

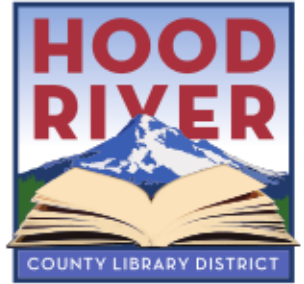
**Board of Directors
Regular Meeting Agenda**

Tuesday, June 21, 2016, 7.00p

Jeanne Marie Gaulke Community Meeting Room

502 State St, Hood River

Suzanne VanOrman, President



- | | |
|-------------------------------------------------------------------|----------|
| I. Additions/deletions from the agenda (ACTION) | VanOrman |
| II. Actual or potential conflicts of interest | VanOrman |
| III. Consent agenda (ACTION) | VanOrman |
| i. Minutes from May 17 meeting | |
| ii. Cascade Locks Library lease agreement with City | |
| IV. Open forum for the general public | VanOrman |
| V. Reports | |
| i. Friends update | VanOrman |
| ii. Foundation update | Snyder |
| iii. April and May financial statements | Nielsen |
| iv. Director's report | Nielsen |
| VI. Previous business | |
| i. Director search update | Nielsen |
| ii. IGA with Mid-Columbia Council of Governments (ACTION) | Nielsen |
| VII. New business | |
| i. 2016-17 budget approval (ACTION) | VanOrman |
| I. Budget hearing | VanOrman |
| ii. Approval of recurring payments for 2016-17 (ACTION) | Nielsen |
| iii. Discussion of 2016-17 President and Vice-President positions | VanOrman |
| iv. Discussion of 2016-17 regular meeting time | VanOrman |
| v. Library Director contract addendum renewal (ACTION) | VanOrman |
| vi. Hood River property transfer agreement (ACTION) | Nielsen |
| VIII. Agenda items for next meeting, July 19, 2016 | VanOrman |
| IX. Adjournment | VanOrman |

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

- ORS 192.660 (1) (d) Labor Negotiations
- ORS 192.660 (1) (e) Property
- ORS 192.660 (1) (h) Legal Rights
- ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.

502 State Street
Hood River - OR 97031

541 386 2535

www.hoodriverlibrary.org

Board of Directors
Regular Meeting Agenda, Supplementary Info

Tuesday, June 21, 2016, 7.00p

Jeanne Marie Gaulke Community Meeting Room

502 State St, Hood River

Suzanne VanOrman, President

Notes prepared by Library Director Buzzy Nielsen



I. Additions/deletions from the agenda (ACTION)

VanOrman

II. Actual or potential conflicts of interest

VanOrman

III. Consent agenda (ACTION)

VanOrman

i. Minutes from May 17 meeting

Attachments:

- III.i. Minutes of May 17, 2016, regular meeting

ii. Cascade Locks Library lease agreement with City

Attachments:

- III.ii.a 2015-16 IGA with Cascade Locks to lease branch space
- III.ii.b IGA Appendix A, Cascade Locks community school concept
- III.ii.c IGA Appendix B, MOU between Cascade Locks and Hood River County

The school district is reviewing the final draft of the lease agreement to move the Cascade Locks Library into the Cascade Locks school. However, we will still need to spend some time in the City of Cascade Locks City Hall. This IGA renews our agreement with the City to keep the branch there. Our rent is \$1,600 annually, pro-rated based on how long we'll actually be staying there. The two appendices are documents the Cascade Locks City Council wished to have appended to the agreement when it was originally signed five years ago. I recommend leaving the document as-is. The Cascade Locks City Council will approve the IGA at their June 27 meeting.

IV. Open forum for the general public

VanOrman

V. Reports

i. Friends update

VanOrman

The Friends of the Library held their last meeting of the summer on Tuesday, June 14, in which they passed their annual budget. The annual Friends of the Library picnic potluck will be on Tuesday, August 9, 5.00-8.00p and 505 Eugene St. in Hood River (Jean Harmon's home). Board members are invited. Please bring a dish to share. An upcoming Plays for Nonprofits production of Oklahoma will benefit the Friends of the Library. The production is on August 5, 6, 12, 13, 19 & 20 at 7:30pm at Hood River Valley High School. The Friends also agreed to contribute \$150 towards my going away party.

Hood River County Reads went fantastically well. Brian Doyle attracted 110 people to his final talk on May 22. A hike featuring local naturalist Bill Weiler on May 21 was also well-received. This year's series of events has been one of our most popular since Francisco Jiménez in 2012. This year, the Friends distributed 525 books and had 678 people attend the twelve related events.

502 State Street
Hood River - OR 97031

541 386 2535

www.hoodriverlibrary.org

ii. Foundation update

Snyder

The Library Foundation had their final meeting of the summer on June 6. The Foundation's endowment building campaign has already netted over \$20,000 as of June 14, including the Library Foundation's match. Most of that money will be matched thanks to an anonymous donor to the Gorge Community Foundation. The Foundation Board is recruiting new member, so if you know anyone who might be interested, let them know. The Foundation also elected their officers: President Jen Bayer, Vice President Michael Schock, Secretary Amanda Goeke, and Treasurer Heather Staten.

iii. April and May financial statements

Nielsen

Attachments:

- V.iii.a. April 2016 financial statements

The May financial statements were unavailable at the time the meeting packet was distributed. As of May 31, the District has brought in \$807,111 in current and past years' taxes, 3.5% higher than budgeted.

The April financial statements show that we're in good shape. Assuming \$140,000 worth of expenditures in May and June (a high estimate), we will be right around the budgeted carryover of \$575,000 in the General Fund. Some items are overbudget or projected to be so including HVAC repairs and accounting & auditing. We have had several unanticipated issues crop up with the HVAC that are being addressed. The accounting and auditing overage is due to some invoices intended for 2014-15 being paid in 2015-16.

iv. Director's report

Nielsen

Attachments:

- V.iv.a. May 2016 statistics
- V.iv.b. May 2016 programs

Facilities and grounds

- Thanks to Hospice of the Gorge, there is new art in the Georgiana Smith Memorial Gardens. It is a "Before I Die" wall, in which people are invited to discuss their hopes for the future. Writings are temporary and will be refreshed as they fill up.
- I am working with a local stonemason to complete some projects in the Gardens using Feast of Words funding from last year. The stonemason will reconstruct parts of the Stoniferous Pine, building a wall around it, and making sure that the existing masonry is properly sealed.
- I am working with our handyman Michael Peterson-Love to install railing along the walkway from the Hood River Library down to Oak Street. He is also working on installing fencing to block access to the hellstrip on northeast side of the library as well as separate our property from our neighbors to the north and east.
- Walker's Landscape Maintenance soon will be putting tarp and river rock down in the hellstrip to prevent invasive species from growing and to make the area less attractive for loitering.
- The new wall paint is complete in the children's area of Hood River Library, thanks to this year's Feast of Words. These bright new colors travel let library users travel through the seasons as they browse the room. Local artist Mark Nilsson will be adding some color to the area. Children's Services Librarian Jana Hannigan and I met with shelving contractors to discuss

- the arrangement for the new shelving as well, which will be installed the week of July 25-29.
- Peterson-Love finishing installing new shelving in the DVD area at Hood River Library as well as a cabinet in the Storybook Theatre.
- I've decided to have the maple tree near the Stoltz Vineyards building removed. Last week, a large branch fell from the tree. The branch had no visible sign of distress before it called. This is the fourth limb this year, and more fell last fall. Columbia Tree Service believes that the tree was stressed by the November 2014 flash freeze as well as the extremely hot summers the last two years. In September, the tree was significantly trimmed to reduce weight and remove any potentially hazardous branches. That trim was done in part due to another large branch falling into the seating area. The tree is a safety hazard. I've already asked the Gardens committee to investigate putting another tree in the grassy area between the seating area and State Street. We hope to get another shade tree, though likely not one that grows quite as tall. The tree will be removed before the end of July; I want to ensure that it's done under my watch so that the new director doesn't have to deal with it. In the meanwhile, we cordoned off the seating area and space around the tree.
- The County was unable to complete the fix to the Stoltz Vineyards building wall, which is being damaged by the aforementioned tree. They worked with local builders to come up with a temporary fix, creating an arch over the roots. The costs came in extremely high, over \$18,000. Unfortunately, due to timing, this means that fixing the wall will fall to the library district. However, the impending removal of the tree is a silver lining for fixing the wall. Once the tree is removed and its stump and roots ground down, the project will be much simpler and less expensive, likely in the \$5,000 range.
- One of the compressors in the HVAC needs to be replaced. This was noted as a likely expense in our facilities plan from 2014. It will cost around \$12,000 to replace. There is money in next year's capital equipment reserve fund for this.

Personnel

- Harley Judd, Young Adult Services Assistant, will be leaving us a little earlier than expected on June 25. We will miss him and he and his wife go off to new adventures in Portland!
- Applications for the new Teen Services Librarian position close on Friday, June 17.
- Staff currently are reviewing applications for a new half-time Public Service Clerk.
- I accepted an offer to be the Library Director at Crook County Library in Prineville. My last day with HRCLD will be July 31.
- I was elected Vice President/President-Elect for the Oregon Library Association. This is a three-year term, encompassing being VP, President, then Past-President.

Programs and services

- On July 1, 5.00-7.00p, we will celebrate several things: our 5th birthday, the transfer of the Hood River property to the library district from the County, and paying off the bond on the 2003 expansion of Hood River Library. We'll be having a Star Wars party (pirate bands were unavailable)! There will be cake, ice cream, and more! We'll be closing Oak Street between 5th and 6th Streets. The party will feature a Find the Droids activity, a wookiee impression contest, and a prize for the best costume.
- The Summer Reading Program kicks off on Saturday, June 18, at 5.30p with the Oregon Birdman Karl Anderson and his beautiful array of exotic parrots and other birds. Once again, there will be a series of performances for families at all three branches plus in Odell,

- programming and drawings for teenagers, and an adult Summer Reading Program as well!
- Once again, Hood River Library is acting as a cooling shelter this summer. We will offer free water bottles courtesy of Providence Hood River Memorial Hospital. Last year, we had many individuals using the library to cool off during the hot days.
- Staff reviewed some online magazine programs for patrons and were not pleased with the offerings. We're going to save the money and try to purchase another service in the future.
- I am working on ensuring all computers are updated and in operational. I'm also inviting a firm from The Dalles to look at our system and potentially assist us with maintaining our systems. they'll also point out areas of weakness in our networks that may need to be addressed.

Statistics

- May circulation of District-owned items from District locations. was 8.5% higher than May 2015. Year-to-date circulation is 5.6% higher than the same point last year.
- May program involvement was 109% higher than than last May. Year-to-date involvement is 35% higher than all of last year.

VI. Previous business

i. Director search update

Nielsen

Attachments:

- VI.i.a. First round interview questions.
- VI.i.b. Proposed second round interview questions with Board
- VI.i.c. HRCLD employment interview analysis form
- VI.i.d. Proposed written assignment
- VI.i.e. Proposed general contract

The Library Director search committee narrowed a field of nineteen candidates down to five, whom will be interviewed for a first round on Tuesday, June 21. Most of those interviews will be via Skype. Overall, the committee felt that we received a strong set of applications. Participants on the committee include Collection Development Specialist Michele Dearing, Operations Assistant Joanne Gibeau, Friends member and Hood River County Reads chair Helen James, Public Service Clerk Jenny Ouzounian, District Board member John Schoppert, Foundation Board member and former District Board member Heather Staten, District Board member Alexis Vaivoda, and me. Assistant Director Rachael Fox did not participate as originally planned as she decided to apply for the position. I have included the set of questions applicants will be asked during the first round. Audio of these interviews will be recorded so that Board members may listen to the interviews of the finalists.

The committee hopes to select two or three finalists to invite for an in-person visit. The visit will include an interview with the District Board, an opportunity for staff to meet the candidate, a public presentation and meet and greet, and a tour of the county. I have included a set of draft interview questions for your interview with the candidates. At the meeting, we'll discuss the questions and try to finalize them. At the District, we also use a standardized review sheet for interviews. It has a scoring system. However, we are not bound to decide strictly based on scores, assuming that we have a compelling reason for doing otherwise; this is just a tool. The form is attached for your information.

At the last meeting, The Board indicated interest in assessing written communication skills. I have attached a proposed activity. Candidates will be asked to select a subgoal from the Strategic Goals

2016-21 and write a one-page memo to the Board describing how they would go about achieving it. We'll discuss whether this activity seems like it will be effective.

Finally, District legal counsel Jeff Baker and I reviewed the Library Director contract and have proposed the attached. Here are highlights of the changes:

- Clarifying when the Director is evaluated.
- Tightening the language regarding participation in outside groups so that it does not sound like the Board must approve each individual group involvement.
- Instead of listening each individual fringe benefit, referring to the Personnel Policies to delineate what benefits the position receives. This will help if the benefits are updated.
- Removing the requirement for in-County residency.

Specifics on salary will be negotiated with the selected candidate. Please come with any suggestions you might have on the contract.

ii. IGA with Mid-Columbia Council of Governments (ACTION)

Nielsen

Attachments:

- VI.ii. Draft IGA with Mid-Columbia Council of Governments to relocate employment services.

At the April meeting, the Board approved entering an agreement with Mid-Columbia Council of Governments to locate their employment services in the Hood River Library. They will operate two days per week. I am working with them on that move now. This is the draft agreement. It has been reviewed by MCCOG and the District's legal counsel.

VII. New business

i. 2016-17 budget approval (ACTION)

VanOrman

I. Budget hearing

VanOrman

Attachments:

- VII.i.a. Proposed 2016-17 FY budget
- VII.i.b. Resolution 2015-16.11, adopting the budget and imposing taxes

Annually, the Board must approve the budget and tax rate for the coming fiscal year. The proposed 2016-17 budget, as approved by the Budget Committee at their May 10 meeting, is attached. There are no additional proposed changes from what the Budget Committee approved, unless Board members have recommendations. Final 2016-17 budget approval requires passage of Resolution 2015-16.11. Following approval, I submit the proper paperwork to the County and State.

Before budget approval, the Chair must open the Budget Hearing, which gives the public an opportunity to comment on the budget. Notice was published in the June 11 edition of the *Hood River News*.

ii. Approval of recurring payments for 2016-17 (ACTION)

Nielsen

Attachment:

- Resolution 2015-16.12, approving recurring and online payments for 2016-17

Our auditors, Pauly Rogers & Co., recommend that the Board annually authorize the specific list of

vendors whom we pay online and/or automatically. This mainly includes utilities and regular contract payments. The attached resolution provides this authorization. Online payments save significant time and money for the District. There are only two additions to the list from last year:

- AT&T: We have switched the Parkdale Library's phone to a wireless home phone service. The change will save us around \$300 per year.
- Harland Clarke: When we order additional checks or deposit slips, this company automatically debits our bank account.

iii. Discussion of 2016-17 President and Vice-President positions

VanOrman

At the July meeting, the Board will elect a new President and Vice President. For this agenda item, the Board will discuss who is willing to do those position.

iv. Discussion of 2016-17 regular meeting time

VanOrman

The Board's current regular meeting time is the third Tuesday of the month at 7.00p. Annually the Board must adopt a resolution setting its regular meeting time. The Board will discuss the best meeting times so that a resolution can be passed during the July meeting.

v. Library Director contract addendum renewal (ACTION)

VanOrman

Attachments:

- VII.v.a. Current contract with Buzzy Nielsen
- VII.v.b. Proposed addendum to contract with Buzzy Nielsen

The Library Director is the only District employee who works directly for the Board and also is the District's only contract employee. The contract typically is renewed annually. My contract is due to expire on June 30. With our legal counsel, I drafted an addendum to that contract extending it for a month through July 31. I set the salary for \$6,125.58, which is the salary of my current step (4) on the 2016-17 salary scale. As discussed when approving the scale, this includes a 1.2% cost of living increase.

vi. Hood River property transfer agreement (ACTION)

Nielsen

Attachments:

- VII.vi.a. Bill of sale
- VII.vi.b. Bill of sale Exhibit A
- VII.vi.c. Special warranty deed
- VII.vi.d. Preexisting deeds and agreements

Attached are the final bill of sale and warranty deed for the transfer of the Hood River property and its contents, including the Hood River Library and Georgiana Smith Memorial Gardens, as well the contents of the Cascade Locks and Parkdale Libraries. They are donating the properties to us. I have also included the prior deeds attached to the set of properties. The County Commission will review and hopefully approve these documents at their June 20 meeting.

The original deeds on the properties, which include four separate tax lots, include the following restrictions on all or some of the lots:

- The properties must be used for the purposes of operating a public library and/or park (or gardens).
- An easement for Pacific Power for running electrical wiring.

- A view easement preventing building of structures that block of the view of the Stoltz Vineyards building.
- Requirement to maintain the masonry and retaining walls running along the north and east sides of the Stoltz Vineyards building.

In addition to these preexisting restrictions, the new transfer agreement adds the following:

- The County will retain ownership of the two Percy Manser paintings *Mt. Hood from Red Hill* and *Emigrant Gap* currently on display in the Hood River Library meeting room. These pieces will continue to be displayed in the library.
- That the property will revert to the County should the library district no longer use the properties for the purposes laid out by our governing Oregon Revised Statute, ORS 357.

It's hard to believe that it's been five years, but the approval of these documents will bring the library district fully into its own as an independent entity.

