agenda items for next meeting July 18, 2017** Snyder

**IX. Adjournment** Snyder

The meeting adjourned at 8:23pm.

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Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.