VIII. Agenda items for next meeting, July 19, 2016

VanOrman

- Review of strategic goals
- Board officer elections
- Appointing agents of record
- Resolution establishing regular meeting time
- Legal services contract renewal
- Board Library Friends and Foundation liaisons

IX. Adjournment

VanOrman

**Board of Directors
Regular Meeting Minutes**

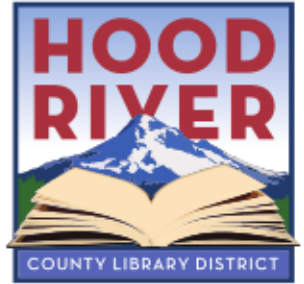
Tuesday, May 17, 2016, 7.00p

Jeanne Marie Gaulke Community Meeting Room

502 State St, Hood River

Suzanne VanOrman, President

Notes prepared by Buzzy Nielsen



Present: Rachael Fox (staff), Penny Hummel (consultant), Buzzy Nielsen (staff), John Schoppert, Sara Snyder, Alexis Vaivoda, Suzanne VanOrman

I. Additions/deletions from the agenda (ACTION)

VanOrman

President VanOrman called the meeting to order at 7.00p. Vaivoda moved to approve the agenda as presented. Snyder seconded. The motion carried unanimously.

II. Actual or potential conflicts of interest

VanOrman

None stated.

III. Consent agenda (ACTION)

VanOrman

- i. Minutes from April 19, 2016, meeting
- ii. Minutes from May 10, 2016, Budget Committee meeting
- iii. Invoice for HVAC repair
- iv. IGA with Sage/BCLD for Systems Librarian

Snyder moved to approve the consent agenda as presented. Schoppert seconded. The motion carried unanimously.

IV. Open forum for the general public

VanOrman

No public present.

V. 2016-21 strategic plan (ACTION)

Hummel

Consultant Penny Hummel was on hand to discuss the final changes to the Strategic Goals 2016-21.

Changes included the following:

- In goal 2 (expand services to teens and tweens), a bullet point was added to "Improve outreach to teens".
- In goal 3 (expand outreach activities to continue to grow the library's active users), the bullet point on outreach activities was revised to "reach out to vulnerable populations (including the homebound and homeless) through ongoing staff outreach".
- In goal 5 (reach out to vulnerable populations [including the homebound and homeless] through ongoing staff outreach), a bullet point was added to "continue to strengthen ongoing partnerships with other service providers, businesses, nonprofits, and educational institutions".

Hummel mentioned the implementation plan that she helped draft with the staff. The Board are on point for the following items:

- Effectively communicate the value of the library district and develop a plan for long term

502 State Street
Hood River · OR 97031

541 386 2535

www.hoodriverlibrary.org

- funding sustainability.
- Ensure that the Friends of the Library and the Library Foundation continue to thrive as library support organizations.
- Explore options for maximizing the library's open hours.

Snyder moved to approve the final presented version of the Strategic Goals, 2016-21. Vaivoda seconded. The motion carried unanimously.

VI. Reports

i. Friends update

VanOrman

In addition to the written report, VanOrman noted that the Friends made \$1,262 on the book sale in May, \$140 of which was in memberships. The list of members is large, although not as big as it was several years ago. The Friends have their annual summer potluck on Tuesday, August 9.

ii. Foundation update

Snyder

In addition to the written report, Nielsen noted that the Foundation recently distributed an email about their opportunity to increase donations to their endowment in the Gorge Community Foundation thanks to a matching program. Their next meeting is on May 18. VanOrman will try to attend. The Board went to the children's library in Hood River Library to see the new paint that was done thanks to the Feast of Words fundraiser. Nielsen is working on spending additional funds on the Gardens, which were raised during the 2015 Feast of Words.

iii. April financial statements

Nielsen

The April financial statements were not available at the meeting.

iv. Director's report

Nielsen

In addition to his written report, Nielsen noted the following:

- Several other businesses' electricity meters are on the side of the Hood River Library property. Nielsen is working to ensure they're protected, as apparently one was damaged last year.
- VanOrman will attend the Hood River City Council meeting on May 23 to argue for a waiver for the District to pay for the sidewalk assessment as part of the State Street urban renewal project.
- Nielsen plans to bid out for replacing the Oak Street sidewalk soon. The work won't happen until the fall, after tourist season ends.
- Fox recently has been focused on outreach to seniors. She reported that twice a month she visits the Hood River Valley Adult Center, Providence Down Manor, Dethman Manor, Hawk's Ridge, Parkhurst, and Brookside. She still is working on contacting the Hood River Care Center. In the fall, the District's volunteer courier will be more involved in helping deliver materials. Providence mentioned that they'd help with delivery of materials as well. The goal is to eventually reach homebound people as well.
- Cataloging Specialist Anna Lim will go on a yearlong leave of absence in August to pursue a postdoctoral opportunity as part of her studies as a Ph.D. in anthropology.
- Harley Judd will be leaving the District to pursue other opportunities in Portland in August.
- Hillary Steighner we be returning to the District as a substitute Public Service Clerk.

VII. Previous business

i. Director search

Nielsen

Nielsen reported that he had already received three applications for the Library Director position. The hiring committee will include Fox, Sheppard, Schoppert, Nielsen, another staff member, a member of the Friends, and a member of the Foundation. The committee will review applications that meet the minimum requirements. They'll choose 5-7 to do a first round interview with (likely via Skype). Then, 2-3 will be chosen for final round in-person interviews. That process will involve an interview with the Board, meetings with staff, a tour of the community, and a public presentation and meet & greet. Board members expressed that it would be nice to hold the final event someplace like Full Sail. Board members agreed to pay the travel expenses for the finalist candidates. Nielsen will try to get donations for hotel rooms. Board member expressed interest in having some sort of evidence of written communication skills, perhaps something that the final candidates write before they visit.

VIII. New business

i. 2016-17 salary schedule (ACTION)

Nielsen

Snyder moved to approve the 2016-17 salary schedule as presented. Schoppert seconded. The motion carried unanimously.

ii. Fifth birthday party and going-away event for Nielsen

VanOrman

Nielsen discussed having a fifth birthday party for the District on Friday, July 1, 5-7p (First Friday). Board members suggested having a pirate party, as used to be done at the end of the Summer Reading Program. There will be cake, ice cream, and a costume contest. Board members would like to invite former State Librarian Jim Scheppke, current State Librarian MaryKay Dahlgreen, the County Commissioners, and former District Board members. Board members also agreed that they'd like to have a going away party for Nielsen. Fox and Operations Assistant Joanne Gibeaut will coordinate it.

IX. Agenda items for next meeting

VanOrman

- 2016-17 budget approval
- Approval of recurring payments for 2016-17
- Cascade Locks Library lease agreement with City.
- Cascade Locks Library lease agreement with School District
- Discussion of 2015-16 President and Vice-President positions
- Discussion of 2015-16 regular meeting time
- Contract extension for Nielsen
- Director search update
- Technology plan

X. Adjournment

VanOrman

The meeting adjourned at 8.22p.

Intergovernmental Agreement
 between the
City of Cascade Locks, Oregon
 and the
Hood River County Library District (HRCLD)
 regarding space for the
Cascade Locks Branch of the Hood River County Library District

This Agreement is entered into this 27th day of June, 2016, by and between the City of Cascade Locks of Hood River County, Oregon, and the Hood River County Library District of Hood River County, Oregon. The EFFECTIVE DATE of this Agreement is July 1, 2016.

RECITALS

- A. ORS 190.010 permits units of local government to enter into intergovernmental agreement for the performance of any or all functions that a party to the agreement has authority to perform; and
- B. ORS 357.410(3) permits units of local government to provide jointly a public library or public library services or share in the use of facilities, under such terms and conditions as may be agreed upon.
- C. The City of Cascade Locks in Hood River County, OR agrees to continue to provide the current space occupied by the Cascade Locks Library Branch in the Cascade Locks City Hall, 140 SE Wa-Na-Pa St., Cascade Locks, OR, 97014, to the Hood River County Library District for branch library services in Cascade Locks. The Hood River County Library District agrees to continue branch library services to the City of Cascade Locks, OR, in the space provided except as provided in (D) below.
- D. The Hood River County Library District is currently in conversations with the Hood River County School District to move the Cascade Locks Library Branch to the Cascade Locks School, as part of Cascade Locks Community School Concept, as approved by Cascade Locks Downtown Revitalization Steering Committee on March 29, 2012, and attached in Appendix A. Should this move occur, the Cascade Locks Branch Library could move out of the space at 140 SE Wa-Na-Pa St, prior to expiration of this Agreement.

THEREFORE, IT IS AGREED: No. 1 HRCLD voluntary addition, changes to nos. 4, & 5 per CL request.

- A. The Hood River County Library District will:
 - 1. pay an annual rent of \$1,600 to the City of Cascade Locks for the Cascade Branch Library space in the City Hall. The rent will be due on January 1, 2016. Should the Cascade Locks Branch Library be moved as provided in Recital D above, the Library District shall pay a rent prorated based on the number of months in the year the space was occupied.
 - 2. provide adult and children's library branch services in the space described in Recital C above.
 - 3. provide staff for library operations.
 - 4. provide at least 15 hours/week of open time.
 - 5. maintain equipment relating to library operations – computers, printers and the items comprising the library collection housed in the Cascade Locks Branch Library.
- B. The City of Cascade Locks will:
 - 1. provide the space currently occupied by the Cascade Locks Library Branch in the City Hall of Cascade Locks to the Hood River County Library District for continued use as the Cascade Locks Branch Library, except as provided in Recital D.
 - 2. provide utilities, phone and Internet service required to operate the Cascade Locks Branch Library while it occupies the space at 140 Wa-Na-Pa St.
 - 3. provide janitorial and maintenance services for the Cascade Locks Branch Library while it occupies the space at 140 Wa-Na-Pa St.

REVENUE

- A. The Hood River County Assessor's Office estimates that the property tax revenue that will be paid to the Hood River Library District by the property owners of the City of Cascade Locks in November 2016 will be \$33,689.
- B. All fees, fines and charges, collected by the Hood River County Library District, shall be the property of the Hood River County Library District. [ORS 190.020(1)(b)].

REAL OR PERSONAL PROPERTY

- A. There shall be no transfer of title or possession to any real or personal property pursuant to this to this Agreement at the time this Agreement is entered into by the City of Cascade Locks and the Hood River County Library District:
- B. The City of Cascade Locks is the owner of the Cascade Locks Branch Library space in the City Hall of Cascade Locks.
- C. The Hood River County Library District is the owner of all the computers, printers and the library collection materials in the branch library space, including but not limited to books, AV, furniture, shelves and other library equipment.

DURATION [ORS 190.020(1)(E)]

The term of this Agreement shall begin on July 1, 2016, and after approval and execution by both parties, and shall expire on June 30, 2017.

The Hood River County Library District approves of the terms of the Memorandum of Understanding that was agreed to and approved by the City of Cascade Locks and Hood River County on December 20, 2009. This includes the section that states, "If the City adopts the resolution consenting to formation of the proposed library district, and the district decided to close the Cascade Locks branch at some future date, Cascade Locks could be withdrawn from the district pursuant to ORS 198.870 and would thereafter be free from assessments and taxes levied by the district." A copy of this Memorandum of Understanding is attached hereto as Appendix B and incorporated herein by this reference.

TERMINATION

- A. TERMINATION By Mutual Consent: This Agreement may be terminated by any time by mutual consent of both parties.
- B. TERMINATION for Default or Breach: Either District or City may terminate this contract in the event of a breach of the contract by the other. Prior to such termination the party seeking termination shall give to the other party written notice of the breach and intent to terminate. If the party committing the breach has not entirely cured the breach within fifteen (15) days as the party giving the notice may authorize or require, then the contract may be terminated at any time thereafter by a written notice of termination by the party giving notice. The rights and remedies of the parties provided in this subsection are not exclusive and are in addition to any other rights and remedies provided by law or under this contract. Moving of the Cascade Locks Branch Library as provided in Recital D shall not be considered a breach of contract.

AMENDMENTS

This agreement may be amended only by an instrument in writing executed by both parties, which writing must refer to this instrument.

INDEMNIFICATION

Hood River County Library District agrees to defend, hold harmless and indemnify City of Cascade Locks from any and all liability, damages, costs, expenses, and attorney fees arising out of the negligent act or omission of any officer, employee, board member, or agent of the District while acting within the scope of their duties and authority as provided under the Oregon Tort Claims Act, ORS 30.260 to 30.300 for

activities arising out of this contract.

The City of Cascade Locks agrees to defend, hold harmless and indemnify Hood River County Library District from any and all liability, damages, costs, expenses, and attorney fees arising out of the negligent act or omission of any officer, employee, board member, or agent of the City while acting within the scope of their duties and authority as provided under the Oregon Tort Claims Act, ORS 30.260 to 30.300 for activities arising out of this contract.

MEDIATION

The Parties agree that, before resorting to any formal dispute resolution process concerning any dispute arising from or in any way relating to this Agreement (a "Dispute"), they will first attempt to engage in good faith negotiations in an effort to find a solution that serves their respective and mutual interests, including their continuing business/professional relationship. Party-principals agree to participate directly in the negotiations. Unless otherwise agreed in writing, the Parties shall have five (5) business days from the date the questioning party gives Notice (defined below) of the particular issue to begin these negotiations and 15 business days from the Notice date to complete these negotiations concerning the Dispute.

If the negotiations do not take place within the time provided above, or if the negotiations do not conclude with a mutually agreed upon solution within that time frame (or its agreed upon extension), the Parties agree to mediate any Dispute. If the Parties cannot agree upon a mediator, each shall select one name from a list of mediators maintained by any bona fide dispute resolution provider or other private mediator; the two selected shall then choose a third person who will serve as mediator. The Parties agree to have the principals participate in the mediation process, including being present throughout the mediation session(s). The Parties shall have 45 days within which to commence the first mediation session following the conclusion of their good faith negotiations or expiration of the time within which to negotiate (as stated above). The Parties agree that any mediated settlement agreement may be converted to an arbitration award or judgment (or both) and enforced according to the governing rules of Oregon civil procedure. The Parties further confirm their motivating purpose in selecting mediation is to find a solution that serves their respective and mutual interests, including their continuing business/professional relationship.

City of Cascade Locks, Oregon

Hood River County Library District

Tom Cramblett
Mayor of Cascade Locks

Suzanne VanOrman
Board President, Hood River County Library District

Date: _____, 2016

Date: _____, 2016

Attest: _____

Attest: _____

City of Cascade Locks
Downtown Steering Committee
Magnet School Concept
3/20/12

The Cascade Locks Community School Concept

(Approved March 29, 2012 by the DRSC)

Purpose: To make greater use of local school facilities to educate citizens of all ages, to meet job training needs and to take advantage of all resources available to the community while enhancing the quality of life in the community for citizens of all ages. **Initial focus will be on children and families.**

1. Get the Downtown Revitalization Steering Committee to include the school and education in the community VISION process and statement.
2. Under the umbrella of the Downtown Revitalization Steering Committee, create a “Community School” concept.
3. Create a “Sub-Committee” of the Steering Committee to take the lead to create a plan and program to make more positive use of the school resources.
4. Bring MHCC, CGCC, CGRA (sailing), the SBDC’s, environmental groups, the Hood River County School District Community Education Program, Hood River County Health Department, Commission on Children and Families, Boys and Girls Club, FFA, 4H, Scouts, Work Source Oregon (employment service), Hood River County United Way, County Library District, City Recreation Program, SMART and other resources into a sub-committee effort to design the program and services.
5. Meet with all the resources and design the action plan.
6. Bring a proposal back to the Steering Committee for action.
7. Publicize and promote the services and programs throughout the community.

How We Will Measure Success: 1. The school will better utilized.
2. Programs and services will be provided for citizens of all ages. 3. School use will enhance downtown revitalization. 4. The community will have a written plan for the school and grounds.

Appendix B

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) dated December 20, 2009 is by and between HOOD RIVER COUNTY, a home rule county and political subdivision of the State of Oregon (the “**County**”) and the City of Cascade Locks, a municipal corporation of the State of Oregon (the “**City**”) for the purpose of setting forth the parties’ understanding of their respective rights and obligations pursuant to the provisions of ORS 198.870 relating to withdrawal of territory from a district. County and City are referred to herein as the **Parties**.

RECITALS:

- A. The County intends to form a county-wide library district pursuant to ORS Chapter 198 and ORS Chapter 357, whose boundaries would include the cities of Hood River and Cascade Locks;
- B. ORS 198.835 provides that if any part of the territory subject to formation of a district is within a city, the order initiating formation of the district shall be accompanied by a certified copy of a resolution of the governing body of the city approving the order;
- C. The County has requested such a resolution from the City, recognizing that the City’s consent is required for inclusion in the proposed library district;
- D. The City has expressed reservation that its citizens would be subject to assessments and taxes levied by the district without any guarantee that it would continue to receive library services from the district at its local branch;

- E. The County understands the City's concerns regarding the future of its library services and has therefore offered to enter into this MOU to acknowledge the City's right to withdraw from the district in the event the City no longer received library services from the district.

NOW THEREFORE, THE PARTIES ACKNOWLEDGE AND AGREE AS FOLLOWS:

1. If the City adopts the resolution consenting to formation of the proposed library district, and the district decided to close the Cascade Locks branch at some future date, Cascade Locks could be withdrawn from the district pursuant to ORS 198.870 and would thereafter be free from assessments and taxes levied by the district.
2. Pursuant to the requirements set forth in ORS 198.755(3), a petition for withdrawal must be signed by not less than 15 percent of the electors, or 100 electors, whichever is the lesser, registered within the district, or in the alternative, 15 owners of land or the owners of 10 percent of the acreage, whichever is the greater number of signers, within the district. The petition would be filed with the County board.
3. Pursuant to the criteria set forth in ORS 198.870(4), the County must approve the petition "[i]f it has not been, or is not or would not be, feasible for the territory described in the petition to receive services from the district."
4. The County recognizes that closure of the library branch in Cascade Locks would satisfy these criteria.
5. The City recognizes that an election on a withdrawal petition may or may not be required pursuant to the provisions of ORS 198.875.
6. The Parties recognize that if withdrawn, the City's electors would thereafter be free from assessments and taxes levied by the district pursuant to the provisions of ORS 198.880

and ORS 198.882.

7. The County further agrees to consult with the City should a dispute over allocation of resources or level of service at the Cascade Locks branch arise between the City and the district.

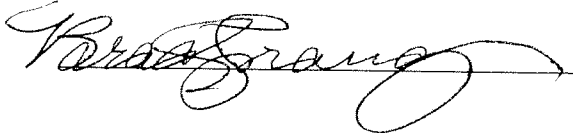
8. This MOU constitutes a statement of the current intent of the Parties, who acknowledge that it does not create a binding agreement and may not be relied upon as a basis for a contract by estoppel or serve as a basis for a claim based on detrimental reliance or any other theory.

9. Either party may terminate this MOU in writing stating the reasons for such termination.

10. This MOU shall be effective as of the date and year written above.

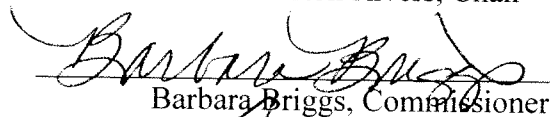
AGREED AND APPROVED:

City of Cascade Locks

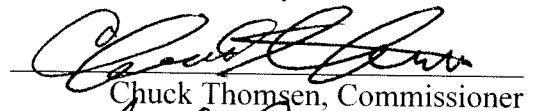


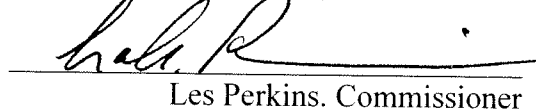
Hood River County

Ron Rivers, Chair


Barbara Briggs, Commissioner


Maui Meyer, Commissioner


Chuck Thomsen, Commissioner


Les Perkins, Commissioner

Hood River County Library District
Balance Sheet - Cash Basis
April 30, 2016

ASSETS

	General Fund	Grants Fund	Capital Equipment Reserve Fund	Sage Library System Fund	Total
Current Assets:					
Cash in bank - Columbia State Bank	\$87,049				\$87,049
Cash with Hood River County	597,697	\$55,729	\$105,455	\$11,313	770,194
Petty cash	416				416
Employee advances	1,100				1,100
Total Current Assets	<u>686,262</u>	<u>55,729</u>	<u>105,455</u>	<u>11,313</u>	<u>858,759</u>
TOTAL ASSETS	<u>\$686,262</u>	<u>\$55,729</u>	<u>\$105,455</u>	<u>\$11,313</u>	<u>\$858,759</u>

LIABILITIES & FUND BALANCES

Liabilities					
Current Liabilities					
Payroll liabilities	\$782				\$782
Total Current Liabilities	<u>782</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>782</u>
Total Liabilities	<u>782</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>782</u>
Fund Balances:					
Unassigned	<u>685,480</u>	<u>55,729</u>	<u>105,455</u>	<u>11,313</u>	<u>857,977</u>
TOTAL LIABILITIES & FUND BALANCES	<u>\$686,262</u>	<u>\$55,729</u>	<u>\$105,455</u>	<u>\$11,313</u>	<u>\$858,759</u>

HOOD RIVER COUNTY LIBRARY
Statement of Revenues, Expenditures, and
Changes in Fund Balance - Cash Basis
For the Ten Months Ended April 30, 2016

	General Fund	Grants Fund	Capital Equipment Reserve Fund	Sage Library System Fund	Total
Revenues:					
Donations and grants	\$0	\$37,757			\$37,757
Property tax revenues - current year	761,455				761,455
Property tax revenues - prior year	20,589				20,589
Fines and fees	10,584				10,584
Intergovernmental revenue		23,998		\$48,405	72,403
Interest revenue	3,450		\$454		3,904
Miscellaneous					0
Total Revenues	796,078	61,755	454	48,405	906,692
Expenditures:					
Personal services:					
Wages and salaries	297,159	12,210		33,371	342,740
Employee benefits	114,333	5,641		3,230	123,204
Total Personal Services	411,492	17,851	0	36,601	465,944
Materials and services:					
Bank charges	160				160
Building rental	3,700				3,700
Building maintenance	11,546	3,216			14,762
HVAC	7,056				7,056
Elevator	1,520				1,520
Telephone	4,050				4,050
Internet	4,250				4,250
Collection development	59,271	7,390			66,661
Technology	2,104				2,104
Accounting and auditing	23,300				23,300
Courier	1,464				1,464
Custodial services	19,148				19,148
Technical services	3,014				3,014
Library consortium	11,340				11,340
Copiers	836				836
Elections expense	0				0
Furniture and equipment	3,046	4,684			7,730
Insurance	4,254				4,254
Georgiana Smith Memorial Garden	14,945	7,540			22,485
Legal services	2,063				2,063
Professional services	9,624				9,624
Dues and subscriptions	1,997				1,997
Miscellaneous	347				347
Postage and freight	553				553
Printing	588				588
Programs	14,166	7,576			21,742
Advertising	295				295
Supplies - office	11,699				11,699
Travel	3,410			491	3,901
Training	1,546				1,546
Board development	1,127				1,127
Electricity	14,477				14,477
Garbage	1,154				1,154
Natural gas	4,927				4,927
Water & sewer - building	3,469				3,469
Total Materials and Services	246,446	30,406	0	491	277,343
Capital outlay	0	19,779	42,829		62,608
Total Expenditures	657,938	68,036	42,829	37,092	805,895
Revenues Over Expenditures	138,140	(6,281)	(42,375)	11,313	100,797
Other Financing Sources (Uses)					
Operating transfers in			50,000		50,000
Operating transfers out	(50,000)				(50,000)
Total Other Financing Sources (Uses)	(50,000)	0	50,000	0	0
Revenues and Other Financing Sources (Uses) Over Expenditures	88,140	(6,281)	7,625	11,313	100,797
Fund Balance - July 1, 2015	597,340	62,010	97,830	0	757,180
Fund Balance - April 30, 2016	\$685,480	\$55,729	\$105,455	\$11,313	\$857,977

See Independent Accountants' Compilation Report

HOOD RIVER COUNTY LIBRARY DISTRICT
General Fund
Statement of Revenues and Expenditures - Cash Basis
For the One Month and Ten Months Ended
April 30, 2016

	Current Period <u>Actual</u>	Year to Date <u>Actual</u>	Annual <u>Budget</u>
Revenues:			
Donations and grants	\$0	\$0	\$500
Tax revenues - current	3,942	761,455	764,441
Tax revenues - prior year	806	20,589	15,000
Fines and fees	856	10,584	11,700
Interest revenue	185	3,450	4,000
Miscellaneous	0	0	500
Total Revenues	<u>5,789</u>	<u>796,078</u>	<u>796,141</u>
Expenditures:			
Personal services:			
Wages and salaries:			
Library clerk I	489	3,865	5,494
Library clerk II	6,161	54,120	81,631
Library assistant I	6,864	63,818	78,443
Library assistant II	8,317	63,071	75,470
Librarian I	2,125	22,058	30,261
Librarian II	4,174	30,310	51,076
Library director	6,053	59,917	72,643
Payroll taxes and benefits:			
Retirement	3,130	25,763	27,710
Social security	2,600	22,677	30,219
Workers' compensation	33	1,120	1,200
Health insurance	8,216	60,691	60,125
Unemployment insurance	546	4,082	7,110
Total Personal Services	<u>48,708</u>	<u>411,492</u>	<u>521,382</u>
Materials and services:			
Bank charges	16	160	300
Building rental	3,200	3,700	8,100
Building maintenance	529	11,546	15,000
HVAC	621	7,056	6,000
Elevator	155	1,520	2,100
Telephone	577	4,050	5,340
Internet	425	4,250	5,400
Collection development	6,365	59,271	70,000
Technology	88	2,104	10,000
Accounting and auditing	3,600	23,300	22,200
Courier	171	1,464	3,000
Custodial services	3,446	19,148	21,000
Technical services	0	3,014	4,000

See Independent Accountants' Compilation Report

HOOD RIVER COUNTY LIBRARY DISTRICT
General Fund
Statement of Revenues and Expenditures - Cash Basis
For the One Month and Ten Months Ended
April 30, 2016

	Current Period	Year to Date	Annual
	Actual	Actual	Budget
Library consortium	0	11,340	12,000
Copiers	92	836	1,100
Elections expense	0	0	0
Furniture and equipment	79	3,046	5,000
Insurance	0	4,254	4,000
Georgiana Smith Memorial Garden	5,302	14,945	20,000
Legal services	0	2,063	2,500
Professional services	0	9,624	15,000
Dues and subscriptions	135	1,997	3,500
Miscellaneous	53	347	1,000
Postage and freight	0	553	1,000
Printing	56	588	1,000
Programs	3,195	14,166	25,000
Advertising	0	295	1,000
Supplies - office	1,500	11,699	17,000
Travel	406	3,410	5,000
Training	0	1,546	2,000
Board development	0	1,127	1,000
Electricity	1,250	14,477	20,500
Garbage	116	1,154	1,500
Natural gas	765	4,927	11,500
Water & sewer - building	365	3,469	4,400
Total Materials and Services	32,507	246,446	327,440
Capital Outlay	0	0	0
Transfer to Equipment Reserve	0	50,000	50,000
Contingency	0	0	90,000
Total Expenditures	81,215	707,938	988,822
Change in Fund Balance	(\$75,426)	\$88,140	(\$192,681)

HOOD RIVER COUNTY LIBRARY DISTRICT
Grants Fund
Statement of Revenues and Expenditures - Cash Basis
For the One Month and Ten Months Ended
April 30, 2016

	Current Period Actual	Year to Date Actual	Annual Budget
Revenues:			
Donations and grants	\$0	\$37,757	\$276,000
Intergovernmental revenue	0	23,998	0
Total Revenues	<u>0</u>	<u>61,755</u>	<u>276,000</u>
Expenditures:			
Personal services	0	17,851	17,340
Materials and services:	1,072	30,406	90,000
Capital outlay	4,200	19,779	175,000
Total Expenditures	<u>5,272</u>	<u>68,036</u>	<u>282,340</u>
Change in Fund Balance	<u><u>(\$5,272)</u></u>	<u><u>(\$6,281)</u></u>	<u><u>(\$6,340)</u></u>

See Independent Accountants' Compilation Report

HOOD RIVER COUNTY LIBRARY DISTRICT
Capital Equipment Reserve Fund
Statement of Revenues and Expenditures - Cash Basis
For the One Month and Ten Months Ended
April 30, 2016

	<u>Current Period</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>
Revenues:			
Interest revenue	\$30	\$454	\$400
Other Financing Sources			
Transfer from General Fund	0	50,000	50,000
Total Revenues and			
Other Sources	<u>30</u>	<u>50,454</u>	<u>50,400</u>
Expenditures:			
Materials and services	0	0	0
Capital outlay	2,020	42,829	50,000
Total Expenditures	<u>2,020</u>	<u>42,829</u>	<u>50,000</u>
Change in Fund Balance	<u><u>(\$1,990)</u></u>	<u><u>\$7,625</u></u>	<u><u>\$400</u></u>

See Independent Accountants' Compilation Report

HOOD RIVER COUNTY LIBRARY DISTRICT
Sage Library System Fund
Statement of Revenues and Expenditures - Cash Basis
For the One Month and Ten Months Ended
April 30, 2016

	<u>Current Period</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>
Revenues:			
Intergovernmental revenue	\$4,880	\$48,405	\$65,875
Total Revenues	<u>4,880</u>	<u>48,405</u>	<u>65,875</u>
Expenditures:			
Personal services:			
Wages and salaries:			
Librarian I	3,557	33,371	40,953
Payroll taxes and benefits:			
Retirement	0	0	3,686
Social security	266	2,537	3,133
Workers' compensation	3	30	66
Health insurance	318	193	6,000
Unemployment insurance	55	470	737
Total Personal Services	<u>4,199</u>	<u>36,601</u>	<u>54,575</u>
Materials and services:			
Dues and subscriptions	0	0	300
Miscellaneous	0	0	2,000
Travel	264	491	3,000
Training	0	0	1,000
Total Materials and Services	<u>264</u>	<u>491</u>	<u>6,300</u>
Contingency	0	0	5,000
Total Expenditures	<u>4,463</u>	<u>37,092</u>	<u>65,875</u>
Change in Fund Balance	<u><u>\$417</u></u>	<u><u>\$11,313</u></u>	<u><u>\$0</u></u>

See Independent Accountants' Compilation Report

HOOD RIVER COUNTY LIBRARY

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Cash Basis

Grants Funds

For the Ten Months Ended April 30, 2016

	Newspaper Digitization	SDAO Safety 2014	SDAO Safety 2016	Foundation Grants	Friends of the Library	Foster Donation	LSTA Outreach 2015	MCMC Grant	GCF Nichols	RTR 2016	RTR 2015	Total
Revenues:												
Donations and grants	\$1,000	\$0	\$3,000	\$15,000	\$17,524	\$0	\$10,681	\$403	\$830	\$13,317	\$0	\$37,757
Intergovernmental revenue												23,998
Total Revenues	1,000	0	3,000	15,000	17,524	0	10,681	403	830	13,317	0	61,755
Expenditures:												
Personal services:												
Wages and salaries:							12,210					12,210
Library assistant II							1,099					1,099
Employee benefits:							930					930
Retirement							193					193
FICA							3,408					3,408
Workers compensation							11					11
Health insurance												
Unemployment insurance												
Total Personal Services	0	0	0	0	0	0	17,851	0	0	0	0	17,851
Materials and services:												
Building maintenance						215						
Collection development				2,488	3,001			322			1,283	3,216
Technical services					3,296							7,389
Programs					4,555	1,785	570			1,155	1,297	7,577
Furniture and equipment				7,540	2,899							4,684
Georgiana Smith Memorial Garden												7,540
Total Materials and Services	0	0	0	10,028	13,751	2,000	570	322	0	1,155	2,580	30,406
Capital outlay	0	3,000	0	13,848	2,101	0	0	0	830	0	0	19,779
Total Expenditures	0	3,000	0	23,876	15,852	2,000	18,421	322	830	1,155	2,580	68,036
Net Change in Fund Balance	1,000	(3,000)	3,000	(8,876)	1,672	(2,000)	(7,740)	81	0	12,162	(2,580)	(6,281)
Fund Balance - July 1, 2015	642	3,000	0	52,688	3,926	2,000	(2,826)	0	0	0	2,580	62,010
Fund Balance - April 30, 2016	\$1,642	\$0	\$3,000	\$43,812	\$5,598	\$0	(\$10,566)	\$81	\$0	\$12,162	\$0	\$55,729

See Independent Accountants' Compilation Report

Circulation, 2015-16

Attachment V.iv.a

Hood River

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Audio	420	402	393	509	401	425	423	417	492	427	389		4,698
Video	1,361	1,464	1,652	1,719	1,527	1,974	2,068	1,866	2,061	1,571	1,521		18,784
Fiction	1,201	1,082	1,009	993	863	954	953	1,020	1,130	883	909		10,997
Large print	54	67	84	117	107	65	76	113	74	72	88		917
Nonfiction	928	887	885	852	767	841	864	937	986	854	953		9,754
Spanish	92	69	79	99	79	58	99	134	141	71	64		985
Magazines	188	239	190	231	262	265	293	299	315	235	166		2,683
New books	961	866	863	862	822	854	850	879	1,065	883	874		9,779
Graphic novels	98	98	74	69	75	52	63	95	142	134	81		981
Miscellaneous	29	25	24	24	28	20	19	27	28	23	21		268
Young adult collection	396	362	232	191	179	215	202	205	252	168	195		2,597
Children's audio	356	298	213	236	253	228	211	214	208	182	218		2,617
Children's new books	414	418	418	360	344	337	457	436	447	354	363		4,348
Board Books	299	221	244	205	172	215	147	158	148	113	138		2,060
Children video	954	794	672	709	667	753	720	717	720	489	647		7,842
Children's fiction	1,288	962	714	762	739	631	641	684	727	471	588		8,207
Children's nonfiction	538	419	401	396	389	345	572	457	498	476	444		4,935
Picture books	1,051	970	809	756	703	533	911	758	846	661	801		8,799
Readers	405	363	287	382	353	326	343	276	304	268	273		3,580
Holiday books	22	6	80	177	237	362	65	69	77	23	7		1,125
Children's graphic novels	217	289	147	153	173	154	154	174	276	193	259		2,189
Children's Spanish	159	143	91	144	100	116	171	119	140	86	81		1,350
Theme bags & book kits	16	15	23	20	18	20	30	26	23	19	12		222
TOTAL	11,447	10,459	9,584	9,966	9,258	9,743	10,332	10,080	11,100	8,656	9,092	0	109,717

Cascade Locks

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Audio	3	2	5	8	6	5	6	19	14	16	14		98
Video	71	22	42	33	23	36	29	34	26	39	44		399
Fiction	40	20	23	30	10	22	22	26	55	80	29		357
Large print	1	0	0	0	0	1	3	0	3	1	3		12
Nonfiction	21	28	15	27	3	7	19	12	25	19	8		184
Spanish	0	0	0	0	0	0	0	0	0	0	0		0
Magazines	2	8	7	6	3	4	13	5	0	0	3		51
New books	9	13	11	28	8	9	11	16	17	12	16		150
Graphic novels	4	1	5	1	2	2	2	1	1	4	4		27
Miscellaneous	0	1	0	0	0	0	0	0	0	0	0		1
Young adult collection	8	6	10	3	0	5	8	6	2	3	3		54
Children's audio	3	0	2	0	3	0	1	0	0	1	1		11
Children's new books	3	3	2	11	1	1	4	2	1	2	2		32
Board Books	1	1	6	2	6	5	2	0	5	3	2		33
Children video	31	17	27	26	14	37	8	18	23	6	10		217
Children's fiction	15	3	5	3	10	13	4	5	4	3	5		70
Children's nonfiction	11	6	12	6	2	8	8	7	15	5	8		88
Picture books	16	1	10	1	18	13	3	13	9	25	15		124
Readers	2	2	0	6	11	15	1	7	3	6	3		56
Holiday books	1	0	0	0	6	20	3	6	1	0	0		37
Children's graphic novels	15	1	12	9	8	4	0	0	0	0	6		55
Children's Spanish	0	1	6	0	1	0	0	0	0	0	0		8
Theme bags & book kits	0	0	0	0	0	0	0	0	0	0	1		1
TOTAL	257	136	200	200	135	207	147	177	204	225	177	0	2,065

Parkdale

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Audio	2	0	3	5	1	2	1	4	2	0	1		21
Video	83	43	31	18	42	54	84	63	61	81	50		610
Fiction	79	68	50	54	18	34	35	68	57	14	49		526
Large print	5	6	15	16	4	4	0	1	3	0	0		54
Nonfiction	26	12	22	23	13	11	21	25	19	29	17		218
Spanish	9	12	10	9	4	4	1	3	6	5	5		68
Magazines	6	9	1	0	2	0	8	3	4	0	0		33
New books	23	24	5	12	17	0	11	33	16	5	8		154
Graphic novels & comics	1	0	1	0	0	0	0	0	0	0	0		2
Miscellaneous	1	0	2	0	0	0	0	0	2	0	0		5
Young adult collection	12	9	3	2	1	2	4	3	3	2	2		43
Children's audio	2	3	3	0	1	3	0	1	5	1	1		20
Children's new books	2	0	3	0	0	0	1	2	5	5	4		22
Board Books	16	19	7	12	6	6	13	11	27	21	7		145
Children video	32	18	21	30	22	34	58	49	30	29	22		345
Children's fiction	5	43	25	18	8	5	16	19	20	13	20		192
Children's nonfiction	10	14	15	42	18	18	22	18	21	5	9		192
Picture books	48	31	48	42	15	12	17	30	61	47	27		378
Readers	11	8	5	11	14	31	4	3	5	4	5		101
Holiday books	2	3	4	1	1	13	5	0	1	0	1		31
Children's graphic novels	13	10	8	7	1	7	10	8	0	1	0		65
Children's Spanish	1	7	6	6	3	3	0	2	4	0	2		34
Theme bags	0	0	0	0	0	0	0	0	0	0	0		0
TOTAL	389	339	288	308	191	243	311	346	352	262	230	0	3,259

Districtwide

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Audio	425	404	401	522	408	432	430	440	508	443	404	0	4,817
Video	1,515	1,529	1,725	1,770	1,592	2,064	2,181	1,963	2,148	1,691	1,615	0	19,793
Fiction	1,320	1,170	1,082	1,077	891	1,010	1,010	1,114	1,242	977	987	0	11,880
Large print	60	73	99	133	111	70	79	114	80	73	91	0	983
Nonfiction	975	927	922	902	783	859	904	974	1,030	902	978	0	10,156
Spanish	101	81	89	108	83	62	100	137	147	76	69	0	1,053
Magazines	196	256	198	237	267	269	314	307	319	235	169	0	2,767
New books	993	903	879	902	847	863	872	928	1,098	900	898	0	10,083
Graphic novels & comics	103	99	80	70	77	54	65	96	143	138	85	0	1,010
Miscellaneous	30	26	26	24	28	20	19	27	30	23	21	0	274
Young adult collection	416	377	245	196	180	222	214	214	257	173	200	0	2,694
Children's audio	361	301	218	236	257	231	212	215	213	184	220	0	2,648
Children's new books	419	421	423	371	345	338	462	440	453	361	369	0	4,402
Board Books	316	241	257	219	184	226	162	169	180	137	147	0	2,238
Children video	1,017	829	720	765	703	824	786	784	773	524	679	0	8,404
Children's fiction	1,308	1,008	744	783	757	649	661	708	751	487	613	0	8,469
Children's nonfiction	559	439	428	444	409	371	602	482	534	486	461	0	5,215
Picture books	1,115	1,002	867	799	736	558	931	801	916	733	843	0	9,301
Readers	418	373	292	399	378	372	348	286	312	278	281	0	3,737
Holiday books	25	9	84	178	244	395	73	75	79	23	8	0	1,193
Children's graphic novels	245	300	167	169	182	165	164	182	276	194	265	0	2,309
Children's Spanish	160	151	103	150	104	119	171	121	144	86	83	0	1,392
Theme bags	16	15	23	20	18	20	30	26	23	19	13	0	223
TOTAL	12,093	10,934	10,072	10,474	9,584	10,193	10,790	10,603	11,656	9,143	9,499	0	115,041

Interlibrary loans, 2015-16

Hood River

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Checked out by Sage	861	768	861	946	797	967	1,035	967	1,117	999	1,023		10,341
Borrowed from Sage	795	668	684	716	713	832	845	862	1,032	832	794		8,773
<i>Sage difference</i>	66	100	177	230	84	135	190	105	85	167	229	0	1,568

Cascade Locks

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Checked out by Sage	39	55	54	59	43	53	34	39	53	46	50		525
Borrowed from Sage	62	47	53	75	43	62	61	47	69	29	62		610
<i>Sage difference</i>	-23	8	1	-16	0	-9	-27	-8	-16	17	-12	0	-85

Parkdale

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Checked out by Sage	35	37	35	40	22	36	42	36	34	51	42		410
Borrowed from Sage	16	19	23	28	16	23	28	29	37	48	16		283
<i>Sage difference</i>	19	18	12	12	6	13	14	7	-3	3	26	0	127

Districtwide

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Checked out by Sage	935	860	950	1,045	862	1,056	1,111	1,042	1,204	1,096	1,115	0	11,276
Borrowed from Sage	873	734	760	819	772	917	934	938	1,138	909	872	0	9,666
<i>Sage difference</i>	62	126	190	226	90	139	177	104	66	187	243	0	1,610
Checked out by non-Sage	29	20	27	27	21	19	24	18	31	31	9		256
Borrowed from non-Sage	4	6	11	7	0	7	6	2	2	5	1		51
<i>Non-Sage difference</i>	25	14	16	20	21	12	18	16	29	26	8	0	205

Computer use, 2015-16

Computer sessions

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Hood River	1,018	924	850	768	535	565	645	740	804	634	657		8,141
Cascade Locks	129	135	135	112	62	70	57	64	54	54	55		927
Parkdale	39	22	36	23	24	11	50	33	79	33	37		387
TOTAL	1,185	1,082	1,021	904	621	647	752	837	937	721	750	0	9,455

Electronic resource use, 2015-16

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Ancestry													
<i>Searches</i>	476	195	508	78	140	3	360	163	196	265	110		2,494
<i>Item views</i>	274	172	258	32	31	0	248	117	123	86	67		1,408
Auto Repair Ref Ctr	7	4	0	16	0	13	5	10	1	3	10		69
Facebook													
<i>Posts</i>	5	13	12	21	15	20	25	25	33	23	25		217
<i>Post reach</i>	830	2,466	2,792	1,756	3,618	3,315	4,272	6,100	5,177	5,143	7,848		43,317
<i>Post engagement</i>	56	219	297	93	468	268	305	325	286	210	592		3,119
<i>Total likes</i>	1,022	1,044	1,056	1,068	1,078	1,085	1,107	1,126	1,149	1,159	1,179		N/A
Gale databases													
<i>In library</i>	38	1	0	41	202	158	38	120	78	38	1		715
<i>Remote</i>	43	1	3	4	45	2	1	14	5	6	2		126
Heritage Quest													
<i>Searches</i>	22	30	46	9	148	0	0	0	0	13	0		268
<i>Item views</i>	13	30	39	6	129	0	0	0	0	6	0		223
hoodriverlibrary.org													
<i>Visits</i>	1,019	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		1,019
<i>Unique visitors</i>	741	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A
<i>Pageviews</i>	1,882	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		1,882
Instagram													
<i>Posts</i>	4	7	4	4	3	3	2	8	8	5	11		59
<i>Post feedback</i>	7	24	20	20	18	12	17	29	35	29	84		295
<i>Followers</i>	110	121	127	132	142	152	156	165	177	202	212		110
LearningExpress	0	0	0	0	0	0	0	0	0	0	0		0
Library2go													
<i>ebooks</i>	372	327	301	375	354	378	376	386	411	359	341		3,980
<i>Audiobooks</i>	347	286	311	372	348	301	358	299	318	330	314		3,584
Newsletter													
<i>Subscribers</i>	680	680	680	680	680	680	680	734	788	776	772		680
<i>Messages sent</i>	0	0	0	0	0	0	0	1	2	1	1		5
<i>Opened</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	41.3%	35.6%	41.7%	22.2%		35.2%
<i>Click rate</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1.1%	1.0%	1.3%	1.5%		1.2%
Pronunciator													
<i>Registrations</i>	1	16	2	10	2	14	26	9	4	9	9		102
<i>Logins</i>	2	157	9	31	5	31	87	33	11	32	32		430
TumbleBooks	514	20	2,805	3,521	2,028	2,512	4,602	3,721	2,603	4,876	5,277		32,479

Twitter

Tweets	5	12	6	8	7	7	4	12	12	10	14	97
Tweet impressions	873	2,430	1,402	1,011	1,589	1,982	1,314	1,447	1,959	3,086	3,396	20,489
Mentions	2	1	1	0	3	3	2	2	3	1	3	21
Total followers	417	435	443	447	449	453	464	477	482	491	495	N/A

Patron statistics, 2015-16

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Used card in last month	2,089	2,020	1,897	1,905	1,903	1,834	1,936	1,999	2,043	1,833	1,882		N/A
New patrons	134	138	124	104	94	86	103	108	87	89	92	0	1,159
<i>Hood River</i>	93	108	95	74	65	59	71	73	59	53	61		811
<i>Cascade Locks</i>	17	2	1	5	3	2	2	0	5	5	4		46
<i>Odell</i>	3	5	0	0	3	2	1	0	0	4	1		19
<i>Parkdale</i>	5	7	8	1	7	6	12	8	5	10	2		71
<i>MIX libraries</i>	14	12	14	21	16	14	15	22	13	15	21		177
<i>Sage libraries</i>	1	1	5	3	0	2	2	5	5	1	3		28
<i>Passport libraries</i>	0	0	0	0	0	0	0	0	0	0	0		0
<i>Other</i>	1	3	1	0	0	1	0	0	0	1	0		7

Metropolitan Interlibrary eXchange (MIX) statistics, 2015-16

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Circulation													
First circs	423	349	402	507	406	612	601	868	921	575	536	0	6,200
Camas	0	0	0	0	0	0	0	0	0	0	0		0
Clackamas Co.	0	1	0	0	0	4	8	27	1	2	4		47
Fort Vancouver	409	333	376	481	381	577	534	792	899	527	493		5,802
Multnomah Co.	11	2	19	24	11	31	56	36	14	34	33		271
Washington Co.	3	13	7	2	14	0	3	13	7	12	6		80
Renewals	250	162	182	244	209	327	268	289	388	229	223	0	2,771
Camas	0	0	0	0	0	0	0	0	0	0	0		0
Clackamas Co.	0	0	0	0	0	0	4	7	0	0	0		11
Fort Vancouver	248	162	165	237	191	318	254	273	359	224	192		2,623
Multnomah Co.	1	0	1	7	18	9	10	8	25	4	30		113
Washington Co.	1	0	16	0	0	0	0	1	4	1	1		
TOTALS	673	511	584	751	615	939	869	1,157	1,309	804	759	0	8,971

Program statistics, 2015-16

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Adult programs													
<i>Number</i>	6	8	12	13	12	11	11	14	13	29	17		146
<i>Attendees</i>	124	248	349	383	916	440	1,153	1,395	744	1,149	2,059	0	8,960
Kids programs													
<i>Number</i>	61	36	19	25	21	26	26	21	28	30	25		318
<i>Attendees</i>	4,726	2,157	1,632	1,176	1,027	1,840	2,568	2,523	3,157	2,856	3,149	0	26,811
Teen programs													
<i>Number</i>	12	16	13	16	12	4	8	10	13	9	15		128
<i>Attendees</i>	162	326	488	649	439	12	37	93	373	58	437	0	3,074
TOTAL													
<i>Number</i>	79	60	44	54	45	41	45	45	54	68	57	0	592
<i>Attendees</i>	5,012	2,731	2,469	2,208	2,382	2,292	3,758	4,011	4,274	4,063	5,645	0	38,845

Program statistics, May (2015-16)

Attachment V.iv.b.

Event	Cosponsor(s)	Location	Date	Attendees
ADULT PROGRAMS				
HRC Reads: Book giveaways	Friends of the Library	Countywide		525
HRC Reads: Natural History of Mt. Hood	Friends of the Library	HR Library	May 1	25
Recursos Informativos: New Radio Show	Radio Tierra	The Gorge	May 4, 18	1000
	HRC Extension Services			
	Migrant Education Program			
Hood River Library Book Club: Martin Marten	Friends of the Library	HR Library	May 5	9
Odell Book Mobile/Library @ Zumba	Hood River Providence Hospital	Odell	May 5, 12, 16, 19, 23, 26	300
	St. Francis House			
HRC Reads: Crag Rats Mountain Rescue	Friends of the Library	History Museum	May 15	37
	History Museum of HRC			
Heritage tree ceremony for beech tree	City of Hood River	Gardens	May 16	8
HRC Reads: Stalking the wild martin hike	Friends of the Library	Parkdale	May 21	30
HRC Reads: Brian Doyle at Down Manor	Friends of the Library	Hood River	May 22	13
	Providence Down Manor			
HRC Reads: Presentation w/ Brian Doyle	Friends of the Library	HR Library	May 22	110
Día de los Niños 2016 recap	Odell Hispanic Drug Prevention Coalition	HR Library	May 23	2
Adult total				2,059
KIDS PROGRAMS				
Indian Creek Apartments book giveaways	Indian Creek Apartments	Hood River		60
Outreach storytime: Mid Valley Elementary	Mid Valley Elementary School	Odell	May 2, 23	88
Outreach storytime: Learning Farm Preschool	Learning Farm Preschool	Hood River	May 3, 10, 17, 24, 31	225
La Hora Infantil radio show	Radio Tierra	The Gorge	May 4, 11, 18, 25	2,500
Storytime (combined)		HR Library	May 5	47
Outreach: Rinconcito Trailer Park	Rinconcito Trailer Park	Hood River	May 11, 18	12
Bus promotion	Odell FISH Food Bank	Odell	May 12	12
Storytime (toddler)		HR Library	May 12, 19, 26	102
Storytime (preschool)		HR Library	May 12, 19, 26	82
Library Express bus		Odell	May 14, 28	1
		HR Library		
Outreach storytime: Blossoms Preschool	Blossoms Bilingual Preschool	Pine Grove	May 23	20
Kids total				3,149

<i>TEEN PROGRAMS</i>				
Young Writers Club		HR Library	May 6	2
Literary Trivia Challenge meetings		HR Library	May 7,14,21,28	24
Co-op Gaming		HR Library	May 12,19	6
Teen Speak		HR Library	May 14	5
Literary Trivia Challenge class meetings	Hood River Middle School	HRMS	May 18, 26	75
HRC Reads: Doyle visits to schools	Friends of the Library	Hood River	May 20	322
	Hood River Valley High School	Odell	(4 events)	
	Hood River Middle School			
	Wyeast Middle School			
	Westside Elementary			
YA author event: Eliot Treichel		HR Library	May 26	3
Teen total				437

**HRCLD Library Director first round interview questions
June 2016**

Candidate name:

Interview date/time:

Interviewer:

Buzzy will do an initial introduction. Interviewers will alternate asking questions

1. Tell us about yourself.
2. Why are you interested in working for Hood River County Library District
3. What makes a library excellent? How would you hope to achieve excellence here in Hood River County?
4. What are some of the new trends happening in libraries that excite you?
5. What do you consider to be the most important duties of a library director?
6. What elements of this job would be new to you?
7. What are your least favorite aspects of being a library director?
8. Describe the ideal working relationship among the board of director, library director, and staff?
9. How have you worked with library support groups such as the Friends of the Library and Library Foundations? How do you think that they can help advance the mission of the library?

10. Describe an effective budget development process.
11. How would you oversee district finances?
12. What is your experience with fundraising and grantwriting?
13. What experience do you have managing general administrative functions such as human resources, facilities management, and contracting?
14. Describe your preferred method of decision making and problem solving. How would you mediate conflicts and settle disputes?
15. Describe a challenging personnel issue you had to handle as a supervisor. How did you address it?
16. What do you look for when hiring new staff members? What about if you're hiring librarian-level staff?
17. How do you manage a staff that has varying degrees of education, experience, and training in libraries?
18. How does this position fit in your career goals?
19. How would you plan to be involved in the community? How would you like the community to view you?
20. Hood River County's population is over one-third Latino. How can the library best serve them?

21. What are some of the pressing issues in your current community and how have you mobilized your library to address them?
22. How do you go about keeping the public informed about what's happening at the library?
23. Describe your approach to collection development and management.
24. How do you think libraries should integrate new technologies?
25. We would like to RFID our collection. How would you go about seeking funding for such a project? How would you make the process as smooth as possible?
26. Is there anything you haven't told us about yourself that you think we should know?
27. Do you have questions?

Buzzy will give some closing remarks and explain next steps.

HRCLD Library Director first round interview questions June 2016

Candidate name:

Interview date/time:

Interviewer:

Buzzy will do an initial introduction. Interviewers will alternate asking questions

1. Why did you become a librarian?
2. What different “hats” have you worn as a librarian that you never imagined you would?
3. What do you do to create a welcoming atmosphere for patrons?
4. How do you know when you've done a good job?
5. What is your response to people who say that technology is making libraries irrelevant?
6. What role do you see technology playing in the library?
7. What will public libraries look like ten years from now?
8. How would you go about preparing the library's budget?
9. Describe a time when you implemented a change that saved your library money.
10. Describe a financial system that you feel balances efficiency, internal controls, and accountability.
11. What is your process for finding and writing grants?
12. Describe a successful fundraising activity in which you've participated.
13. What goes into your decisions about how to allocate limited staff and funding to support library services?
14. Describe your experience in managing building and grounds maintenance.
15. Describe a situation in which you experienced a serious facilities issue. How did you resolve it?
16. Describe a time when you changed a work procedure that made a process more efficient?
17. Describe the administrative structure of your current library. What is your experience working with a Board of Directors? Describe your past relationships with Boards. Describe your experience and planning process with a Board to set priorities.
18. How have you been involved in state, regional, and national library associations?
19. What experiences do you have working within a library consortium?
20. Describe your experience collaborating with community partners. Of these efforts, which do you consider the most successful and why?
21. Describe a politically sensitive situation that you were in and how you handled it.
22. What is the toughest group that you have had to get cooperation from? What were the obstacles? How did you handle the situation? What was the end result?
23. Share a specific example when you had to address an angry patron. What was the problem and what was the outcome?
24. A parent comes in with a copy of *And Tango Makes Three* and insists that it's inappropriate to have with the rest of the picture books. He wants to challenge the book's inclusion in the collection. How would you handle the situation?
25. Tell us about a time when you made an executive decision that you regretted. What did you do at the time and what would you have done differently?
26. What is your philosophy of creating and amending library policies?
27. How do you define an excellent public library employee?
28. What attributes do you seek in employees generally? How do those attributes differ for employees in specific roles (e.g. children's services, outreach, technical services, public service,

etc.)?

29. How do you go about conducting employee evaluations?
30. Have you ever terminated an employee? How did you go about it?
31. How do you integrate volunteers into the library?
32. How do you reward employees and volunteers?
33. Share a time when, as a manager, you proposed a new initiative or significant change when you weren't sure how it would work out? How did the experience turn out?
34. How do you support staff who are looking to better their skills or education?
35. If you could create your ideal work environment, what would it be like? What would the people that you work with be like, and what qualities would you like the Board and the library to have?
36. What elements of Hood River County Library District's Strategic Goals particularly appeal to you?
37. What do you see as the principal differences between your current position and the Library Director position here? How would you adapt to these differences?
38. What have you discovered about our library that surprised you?
39. What would you do in your first six months as the library director for Hood River County Library District?
40. What do you think makes you a great fit for this position?
41. If you were offered this position, when would you be able to begin?
42. Do you have any questions for us?

Buzzy will give some closing remarks and explain next steps.

Hood River County Library District

Employment interview analysis

Applicant name: _____

Position: _____

Interviewer: _____

Date: _____

	Unsatisfactory	Deficient	Satisfactory	Exceptional	Outstanding
Rating	0	1	2	3	4
Job knowledge	No knowledge evident	Less than preferred	Meets requirements	Exceeds expectations	Thorough knowledge of relevant areas
Education/training	No relevant education/training	Little relevant education/training	Meets requirements for education/training	Some additional relevant education/training	Advanced relevant education/training
Experience	None for this position	More would be preferred	Meets basic requirements	Some relevant experience beyond basics	Several years more relevant experience
Communication	No skills evident	Difficulties in making self clear	Sufficient for job performance	Confident, clear, and articulate	Poised, personable, and well-spoken
Interest in position	No interest evident	Some interest in specific areas of job	Appeared genuinely interested	Seems to prefer this type of work	Totally absorbed with this type of work
Motivation	Not apparently driven by job satisfaction	less than average work-related goals	Average desire to succeed	Highly motivated to prove ability; investigated job	Clearly focused goals about this job
Poise	Appeared distracted or confused	Displayed difficulty focusing	Sufficient for job	No loss of poise; showed confidence	Confident and exhibited grace under pressure
Insight and alertness	Did not understand many questions	Missed some concepts or ideas	Understood new ideas and concepts	Handled new points and concepts well	Extremely sharp, quick, insightful grasp of ideas
Job leadership	Unacceptable	Some deficiencies	Satisfactory for job	Shows desirable traits and abilities	Powerful ability to guide and influence others
Creativity	None evident	Little evident	Average answers to questions	Proposed new ideas	Actively engaged with concepts and new ideas
Overall impression	Would not hire	Not a good fit for this position	Average candidate	Exceptional	Perfect for position

Veteran's preference (only apply once by hiring director):

+3 points

Total score: _____

June 2016 Library Director Search Written assignment



Congratulations on being selected as a finalist for the Library Director position at Hood River County Library District! The hiring committee was impressed by your application and first round interview, and we're eager learn more about you.

When you visit Hood River County for your interview, you'll engage in a number of activities so that you, the Board, the staff, and the community can all get to know each other better. Since writing and analysis are crucial for a director, however, the Board wishes to see a sample of your written work.

Please review HRCLD's Strategic Goals 2016-21, available on our website at <http://hoodriverlibrary.org/wp-content/uploads/Strategic-plan-2016-21.pdf>. This document will guide the District in determining services over the next five years. Select one of the subgoals and write a no-more-than one page memo to the Board on how you would go about achieving that goal.

Please include your name and the date on the memo. Submit your completed work as a PDF to Library Director Buzzy Nielsen, buzzy@hoodriverlibrary.org, before the day you're scheduled for your in-person visit.

If you have any questions, please don't hesitate to contact Buzzy at the above email or 541-387-7062.

HOOD RIVER COUNTY LIBRARY DISTRICT LIBRARY DIRECTOR CONTRACT

PARTIES:

HOOD RIVER COUNTY LIBRARY DISTRICT, an
Oregon Special District
502 State Street
Hood River, OR 97031

(“District”)

[name of director]
[address of director]

(“Director”)

RECITALS:

I. The District desires to employ [name of director] as Director and [name of director] desires employment as Director for the District.

II. The parties desire to create an agreement that comprehensively details the terms and conditions of the Director’s employment with the District.

TERMS CONDITIONS AND COVENANTS:

A. Employment.

1. The District agrees to employ [name of director] as Director to perform the functions and duties of Director as specified in the position description, policies and procedures, rules, and regulations of the District, as may be prescribed by the Board of the District (“District Board” or “Board”) periodically. The District Board vests in the Director day-to-day control of District operations, and reserves to the District Board sole policy making authority and exclusive control over matters of fiscal policy, budget, and financial matters of the District.

2. The authority of the Director shall include, without limitation, the following: (a) management, administration, and direction of District operations; (b) hiring, disciplining and discharging of District employees, and volunteers; (c) execution and administration of District policies within budget appropriations pursuant to District policy, ordinance, or resolution; (d) policy advice to District Board; and (e) such additional and further duties as the District Board may require from time to time.

B. Performance Goals and Evaluation. The District Board shall meet with the Director annually during the month before [name of director]’s initial hire date to establish performance goals for the coming year and to evaluate and assess the performance of the Director in meeting goals of the past year and progress toward achieving the District’s current strategic plan.

C. Hours of Work and Outside Activities.

1. Director’s Time. The parties acknowledge that the performance of the duties of Director constitutes a full-time job. It is recognized that the Director must devote time outside of normal office hours to the business of the District and, to that end, the parties recognize that the Director is exempt as a

professional from the overtime provisions of the Federal Fair Labor Standards Act, and its counterpart in Oregon law.

2. Outside Business. The Director shall not be engaged in teaching, consulting, or other non-district related business without the prior written approval of the District Board. In this event, the District Board approves this non-district related business, the Director must, to the greatest extent possible, utilize his/her vacation or other leave time to perform such outside business.

3. Civic Involvement. The parties agree it is necessary for the Director to be an active participant in community activities, and the Director agrees to be actively involved in community and civic organizations.

D. Term of Employment.

1. The term of this Agreement is for [#] months, beginning on the [#] day of [month], [year] and continuing through the [#] day of [month], [year], unless sooner terminated as provided herein. In the event this contract is renewed, the parties anticipate that the renewal term will be for a twelve-month term from [month] [day] to [month] [day] each year hereafter.

2. Nothing in this Agreement shall grant the Director a property right in his/her position, nor prevent, limit, or otherwise interfere with the right of the District to terminate the services of the Director at any time, with or without cause, subject only to the provisions of this Agreement pertaining to termination and severance pay. The Director is an at-will employee of the District.

3. The Board may suspend the Director with full pay and benefits at any time during the term of this Agreement if it deems that this action is in the best interests of the District and reasonably necessary.

E. Termination and severance.

1. Termination without Cause. This Agreement may be terminated either by the District or the Director for any reason whatsoever upon the giving of sixty (60) days written notice to the other party.

2. Termination For Cause. This Agreement may be terminated immediately at the discretion of the District upon a determination by the Board that:

a. The Director failed or has refused to comply with the policies, standards or regulations of the District.

b. There is probable cause to believe that the Director is guilty of fraud, dishonesty, or misappropriation of funds, embezzlement, or other act of misconduct or dishonesty in the rendering of the services on behalf of the District.

c. The Director has failed or refused to perform his/her duties as provided for in this Agreement.

3. Severance Pay. If the District terminates the Director without cause before the expiration of the initial term of employment as set forth in paragraph A (1) and while the Director is willing and able to perform assigned duties, then in that event the District agrees to pay the Director a lump sum equal to two (2) months pay (computed upon current annual salary).

4. Severance for Termination with Cause. Upon termination for cause by the District the Director shall not be entitled to receive any severance pay. The Director will be entitled to receive compensation for all earned but unused vacation leave and accrued holidays, subject to the general guidelines of the District.

F. Compensation.

1. Salary. The base salary for the Director shall be \$[amount] per year, payable by the District on a monthly basis.

a. The District agrees to review the base salary and other benefits of the Director at the Director's annual performance review with any salary increase to be effective if and when determined by the District Board.

b. Based upon the review, the parties will negotiate any desired changes, subject to the economic realities facing the District and the results of the performance evaluation. Raises will be based on merit and availability of funds.

2. Automobile. The Director may submit mileage reimbursement requests for business-related automobile use, which, following approval by the Board, will be paid per District policy at the IRS rate.

3. General Reimbursements. The District may reimburse the Director for expenses of non-personal and job-related nature that are incurred, upon receipt of expense vouchers or receipts, accompanied by a written explanation.

4. Professional Development and Organizations. In accordance with District policy and subject to available funds, the District may budget and pay reasonable registration, travel, and subsistence expenses of the Director for professional and official travel, meetings, and occasions deemed necessary or desirable by the Board to continue the professional development of the Director and to carry out official functions of the District.

5. Membership Dues for Professional Organizations: The District will pay for the Director's membership dues in the Oregon Library Association, American Library Association, and other organizations, subject to the Board's approval.

6. Membership dues for Civic Organizations: The District encourages the Director to be involved in civic activities and organizations if such involvement advances the District's mission, vision, and values outside of work. Accordingly, the District may reimburse the Director for expenses associated with will pay for the Director's membership in one or more civic organizations, subject to the Board's approval of the Director's choice of civic organization(s).

G. Benefits. The Director shall receive the benefits as the District has provided and may hereafter provide during the term of this contract and any renewals thereof. These benefits include include all of those offered to full-time, exempt District employees, as delineated in the Personnel Policies.

~~4. Vacation. [#] working hours per year of vacation leave, scheduled in advance with the District Board President. In the event the Director does not use all of these fifteen days in any year, he/she may carry over up to ten unused vacation days in any year to the following year and any additional accrued vacation days will be deemed forfeited. Upon termination, the Director will be paid for any unused accrued vacation leave.~~

~~2. Sick Leave:~~ Accrual of one (1) day per month of sick leave during the term of this contract. The Director will not be paid for accrued and unused sick leave upon termination of employment with the District.

~~3. Holidays:~~ The Director shall be entitled to time off for holidays that are applicable to other employees of the District, but no additional compensation shall be due to the Director. Upon termination, the Director will be paid for any unused accrued holiday leave.

~~4. Retirement:~~ The District will contribute 6% of the Director's salary to 403(b) retirement plan (or such other mutually acceptable retirement plan) and will match a contribution by the Director of up to 3% of his/her salary to such retirement plan.

~~5. Health Insurance:~~ The District shall contribute to the Director's health insurance in an amount up to the monthly cap laid out in the Employee Health Care Benefits Policy (See Appendix A). If the Director opts out of the health benefits plan she/he will receive monthly deposits to an Health Reimbursement Account Voluntary Employee Beneficiary Association (HRA-VEBA) equal to one half of what the District would normally pay for a single individual to enroll in the medical portion of the District's insurance plan, not to exceed the equivalent of half of the monthly health care benefits cap.

~~H. Residency.~~ The Director agrees to reside in Hood River County during the term of this Contract. The Director shall be allowed a reasonable period of time after execution of this Contract to achieve such residency.

IH. General Provisions.

1. If any provision of this Agreement is held to be invalid or unenforceable, the remainder of this Agreement shall be deemed severable and shall not be affected but shall remain in full force and effect.

2. This contract embodies the entire agreement between the parties and, except as expressly provided herein, it cannot be varied except by written agreement of the parties. Amendments to this Agreement shall be in writing and signed by both parties.

3. It is agreed that this Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Oregon, and the venue of any action brought hereunder shall be exclusively in the Circuit Court, County of Hood River, State of Oregon.

4. Any notice provided for or concerning this Agreement shall be in writing and shall be deemed sufficiently given when sent by certified or registered mail if sent to the respective address of each party as set forth at the beginning of this Agreement, or such other address as a party may provide by written notice to the other party.

5. By the Director's signature below, the Director acknowledges that he/she is an at will employee and that his or her employment may be terminated without cause by the District Board, at any time.

6. The Director's employment shall also be governed by the terms and conditions of the District's Personnel Policies to the extent the policies therein are not contrary to the foregoing terms and

conditions. In the event of a conflict between the policies and this Agreement, the terms and conditions of this Agreement shall control.

Approved by the Hood River County Library District at an open, public meeting on the [#] day of [month], [year].

Hood River County Library District

_____ Date _____
[name], Board President

Director

_____ Date _____
[name of director]

Approved as to form:

_____ Date _____
[name]
Library District Legal Counsel

Intergovernmental Agreement

between the

**Hood River County Library District in Hood River County, Oregon
(502 State St., Hood River, OR 97031)**

and the

**Mid-Columbia Council of Governments in The Dalles, Oregon
(1113 Kelly Ave., The Dalles, OR 97058)**

regarding housing workforce development services in the Hood River Library

This Agreement is entered into this 21st day of June, 2016, by and between the Hood River County Library District (hereafter "HRCLD") of Hood River County, Oregon, and Mid-Columbia Council of Governments (hereafter "MCCOG") of Wasco County, Oregon. The EFFECTIVE DATE of this Agreement is July 1, 2016.

RECITALS

- A) ORS 190.010 permits units of local government to enter into intergovernmental agreements for the performance of any or all functions that a party to the agreement has authority to perform; and
- B) ORS 357.410(3) permits units of local government to provide jointly a public library or public library services or share in the use of facilities, under such terms and conditions as may be agreed upon; and
- C) MCCOG needs space to provide workforce development services in Hood River, Oregon. HRCLD has space available in the Hood River Library, and HRCLD and MCCOG believe that, by cooperating in providing space in the Hood River Library for workforce development services, they can more efficiently serve jobseekers in the Hood River area.

THEREFORE IT IS AGREED

- A) MCCOG will:
 - 1. Pay an annual rent of \$500 to HRCLD on August 1 for a rental term from July 1, 2016, to June 30, 2017;
 - 2. Provide its own equipment for delivering its services (Negotiations may be made to install jobseeking software on HRCLD equipment);
 - 3. Provide liability insurance for the provision of its services; and
 - 4. Provide the consumable supplies necessary to operate its services.
- B) HRCLD will provide:
 - 1. Use of the former reference desk area in the Reading Room of Hood River Library;
 - 2. Janitorial services (vacuuming and garbage removal);
 - 3. Snow removal;
 - 4. General liability insurance for the building;
 - 5. Tables and desks;
 - 6. A computer network with internet access and printers; and
 - 7. Electricity, natural gas, water, internet, telephone, and other necessary utilities.

REVENUE

All fees, fines, and charges collected by MCCOG shall be the property of MCCOG. [ORS 190.020(1)(b)].

REAL OR PERSONAL PROPERTY

- A) There shall be no transfer of title or possession to any real or personal property except as expressly provided for above pursuant to this Agreement at the time this Agreement is entered into by MCCOG and HRCLD.
- B) HRCLD owns the reference desk space in the Hood River Library and it will maintain property insurance on the entire facility.
- C) MCCOG owns the equipment, furniture, and other real property it provides to offer workforce development services, including any other items purchased by MCCOG, and it will maintain property insurance for said materials.

DURATION AND RENEWAL [ORS 190.020(1)(E)].

The term of this Agreement shall commence July 1, 2016, provided both parties have approved and executed this Agreement, and shall expire on June 30, 2017. This Agreement may be renewed with the mutual consent and agreement of the parties.

TERMINATION

- A) Termination by mutual consent: This Agreement may be terminated at any time by mutual consent of both parties.
- B) Termination for default or breach: MCCOG or HRCLD may terminate this Agreement in the event of a breach of contract. Prior to such termination, the party seeking termination shall give to the other party written notice of the breach and intent to terminate. If the party committing the breach has not entirely cured the breach within thirty (30) days as the party giving the notice may authorize or require, then the Agreement may be terminated at any time thereafter by a written notice of termination by the party giving notice. The rights and remedies of the parties provided in this subsection are not exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

AMENDMENTS

This Agreement may be amended only by an instrument in writing executed by both parties, which writing must refer to this instrument.

INDEMNIFICATION

MCCOG agrees to defend, hold harmless, and indemnify HRCLD from any and all liability, damages, costs, expenses, and attorney fees arising out of the negligent act or omission of any officer, employee, board member, or agent of MCCOG while acting within the scope of its duties and authority as provided under the Oregon Tort Claims Act [ORS 30.260 to 30.300] for activities arising out of this Agreement.

HRCLD agrees to defend, hold harmless, and indemnify MCCOG from any and all liability, damages, costs, expenses, and attorney fees arising out of the negligent act or omission of any officer, employee, board member, or agent of HRCLD while acting within the scope of its duties and authority as provided under the Oregon Tort Claims Act [ORS 30.260 to 30.300] for activities arising out of this Agreement.

VALIDITY AND INTEGRATION

If any portion of this Agreement is invalid or unenforceable in any respect, the remainder of this Agreement or the application of such provision to persons other than those as to whom it is held invalid or unenforceable shall not be affected and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

This Agreement contains the entire agreement and understanding between the parties as to the subject matter herein and supersedes all prior agreements, commitments, representations, writings, and discussions between the parties regarding the subject matter of this Agreement.

ASSIGNMENT AND SUBLEASE

MCCOG may neither assign this Agreement nor sublease all or any part of the Hood River Library property without the advance written consent of HRCLD. HRCLD's consent to this assignment or sublease may be withheld for any or no reason, in HRCLD's sole discretion. No assignment or sublease will relieve MCCOG of its obligations under this Agreement.

GOVERNING LAW

This Agreement will be construed and interpreted and the rights of the parties determined in accordance with the laws of the state of Oregon. The parties agree that any proceeding brought to enforce the terms and conditions of this Agreement must be brought in the Circuit Court of Hood River County, State of Oregon.

HRCLD and MCCOG have executed this agreement pursuant to due authority, as evidenced by the signature of the duly appointed representative of each entity below.

Mid-Columbia Council of Governments

Hood River County Library District

Bob Francis, Executive Director

Suzanne VanOrman, Board President

Date: _____

Date: _____

Attest: _____

Attest: _____

GENERAL FUND
Resources

	Historical Data				RESOURCES DESCRIPTION	Budget for Next Year 2016-17		
	Actual			Adopted Budget This Year 2015-16		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2013-14	First Preceding Year 2014-15	YTD actuals 3/31/16					
1	530,626	578,384	760,906	550,000	Available cash on hand	575,000	575,000	
2	10,704	15,243	19,783	15,000	Previously levied taxes estimated to be received	20,000	20,000	
3	3,836	2,660	3,265	4,000	Interest	3,500	3,500	
4	12,333	13,152	9,728	11,700	Fines and fees	12,000	12,000	
5	950	-	-	500	Donations	-	-	
6	37,753	49,111	-	-	Intergovernmental revenue	-	-	
7	100	31	-	500	Miscellaneous revenue	500	500	
8								
9	596,302	658,581	793,682	581,700	Total resources, except taxes to be levied	611,000	611,000	-
10				764,441	Taxes estimated to be received	799,956	799,956	799,956
11	728,349	759,419	757,513		Taxes collected in year levied			
12	1,324,651	1,418,000		1,346,141	TOTAL RESOURCES	1,410,956	1,410,956	799,956

GENERAL FUND
Requirements

Hood River County Library District

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2016-17		
	Actual			Adopted Budget This Year 2015-16		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2013-14	First Preceding Year 2014-15	YTD 3/31/2016					
1					PERSONAL SERVICES			
2					Salaries			
3	2,925	6,414	3,376	5,494	Library Clerk I	6,855	6,855	
4	49,486		47,959	81,631	Library Clerk II	81,515	81,515	
5	65,559	79,239	56,954	78,443	Library Assistant I	60,817	60,817	
6	95,900		54,754	75,470	Library Assistant II	111,443	111,443	
7	24,536	63,875	19,933	30,261	Librarian I	59,859	59,859	
8	36,085	49,116	26,136	51,076	Librarian II	55,141	55,141	
9	62,915	65,110	53,864	72,643	Library Director	79,608	79,608	
10	337,405	263,754	262,976	395,019	Total Salaries	455,238	455,238	-
11								
12					Benefits			
13	22,072	28,285	22,633	27,710	Retirement	36,160	36,160	
14	25,812	29,414	20,076	30,219	FICA	34,826	34,826	
15	2,520	246	1,088	1,200	Workers' compensation insurance	1,200	1,200	
16	53,303	62,383	52,475	60,125	Health insurance	81,498	81,498	
17	6,375	6,850	3,536	7,110	Unemployment insurance	5,918	5,918	
18	110,082	127,178	99,808	126,365	Total benefits	159,602	159,602	-
19								
20	447,487	390,932	362,784	521,383	TOTAL PERSONAL SERVICES	614,840	614,840	-
21								

22					MATERIALS AND SERVICES			
23	183	223	144	300	Bank charges	250	250	
24	3,700	3,700	500	8,100	Building rental	12,400	12,400	
25	24,028	22,454	11,017	15,000	Building maintenance	15,000	15,000	
26			6,435	6,000	HVAC	8,000	8,000	
27			1,366	2,100	Elevator	2,000	2,000	
28	8,878	10,496		-	Telecommunications	-	-	
29			3,472	5,340	Telephone	4,500	4,500	
30			3,825	5,400	Internet	5,250	5,250	
31	70,508	66,326	52,906	70,000	Collection development	75,000	75,000	
32	10,104	6,102	2,017	10,000	Technology	20,000	20,000	
33	25,025	12,260	19,700	22,200	Accounting and auditing	23,000	23,000	
34	-	1,824	1,293	3,000	Courier	3,000	3,000	
35	20,711	20,676	15,702	21,000	Custodial services	24,000	24,000	
36	1,697	6,156	3,014	4,000	Technical services	4,000	4,000	
37	4,200	10,500	11,340	12,000	Library consortium	12,000	12,000	
38	1,012	989	743	1,100	Copiers	1,100	1,100	
39	-	1,479	-	-	Elections	2,000	2,000	
40	6,682	3,722	2,967	5,000	Furniture and equipment	5,000	5,000	
41	3,497	3,872	4,254	4,000	Property and liability insurance	10,000	10,000	
42	3,072	11,306	9,643	20,000	Georgiana Smith Memorial Gardens	22,000	21,000	
43	3,587	1,837	2,063	2,500	Legal Services	3,000	3,000	
44			9,624	15,000	Professional services	-	-	
45	3,286	3,687	1,862	3,500	Membership dues	4,000	4,000	
46	700	876	294	1,000	Miscellaneous	1,000	1,000	
47	693	820	553	1,000	Postage/freight	1,000	1,000	
48	1,056	1,132	532	1,000	Printing	1,000	1,000	
49	15,715	15,439	10,970	25,000	Programs	22,000	22,000	
50	1,095	1,247	295	1,000	Advertising	1,000	1,000	
51	24,750	17,170	10,199	17,000	Office supplies	16,000	16,000	
52	4,087	5,087	3,005	5,000	Travel	5,000	5,000	
53	1,337	1,194	1,546	2,000	Training	1,750	1,750	
54	461	764	1,127	1,000	Board development	1,500	1,500	
55	-	-	-	-	Parking reimbursement	-	1,000	

56	33,718	36,408	-	-	Utilities	-	-	
57			13,227	20,500	Electricity	20,000	20,000	
58			1,038	1,500	Garbage	1,500	1,500	
59			4,162	11,500	Natural gas	10,000	10,000	
60			3,104	4,400	Water and sewer (building)	4,500	4,500	
61								
62	273,782	267,746	213,939	327,440	TOTAL MATERIALS & SERVICES	341,750	341,750	-
63								
64	25,000	50,000	50,000	50,000	TRANSFER TO CAPITAL RESERVE	40,000	40,000	
65								
66	-	-	-	90,000	CONTINGENCY	100,000	100,000	
67								
68	746,269	708,678	626,723	988,823	Total expenditures	1,096,590	1,096,590	-
69								
70	-		-	10,000	Vacation Reserve	12,500	12,500	
71	578,382	597,340			Ending Balance (Prior Years)			
72				347,318	UNAPPROPRIATED ENDING FUND BALANCE	301,866	301,866	799,956
73	1,324,651	1,306,018		1,346,141	TOTAL REQUIREMENTS	1,410,956	1,410,956	799,956

FORM

LB-11

CAPITAL EQUIPMENT RESERVE FUND

Resources and Requirements

This fund is authorized and established by Resolution No. 2013-14.008 on May 20, 2014, for the following specified purposes: capital outlay for land acquisition, building construction/improvements, installation and repair of major building systems, and depreciable equipment.

Fund review year: 2021

Hood River County Library District

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2016-17		
	Actual			Adopted Budget This Year 2015-16		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2013-14	First Preceding Year 2014-15	YTD 3/31/2016					
1					RESOURCES			
2	55,426	57,573	97,830	78,301	Cash on hand	80,000	80,000	
3	475	352	424	400	Interest	400	400	
4	25,000	50,000	50,000	50,000	Transfer from General Fund	40,000	40,000	
5								
6	80,901	107,925	148,254	128,701	TOTAL RESOURCES	120,400	120,400	-
7								
8					REQUIREMENTS			
9	23,328	10,095	40,809	50,000	Capital outlay	75,000	75,000	
10								
11	57,573	97,830			Ending balance (prior years)			
12				78,701	RESERVED FOR FUTURE EXPENDITURE	45,400	45,400	-
13	80,901	107,925		128,701	TOTAL REQUIREMENTS	120,400	120,400	-

GRANTS FUND

Resources and Requirements

Hood River County Library District

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2016-17		
	Actual			Adopted Budget This Year 2015-16		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2013-14	First Preceding Year 2014-15	YTD 3/31/2016					
1					RESOURCES			
2	25,523	12,869	62,010	35,000	Cash on hand	43,500	43,500	
3	23,021	28,946	29,231	250,000	Grants (specific purposes)	150,000	150,000	
4	10,449	10,865	17,524	10,000	Friends of the Library donations	10,000	10,000	
5	20,000	70,000	15,000	15,000	Library Foundation donations	50,000	50,000	
6	-	-	-	1,000	Pat Hazelhurst Fund donations	1,000	1,000	
7								
8	78,993	122,680	61,755	311,000	TOTAL RESOURCES	254,500	254,500	-
9								
10					REQUIREMENTS			
11					Personal services			
12					Salaries	-	-	
13	-			12,239	Library Assistant II	-	-	
14								
15	-				Benefits			
16	-			1,102	Retirement	-	-	
17	-			4,000	Health insurance	-	-	
18								
19	-			-	Other personal services	-	-	
20								
21	3,956	24,997	17,851	17,340	Total personal services	-	-	-
22								
23					Materials and services			
24	23,247	18,802	7,113	20,000	Collection development	20,000	20,000	
25	2,663	6,913	-	5,000	Technology	2,000	2,000	
26	8,031	7,330	6,815	10,000	Programs	15,000	15,000	
27	6,319	1,294	4,684	25,000	Furniture and equipment	15,000	15,000	
28	562	1,334	10,722	30,000	Other materials and services	27,500	27,500	
29								
30	40,822	35,673	29,334	90,000	Total materials and services	79,500	79,500	-
31								

32	21,346	-	15,579	175,000	Capital outlay	175,000	175,000	
33								
34	12,869	62,010			Ending balance (prior years)			
35				28,660	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
36	53,691	122,680		311,000	TOTAL REQUIREMENTS	254,500	254,500	-

SAGE LIBRARY SYSTEM FUND

Resources and Requirements

Hood River County Library District

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2016-17		
	Actual			Adopted Budget This Year 2015-16		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 2013-14	First Preceding Year 2014-15	YTD 3/31/2016					
1					RESOURCES			
2	-	-	-	-	Cash on hand	-		
3	-	-	43,525	65,875	Intergovernmental revenue	68,698	68,698	
4								
5	-	-	43,525	65,875	TOTAL RESOURCES	68,698	68,698	-
6								
7					REQUIREMENTS			
8					Personal Services			
9					Salaries			
10	-	-	29,814	40,953	Librarian I	43,534	43,534	
11								
12					Benefits			
13	-	-	-	3,686	Retirement	3,918	3,918	-
14	-	-	2,271	3,133	FICA	3,330	3,330	-
15	-	-	27	66	Workers' compensation insurance	50	50	
16	-	-	(125)	6,000	Health insurance	6,000	6,000	
17	-	-	414	737	Unemployment insurance	566	566	-
18								
19	-	-	32,401	54,575	Total personal services	57,398	57,398	-
20								
21					Materials and services			
22	-	-	-	300	Membership dues	300	300	
23	-	-	228	3,000	Travel	3,000	3,000	
24	-	-	-	1,000	Training	1,000	1,000	
25	-	-	-	2,000	Other materials and services	2,000	2,000	
26								
27	-	-	228	6,300	Total materials and services	6,300	6,300	-
28								

29	-	-	-	5,000	Contingency	5,000	5,000	
30								
31	-	-			Ending balance (prior years)			
32				-	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
33	-	-		65,875	TOTAL REQUIREMENTS	68,698	68,698	-

Resolution No. 2015-16.11

Resolution adopting the budget, making appropriations, imposing taxes, and categorizing taxes

Adopting the budget

Be it RESOLVED, that the Board of Directors of the Hood River County Library District hereby adopts the budget for the fiscal year 2016-17 in the total of \$1,854,554, now on file in the Hood River Library

Making appropriations

Be it further RESOLVED, that the amounts for the fiscal year beginning July 1, 2016, are hereby appropriated for the purposes shown on page 2 (except General Fund "Unappropriated Ending Fund Balance / Reserve" is not appropriated.

Imposing the tax

Be it further RESOLVED, that the Board of Directors of the Hood River County Library District hereby imposes the taxes as provided for in the adopted budget at the rate of \$0.3900 per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for the tax year 2016-17 upon the assessed value of all taxable property within the District as follows:

Categorizing the tax

	<u>General government limitation</u>	<u>Excluded from limitation</u>
General Fund	\$0.3900 / \$1,000	\$0.00

Adopted by the Board of Directors of Hood River County Library District this 21st day of June, 2016.

ATTEST:

Suzanne VanOrman, President

Buzzy Nielsen, Library Director

Resolution No. 2015-16.011
2016-17 budget adoption

<i>FUND:</i>	<i>Personal Services</i>	<i>Materials & Services</i>	<i>Capital Outlay</i>	<i>Debt Service</i>	<i>Interfund Transfers</i>	<i>Contingency</i>	<i>Special Payments</i>	<i>(UEFB) Reserve</i>	<i>Total</i>
<i>General Fund</i>	\$614,840	\$341,750	\$0	\$0	\$40,000	\$100,000	\$12,500	\$301,866	\$1,410,956
<i>Capital Reserve Fund</i>	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$45,400	\$120,400
<i>Grants fund</i>	\$0	\$79,500	\$175,000	\$0	\$0	\$0	\$0	\$0	\$254,500
<i>Sage Library System Fund</i>	\$57,398	\$6,300	\$0	\$0	\$0	\$5,000	\$0	\$0	\$68,698
<i>TOTALS</i>	\$672,238	\$427,550	\$250,000	\$0	\$40,000	\$105,000	\$12,500	\$347,266	\$1,854,554

Resolution No. 2015-16.12

Resolution authorizing vendors for online and automatic payment of bills in 2016-17

WHEREAS, many companies allow paying for products and services electronically; and

WHEREAS, paying online and automatically rather than by paper check would save the Hood River County Library District time and money; and

WHEREAS, Hood River County Library District's Financial Management policy allows for such online payments;

Now, therefore be it RESOLVED, that the Hood River County Library District Board of Directors authorizes the following vendors for online payments and deposits in 2016-17.

- AT&T (telecommunications)
- CenturyLink (telecommunications)
- City of Hood River (water)
- Columbia Bank (bank fees, payroll deposits, and employee reimbursements)
- Gorge.net (telecommunications)
- Guardian Life Insurance Company of America (dental insurance)
- Harland Clarke (bank checks, deposit slips, and other documents)
- Hood River Electric Co-op (telecommunications)
- HRA VEBA (employee in-lieu health benefits)
- NW Natural (natural gas)
- Oregon Department of Revenue (state taxes)
- Pacific Power (electricity)
- PacificSource (medical and vision insurance)
- Stamps.com (postage)
- T.Rowe Price (employee retirement)
- ThyssenKrup Elevator Corp. (building maintenance)
- US Bank (copier lease)
- US Treasury (federal taxes)
- Waste Connections/Hood River Garbage (garbage/recycling)

Adopted by the Board of Directors of Hood River County Library District this 21st day of June, 2016.

ATTEST:

Suzanne VanOrman, President

Buzzy Nielsen, Library Director

**HOOD RIVER COUNTY LIBRARY DISTRICT
LIBRARY DIRECTOR CONTRACT**

PARTIES:

HOOD RIVER COUNTY LIBRARY DISTRICT, an
Oregon Special District
502 State Street
Hood River, OR 97031

(“District”)

Matthew “Buzzy” Nielsen
PO Box 659
Cascade Locks, OR 97014

(“Director”)

RECITALS:

- I. The District desires to employ Buzzy Nielsen as Director and Buzzy Nielsen desires employment as Director for the District.
- II. The parties desire to create an agreement that comprehensively details the terms and conditions of the Director’s employment with the District.

TERMS CONDITIONS AND COVENANTS:

A. Employment.

1. The District agrees to employ Buzzy Nielsen as Director to perform the functions and duties of Director as specified in the position description, policies and procedures, rules, and regulations of the District, as may be prescribed by the Board of the District (“District Board” or “Board”) periodically. The District Board vests in the Director day-to-day control of District operations, and reserves to the District Board sole policy making authority and exclusive control over matters of fiscal policy, budget, and financial matters of the District.
2. The authority of the Director shall include, without limitation, the following: (a) management, administration, and direction of District operations; (b) hiring, disciplining and discharging of District employees, and volunteers; (c) execution and administration of District policies within budget appropriations pursuant to District policy, ordinance, or resolution; (d) policy advice to District Board; and (e) such additional and further duties as the District Board may require from time to time.

B. Performance Goals and Evaluation. The District Board shall meet with the Director annually to establish performance goals for the coming year and to evaluate and assess the performance of the Director in meeting goals of the past year and progress toward achieving the District's current strategic plan.

C. Hours of Work and Outside Activities.

1. Director's Time. The parties acknowledge that the performance of the duties of Director constitutes a full-time job. It is recognized that the Director must devote time outside of normal office hours to the business of the District and, to that end, the parties recognize that the Director is exempt as a professional from the overtime provisions of the Federal Fair Labor Standards Act, and its counterpart in Oregon law.

2. Outside Business. The Director shall not be engaged in teaching, consulting, or other non-district related business without the prior written approval of the District Board. In this event, the District Board approves this non-district related business, the Director must, to the greatest extent possible, utilize his/her vacation or other leave time to perform such outside business.

3. Civic Involvement. The parties agree it is necessary for the Director to be an active participant in community activities, and the Director agrees to be actively involved in community and civic organizations.

D. Term of Employment.

1. The term of this agreement is for twelve months, beginning on the 1st day of July, 2015 and continuing through the 30th day of June, 2016, unless sooner terminated as provided herein. In the event this contract is renewed, the parties anticipate that the renewal term will be for a twelve-month term from July 1 to June 30 each year hereafter.

2. Nothing in this Agreement shall grant the Director a property right in his/her position, nor prevent, limit, or otherwise interfere with the right of the District to terminate the services of the Director at any time, with or without cause, subject only to the provisions of this Agreement pertaining to termination and severance pay. The Director is an at-will employee of the District.

3. The Board may suspend the Director with full pay and benefits at any time during the term of this agreement if it deems that this action is in the best interests of the District and reasonably necessary.

E. Termination and severance.

1. Termination without Cause. This Agreement may be terminated either by the District or the Director for any reason whatsoever upon the giving of sixty (60) days written notice to the other party.

2. Termination For Cause. This Agreement may be terminated immediately at the discretion of the District upon a determination by the Board that:

a. The Director failed or has refused to comply with the policies, standards or regulations of the District.

b. There is probable cause to believe that the Director is guilty of fraud, dishonesty, or misappropriation of funds, embezzlement, or other act of misconduct or dishonesty in the rendering of the services on behalf of the District.

c. The Director has failed or refused to perform his/her duties as provided for in this Agreement.

3. Severance Pay. If the District terminates the Director without cause before the expiration of the initial term of employment as set forth in paragraph A (1) and while the Director is willing and able to perform assigned duties, then in that event the District agrees to pay the Director a lump sum equal to two (2) months pay (computed upon current annual salary).

4. Severance for Termination with Cause. Upon termination for cause by the District the Director shall not be entitled to receive any severance pay. The Director will be entitled to receive compensation for all earned but unused vacation leave and accrued holidays, subject to the general guidelines of the District.

F. Compensation.

1. Salary. The base salary for the Director shall be \$72,643 per year payable by the District on a monthly basis.

a. The District agrees to review the base salary and other benefits of the Director at the Director's annual performance review with any salary increase to be effective if and when determined by the District Board.

b. Based upon the review, the parties will negotiate any desired changes, subject to the economic realities facing the District and the results of the performance evaluation. Raises will be based on merit and availability of funds.

2. Automobile. The Director may submit mileage reimbursement requests for business-related automobile use, which, following approval by the Board, will be paid at the IRS rate.

3. General Reimbursements. The District may reimburse the Director for expenses of non-personal and job-related nature that are incurred, upon receipt of expense vouchers or receipts, accompanied by a written explanation.

4. Professional Development and Organizations. In accordance with District policy and subject to available funds, the District may budget and pay reasonable registration, travel and subsistence expenses of the Director for professional and official travel, meetings and occasions deemed necessary or desirable by the Board to continue the professional development of the Director and to carry out official functions of the District.

5. Membership Dues for Professional Organizations: The District will pay for the Director's membership dues in the Oregon Library Association and other organizations, subject to the Board's approval.

6. Membership dues for Civic Organizations: The District will pay for the Director's membership in one or more civic organizations, subject to the Board's approval of the Director's choice of civic organization(s).

G. Benefits. The Director shall receive the benefits as the District has provided and may hereafter provide. These include:

1. Vacation. Fifteen (15) working days per year of vacation leave, scheduled in advance with the District Board President. In the event the Director does not use all of these fifteen days in any year,

he/she may carry over up to ten unused vacation days in any year to the following year and any additional vacation days will be deemed forfeited. Upon termination, the Director will be paid for any accrued vacation.

2. Sick Leave. Accrual of one (1) day per month of sick leave during the term of this contract. The Director will not be paid for accrued and unused sick leave upon termination of employment with the District.

3. Holidays: The Director shall be entitled to time off for holidays that are applicable to other employees of the District, but no additional compensation shall be due to the Director. Upon termination, the Director will be paid for any unused holiday leave.

4. Retirement: The District will contribute 6% of the Director's salary to 403(b) retirement plan (or such other mutually acceptable retirement plan) and will match a contribution by the Director of up to 3% of his/her salary to such retirement plan.

5. Health Insurance: The District shall contribute to the Director's health insurance in an amount up to the monthly cap laid out in the Employee Health Care Benefits Policy (See Appendix A). If the Director opts out of the health benefits plan she/he will receive monthly deposits to an Health Reimbursement Account Voluntary Employee Beneficiary Association (HRA VEBA) equal to one-half of what the District would normally pay for a single individual to enroll in the medical portion of the District's insurance plan, not to exceed the equivalent of half of the monthly health care benefits cap.

H. Residency. The Director agrees to reside in Hood River County during the term of this Contract. The Director shall be allowed a reasonable period of time after execution of this Contract to achieve such residency.

I. General Provisions.

1. If any provision of this Agreement is held to be invalid or unenforceable, the remainder of this Agreement shall be deemed severable and shall not be affected but shall remain in full force and effect.

2. Amendments to this Agreement shall be in writing and signed by both parties.

3. It is agreed that this agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Oregon.

4. Any notice provided for or concerning this agreement shall be in writing and shall be deemed sufficiently given when sent by certified or registered mail if sent to the respective address of each party as set forth at the beginning of this agreement, or such other address as a party may provide by written notice to the other party.

5. By the Director's signature below, the Director acknowledges that he/she is an at will employee and that his or her employment may be terminated without cause by the District Board, at any time.

6. The Director's employment shall also be governed by the terms and conditions of the District's Personnel Policies to the extent the policies therein are not contrary to the foregoing terms and

conditions. In the event of a conflict between the policies and this agreement, the terms and conditions of this agreement shall control.

Approved by the Hood River County Library District at an open, public meeting on the 16th day of June, 2015.

Hood River County Library District

Suzanne VanOrman, President

Date _____

Director

Matthew "Buzzy" Nielsen

Date _____

Approved as to form:

Jeffrey Baker
Library District Legal Counsel

Date _____

**HOOD RIVER COUNTY LIBRARY DISTRICT
LIBRARY DIRECTOR CONTRACT
ADDENDUM TO CONTRACT DATED JUNE 16, 2015**

RECITALS

- I. Buzzy Nielsen has tendered his resignation effective July 31, 2016.
- II. The Library District Board of Directors wishes to extend Nielsen's contract through July 31, 2016.

TERMS, CONDITIONS, AND COVENANTS

- I. The Library Director contract dated June 16, 2015, will be extended through July 31, 2016, under the same terms, conditions, and covenants excepting the following.
 1. Nielsen shall be paid a salary equivalent to one month's pay at Step 4 of the 2016-17 salary schedule for the Library Director position, equaling \$6,125.58.
 2. Nielsen shall continue receiving full benefits through July 31, 2016.
 3. Nielsen shall accrue 12 hours of vacation leave during the month of July, 2016.

Approved by the Hood River County Library District at an open, public meeting on the 21st day of June, 2016.

Hood River County Library District

Director

Suzanne VanOrman, President

Date: _____

Matthew "Buzzy" Nielsen

Date: _____

Approved as to form:

Jeffrey Baker, District Counsel

Date: _____

BILL OF SALE FOR PERSONAL PROPERTY

In exchange for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, HOOD RIVER COUNTY, a home rule county of the State of Oregon ("Seller") does hereby grant, bargain, sell, and deliver to the HOOD RIVER COUNTY LIBRARY DISTRICT, a library district duly organized under the laws of the State of Oregon ("Buyer"), all of Seller's right, title and interest in and to the personal property, including all collections, periodicals, archives, media, furniture, fixtures, inventory, equipment and artwork located on or within the Cascade Locks, Parkdale, and Hood River County Library Buildings and grounds, excepting the *Mt. Hood from Red Hill* and *Emigrant Gap* paintings by Percy Manser, though said paintings will continue to be displayed within the Hood River County Library (the "Property").

Seller warrants to Buyer that Seller is the owner of the Property; that the Property is free and clear of all encumbrances; that Seller has the absolute right to sell and transfer the Property to Buyer; and that Seller will warrant and forever defend this sale against the lawful claims and demands of all persons whomsoever. Buyer acknowledges and agrees that it is purchasing the Property "AS IS," and that Seller has made no representations or warranties regarding the condition and capacity of the Property including, without limitation, warranties of merchantability or fitness for a particular purpose.

DATED this _____ day of _____, 2016.

HOOD RIVER COUNTY

By: Ron Rivers
Its: Chair, Board of County Commissioners

HOOD RIVER COUNTY LIBRARY DISTRICT

By: Suzanne VanOrman
Its: President, Board of Directors

EXHIBIT A

PARCEL 1

3N-10E-25CD-10500

Lots 5 and 6, Block 8, SECOND ADDITION WEST TO THE TOWN OF HOOD RIVER, in the City of Hood River, County of Hood River, and State of Oregon.

PARCEL 2

3N-10E-25CD-10401

Lots 3 and 4 and the West 10 feet of Lot 2, Block 12, SECOND ADDITION WEST TO THE TOWN OF HOOD RIVER, in the City of Hood River, County of Hood River, and State of Oregon.

PARCEL 3

3N-10E-25CD-10300

The West half of Lots 1 and 8 and the East 40 feet of Lots 2 and 7, Block 12, SECOND ADDITION WEST TO THE TOWN OF HOOD RIVER, in the City of Hood River, County of Hood River, and State of Oregon.

PARCEL 4

3N-10E-25CD-10200

Beginning at the Northeast corner of Block 12, SECOND ADDITION WEST TO THE TOWN OF HOOD RIVER, in the City of Hood River, County of Hood River, and State of Oregon; thence running West along the North boundary line of said Block, 25 feet; thence running South along a line parallel to the East boundary line of said Block 12, a distance of 200 feet, more or less, to the South boundary line of said Block 12; thence running East along said South boundary line to the Southeast corner of said Block 12; thence running North along the East boundary line of said Block 12 to the Northeast corner thereof and the place of beginning, being the East 25 feet of said Block 12.

TOGETHER WITH vacated Fifth Street adjoining said property on the East side thereof, vacated by Ordinance No. 344 and dedicated as a Park and Library site by Plat recorded May 12, 1913, in Book 2, Page 19, Plat Records.

After Recording Deliver to:

Jeffrey Baker
Annala, Carey, Baker, Thompson & VanKoten, P.C.
305 Cascade Street, P.O. Box 325
Hood River, Oregon 97031

Until A Change Is Requested, All Tax Statements
Shall Be Sent to The Following Address:
Hood River County Library District
502 State Street
Hood River, Oregon 97031

-
Tax Account Nos: 3N-10E-25CDE-10200, 10300, 10401, 10500

True Actual Consideration Paid Is: \$0.00 (Donation)

SPECIAL WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS, that **HOOD RIVER COUNTY**, a home rule county of the State of Oregon, hereinafter called "Grantor," does hereby convey and specially warrant unto **HOOD RIVER COUNTY LIBRARY DISTRICT**, a library district duly organized under the laws of the State of Oregon, hereinafter referred to as "Grantee," and unto Grantee's heirs, successors, and assigns, that certain real property with the tenements, hereditaments, and appurtenances thereunto belonging or in anywise appertaining, situated in the City and County of Hood River and State of Oregon, more particularly described in Exhibit A, attached hereto and by this reference incorporated herein, hereinafter referred to as the "Premises," free of encumbrances created or suffered by the Grantor except as specifically set forth herein.

SUBJECT TO: Dedications, covenants, conditions, easements, restrictions and other exceptions of record.

To have and to hold the Premises for public library purposes only as set forth in Chapter 357. Grantor specifically retains a reversionary interest in the Premises in the event the Premises is used for any other purpose and, in that event, the Premises shall immediately revert to the ownership of Grantor in fee simple, without any action on the part of Grantor.

The true consideration for this conveyance is zero stated in terms of dollars and cents, it being a donation.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS

IN WITNESS WHEREOF, Grantor has executed this instrument this ____ of _____, 20__.

By: Ron Rivers
Its: Chair, Board of County Commissioners

Personally appeared Ron Rivers, who being duly sworn, did say that he is the Chair of the Hood River County Board of Commissioners, and that said instrument was signed on behalf of said County by authority of its Commissioners; he acknowledged said instrument to be its voluntary act and deed.

ACCEPTED by the **HOOD RIVER COUNTY LIBRARY DISTRICT** this ____ day of _____, 20__.

- 2 -

Deborah Phillips

From: lindalively [lindal@ameri-title.com]
Sent: Wednesday, May 19, 2010 3:59 PM
To: Deborah Phillips
Subject: Library Deeds

Attachments: SKMBT_60010051914520.pdf



SKMBT_60
914520.pdf

 Hello Deborah,
Attached is the Deed (Book 24, Page 611, recorded June 10, 1935) for tax lot 10300. More
to follow....
Linda

Linda D. Lively,
General Manager/Title Officer
AmeriTitle
419 State Street, Ste. 1
Hood River, OR 97031
Phone: 541-386-5300
Fax: 541-386-2401
e-mail: lindal@ameri-title.com

ptn of 10200 not in vacation of 5th St
COMPARED

TZ 10300

Book 24, Page 611

42444

Avis M. Stewart et al to County Court, Hood River Co., Trustee

WARRANTY DEED

Filed for record June 10, 1935, at 4:15 P. M.

KNOW ALL-MEN BY THESE PRESENTS: That AVIS M. STEWART and WM. M. STEWART, wife and husband, and GEORGIANA RAND, a widow, and ANNE C. NELSON, a widow, Grantors, do, as a gift, hereby grant, bargain, sell and convey unto FORREST MOE, County Commissioner, J. D. Smullin, County Commissioner and H. L. HASBROUCK, County Judge, constituting the County Court of Hood River County, Oregon, their and its successors, in trust for the uses and purposes hereafter designated, all of the following described property situated in the City of Hood River, Hood River County, Oregon, to-wit:

The West one-half of Lots 1 and 8 and the East forty (40) feet of Lots 2 and 7, all in Block Twelve (12), Second Addition West to the City of Hood River, Oregon,

together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, and also all our estate, right, title and interest in and to the same including dower and claim of dower.

TO HAVE AND TO HOLD the above-described and granted premises unto the said Forrest Moe, County Commissioner, J. D. Smullin, County Commissioner and H. L. Hasbrouck County Judge, constituting the County Court of Hood River/ Oregon, their or its successors or successor, in trust for the sole and exclusive use and benefit and enjoyment of the public forever as a park and for library purposes, to be known as "Georgiana Smith Park,"

And the said Grantors do hereby, as a gift, convey unto the said Grantees the following described property, to-wit:

The West ten (10) feet of Lot 2 and Lots 3 and 4, all in Block Twelve (12), Second Addition West to the City of Hood River, Oregon,

together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, and also all our estate, right, title and interest in and to the same, including dower and claim of dower.

TO HAVE AND TO HOLD the above described and granted premises unto the said Forrest Moe, County Commissioner, J. D. Smullin, County Commissioner and H. L. Hasbrouck, County Judge, constituting the County Court of the Hood River County, Oregon, their or its successors or successor, in trust, to be used for park purposes or to be sold or rented and the proceeds thereof paid to the library fund of H. River County, Oregon.

IN WITNESS WHEREOF, the Grantors above named do hereunto set their hands and seals this 17th day of May, A. D. 1935.

Avis M. Stewart (SEAL)

Wm. M. Stewart (SEAL)

Georgiana Rand (SEAL)

Anne C. Nelson (SEAL)

State of California }
City and County of San Francisco } ss

On this 25th day of May in the year One Thousand Nine Hundred and 35, before me, THOMAS H. McGRATH, a Court Commissioner of the City and County of San Francisco, State of California, personally appeared Georgiana Rand and Anne C. Nelson, both widows, known to me

to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, at my office, in the said City and County of San Francisco the day and year last above written.

Thomas R. McGrath
Court Commissioner of the City and
County of San Francisco, State of California.

(SEAL)

STATE OF CALIFORNIA }
City and County of San Francisco } ss

H. L. Mulorevy, County Clerk of the City and County of San Francisco, State of California, and ex-officio Clerk of the Superior Court thereof, the same being a Court of Record, having by law a seal, the officer authorized by the laws of the State of California to make the following certificate:

DO HEREBY CERTIFY, That Thomas R. McGrath, the officer whose name is subscribed to the certificate of the proof or acknowledgment of the annexed instrument, and before whom the same was made, resides in said City and County; that at time of taking such proof or acknowledgment he was a Court Commissioner in and for said City and County, duly authorized by the laws of the State to take the same, and also to take the proof and acknowledgments of deeds to be recorded in the State. I further certify that I am well acquainted with the handwriting of such officer, and verily believe that the signature to such certificate purporting to be his, is genuine, and that said instrument is executed and acknowledged in conformity with the laws of said State. I further certify that an impression of the seals of Court Commissioners are not required by law to be filed in my office.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed to seal of the said Superior Court.

Dated Jun. 8, 1935.

H. L. Mulorevy
Clerk

(SEAL)

STATE OF OREGON }
County of Hood River } ss

BE IT REMEMBERED, that on this 17th day of May, A. D. 1935, before me, the undersigned, a Notary Public in and for said County and State, personally appeared the within named Avis M. Stewart and Wm. M. Stewart, wife and husband, who are known to me to be the identical persons described in and who executed the within instrument, and did acknowledge to me that they executed the same freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and Notarial seal the day and year last above written.

Tennis J. Wiers
Notary Public for Oregon
My commission expires Aug. 4, 1937.

(NOTARIAL SEAL)

STATE OF CALIFORNIA }
City and County of San Francisco } ss

BE IT REMEMBERED, That on this 25th day of May, A. D. 1935, before me, the undersigned, a Court Commissioner of the City and County of San Francisco, personally appeared the within named Georgiana Rand, a widow, who is known to me to be the identical person described in and who executed the within instrument, and did acknowledge to me that she executed the same freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and Notarial seal the day and year last above written.

Thomas R. McGrath
Court Commissioner of the City and County
of San Francisco, State of California

(SEAL)

STATE OF CALIFORNIA }
City and County of San Francisco } ss

BE IT REMEMBERED, That on this 25th day of May, A. D. 1935, before me, the undersigned, a Court Commissioner of the City and County of San Francisco, State of California, personally appeared the within named Anne C. Nelson, a widow, who is known to me to be the identical person described in and who executed the within instrument, and did acknowledge to me that she executed the same freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and Notarial seal the day and year last above written.

Thomas R. McGrath
Court Commissioner of the City and County
of San Francisco, State of California.

(SEAL)

Deborah Phillips

From: lindalively [lindal@ameri-title.com]
Sent: Thursday, May 20, 2010 8:12 AM
To: Deborah Phillips
Subject: Library Deeds

Attachments: SKMBT_60010052007070.pdf



SKMBT_60
07070.pdf

Good morning Deborah,
One last Deed recorded July 1, 1913 in Book 8, Page 336, for the portion of tax lot 10200 not included within vacated 5th Street. I hope this is helpful. Let me know if there's anything else I can do. Good luck and have a good day.
Linda

(Notarial Seal)

Notary Public in and for said County and State.

Ptn TL 10200
not included in
within Vacation of
5th St
Book 8, Page 336
7/1/1913

11423

JESSIE B. WATT ET AL. TO HOOD RIVER COUNTY.

WARRANTY DEED.

Filed For Record July 1st, A. D. 1913, at 1:00 P. M.

KNOW ALL MEN BY THESE PRESENTS, that Jessie B. Watt and John P. Watt, wife and husband, Avis M. Stewart and Wm. M. Stewart, wife and husband, of Hood River, Hood River County, Oregon, Georgiana Pand and J. Elmer Pand, wife and husband of Portland, Multnomah County, Oregon, Anna C. Nelson and Oscar J. Nelson, wife and husband, of Goldendale, Klickitat County, Washington, and E. L. Smith, widower, of Hood River, Hood River County, Oregon, grantors, in consideration of \$2000.00, to them in hand paid, do grant, bargain, sell and convey to G. R. Castner, County Judge, George A. McGurdy, County Commissioner, and John R. Putnam, County Commissioner, constituting the County Court of Hood River County, Oregon, their and its successors, in trust upon the uses and purposes hereinafter designated, all the following bounded and described tract of land lying, situated and being in the City of Hood River, Hood River County, Oregon, to-wit:-

Commencing at the Northeast corner of Block Twelve (12) in Second Addition West, an

addition to the City of Hood River, Oregon, as the same appears on and by the plat of said addition of record in the office of the County Clerk of said Hood River County, Oregon, running from thence west along the North boundary line of said Block 25 feet; thence turning and running South along a line parallel to the East boundary line of said Block 12 a distance of 200 feet, more or less, to the South boundary line of said Block 12; thence running East along said South boundary line to the Southeast corner of said Block 12; thence turning and running North along the East boundary line of said Block 12 to the Northeast corner thereof and the place of beginning; being the east 25 feet of said Block 12 in Second Addition West to the City of Hood River, Hood River County, Oregon;

together with all and singular the tenements, hereditaments, and appurtenances thereto belonging or in anywise appertaining, and also all our estate, right, title and interest in and to the same including dower and claim of dower.

TO HAVE AND TO HOLD the above described and granted premises unto the said G. R. Castner, County Judge, George A. McGurdy, County Commissioner, and John R. Putnam, County Commissioner, constituting the County Court of Hood River County, Oregon, their or its successors or successor, in trust for the sole and exclusive use and benefit and enjoyment of

Northeast corner thereof and the place of beginning; being the east 25 feet of said Block 12 in Second Addition West to the City of Hood River, Hood River County, Oregon;

together with all and singular the tenements, hereditaments, and appurtenances thereunto belonging or in anywise appertaining, and also all our estate, right, title and interest in and to the same including dower and claim of dower.

TO HAVE AND TO HOLD the above described and granted premises unto the said G. R. Custer, County Judge, George A. McCurdy, County Commissioner, and John R. Putnam, County Commissioner, constituting the County Court of Hood River County, Oregon, their or its successors or successor, in trust for the sole and exclusive use and benefit and enjoyment of the public forever as a park and site for a library building.

And we the grantors above named do covenant to and with the above named grantees their or its successors or successor that we are lawfully seized in fee simple of the above granted premises; that the same are free from all incumbrances; and that we will and our heirs, executors and administrators shall warrant and forever defend the above granted premises and every part and parcel thereof against the lawful claims and demands of all persons whomsoever.

IN WITNESS WHEREOF, the grantors above named do hereby set their hands and seals this 20th day of June, A. D. 1913.

Witnesses to signatures of
Jessie B. Watt, James P. Watt,
Avis M. Stewart, Wm. M. Stewart,
E. L. Smith.
E. H. Hartwig
George R. Wilbur.

Jessie B. Watt. (seal)
John P. Watt. (seal)
Avis M. Stewart. (seal)
Wm. M. Stewart. (seal)
E. L. Smith. (seal)

Witnesses to signatures of
Georgiana Rand and J. Elmer Rand.
Geo. C. Shreffler
C. W. Garland.

Georgiana Rand. (seal)
J. Elmer Rand. (seal)

Witnesses to signatures of
Anne C. Nelson and Oscar J. Nelson.
C. W. Ramsey
Udessa Bowie.

Anne C. Nelson. (seal)
Oscar J. Nelson. (seal)

STATE OF OREGON :
COUNTY OF HOOD RIVER : SS

BE IT REMEMBERED, that on this 25th day of June, A. D. 1913, before me the undersigned, a Notary Public in and for said County and State, personally appeared the within named Jessie B. Watt and James P. Watt, wife and husband, Avis M. Stewart and Wm. M. Stewart, wife and husband, and E. L. Smith, widower, who are known to me to be the identical persons described in and who executed the within instrument, and did acknowledge to me that they executed the same freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and notarial seal the day and year last above written.

George R. Wilbur.

(Notarial Seal

Notary Public for Oregon.

Jessie R. Watt and James P. Watt, wife and husband, Avis M. Stewart and Wm. M. Stewart, wife and husband, and R. L. Smith, widower, who are known to me to be the identical persons described in and who executed the within instrument, and did acknowledge to me that they executed the same freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and notarial seal the day and year last above written.

(Notarial Seal)

George R. Wilbur.
Notary Public for Oregon.

338

STATE OF OREGON)
COUNTY OF MULTNOMAH) SS

BE IT REMEMBERED, that on this 20th day of June, A. D. 1913, before me the undersigned, a Notary Public in and for said County and State, personally appeared the within named Georgiana Rand and J. Elmer Rand, wife and husband, who are known to me to be the identical persons described in and who executed the within instrument, and did acknowledge to me that they executed the same freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and notarial seal the day and year last above written.

(Notarial Seal)

Geo. C. Shaffer.
Notary Public for Oregon.

STATE OF WASHINGTON)
COUNTY OF KICKAPAT) SS

BE IT REMEMBERED, that on this 27th day of June, A. D. 1913, before me the undersigned, a Notary Public in and for said County and State, personally appeared the within named Anne C. Nelson and Oscar J. Nelson, wife and husband, who are known to me to be the identical persons described in and who executed the within and foregoing instrument, and they did acknowledge to me that they executed the within instrument freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and notarial seal the day and year last above written.

(Notarial Seal)

C. W. Ramsey.
Notary Public for Klickitat County, Washington,
residing at Goldendale therein.

Commission Expires April 14, 1915.

20012673

AFTER RECORDING RETURN TO: Jaques, Sharp, Sherrerd & FitzSimons
P.O. Box 457, Hood River, Or 97031

UNTIL A CHANGE IS REQUESTED,
MAIL ALL TAX STATEMENTS TO:
Hood River County

Hood River, Or. 97031

Tax Account No: 01 3N 10 25CD 10500

True and Actual Consideration: Donation

BARGAIN AND SALE DEED

HOOD RIVER COUNTY LIBRARY FOUNDATION, INC., Grantor, conveys
to HOOD RIVER COUNTY, Grantee, the following described real
property situated in the County of Hood River and State of Oregon:

Lots 5 and 6, Block 8, Second Addition West to the Town of
Hood River, in the City of Hood River, County of Hood River,
Oregon.

The true and actual consideration for this conveyance is none,
this being a donation of property.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED
IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS
AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT,
THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK
WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO
VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS
AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.

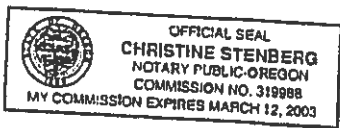
DATED this 25th day of June, 2001.

Hood River County Library Foundation, Inc.

By: James A. Kelly
Title: James A. Kelly, President

STATE OF OREGON }
County of Hood River } ss.

This instrument was acknowledged before me on 25 June 01,
2001, by James A. Kelly as representative of the Grantor.



Christine Stenberg
Notary Public for Oregon
My Commission Expires: 3/12/03

1 -- Bargain and Sale Deed

STATE OF OREGON }
COUNTY OF HOOD RIVER }

I certify that this instrument was received
and recorded in the records of said county.

Sandra E. Berry, Director of Records and
Assessment and Ex-Officio Recorder.

by: [Signature] Deputy.

DOC#: 20012673
RCPI: 15101 .00
6/27/2001 11:17 AM

993756 (1)

WARRANTY DEED 3N-10-25CD-10500

ROBERT S. BOWDITCH, JR. and LOUISE J. BOWDITCH, as tenants by the entirety, Grantors, hereby grant, bargain, sell, warrant and convey to: HOOD RIVER COUNTY LIBRARY FOUNDATION, INC., an Oregon Non-Profit Corporation, Grantee, and grantee's heirs, successors and assigns the following described real property, free of encumbrances except as specifically set forth herein in the County of HOOD RIVER and State of Oregon, to wit:

LOTS 5 AND 6, BLOCK 8, SECOND ADDITION WEST TO THE TOWN OF HOOD RIVER, 2ND THE CITY OF HOOD RIVER, COUNTY OF HOOD RIVER AND STATE OF OREGON.

TAX ACCOUNT NO. 3N-10-25CD-10500

SUBJECT TO, all those items of record and those apparent upon the land, if any, as of the date of this deed and those shown below, if any: and the grantor will warrant and forever defend the said premises and every part and parcel thereof against the lawful claims and demands of all persons whatsoever, except those claiming under the above described encumbrances.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING ON ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.

The true and actual consideration for this conveyance is 215,000.00.

until a change is requested, all tax statements shall be sent to Grantee at the following address: P.O. BOX 390, HOOD RIVER, OR 97031

Dated this 9 day of August, 1997.

[Signature]
ROBERT S. BOWDITCH, JR.

[Signature]
LOUISE J. BOWDITCH

State of Maine
County of Lincoln

This instrument was acknowledged before me on Aug - 4 9, 1997, by ROBERT S. BOWDITCH, JR. AND LOUISE J. BOWDITCH.

[Signature]
Notary Public

My commission expires RUTH S. WATTS, Notary Public
My Commission Expires October 20, 1999

ESCROW NO. HR23088

Return to:
HOOD RIVER COUNTY LIBRARY FOUNDATION, INC.
P.O. BOX 390
HOOD RIVER, OR 97031

STATE OF OREGON

SS

COUNTY OF HOOD RIVER

I certify that this instrument was received and recorded in the records of said county.

Sandra E. Berry, Director of records and Assessment and E.O. 900 Recorder.

by [Signature] Deputy.

FILED:
RCP1: 5109
8/16/99 3:08 PM

20040901(2)

After recording, deliver to:

Wyers & Haskell, P.C.

P.O. Box 417

Hood River, Oregon, 97031

Until a change is requested all

tax statements shall be sent to:

Hood River County

309 State Street

Hood River, Oregon 97031

Tax Account No. 3N-10-25CD-10401

Reference No. 12383

True actual consideration paid is \$0.00

STATE OF OREGON

COUNTY OF HOOD RIVER

SS

I certify that this instrument was received
and recorded in the records of said county.

Sandra E. Berry, Director of records and
Assessment and Ex-Officio Recorder.

by: *Cynthia J. Judd* Deputy.

DOC#: 20010901

RCPY: 33713

.00

3/04/2004 3:18 PM

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS, that HOOD RIVER COUNTY LIBRARY FOUNDATION, INC., a public benefit corporation organized under the laws of the State of Oregon, hereinafter referred to as Grantor, conveys and warrants to HOOD RIVER COUNTY, a Home Rule County, hereinafter referred to as Grantee, and to Grantee's heirs, successors and assigns, the following described real property free of encumbrances except as specifically set forth herein, together with the tenements, hereditaments, and appurtenances hereunto belonging or appertaining. Said real property is situated in the County of Hood River and State of Oregon, and is more particularly described as follows, to-wit:

Lots 3 and 4 and the West 10 feet of Lot 2, Block 12, Second Addition West to the Town of Hood River, in the City of Hood River, County of Hood River and State of Oregon.

SUBJECT TO:

1. Dedications, Covenants, Conditions, Easements and Restrictions, if any as shown on the official plat of Second Addition West to the Town of Hood River, but deleting any Covenant, Condition or Restriction indicating a preference, limitation, or discrimination based on race, color, religion, sex, handicap, familial, or national origin to the extent such covenants, conditions or restrictions violate 42 USC 3604(c).
2. Restrictions and conditions contained in deed from Henry C. Coe et ux, recorded August 18, 1884 in Book B, page 123, Records of Hood River County, Oregon.
3. An easement created by instrument, subject to the terms and conditions thereof, recorded June 11, 1963, Book 78 of Deeds, page 516, Records of Hood River County, Oregon, in favor of Pacific Power and Light Company, a corporation, its successors and/or assigns, for the purpose of electric transmission and distribution lines together with necessary appurtenances.

• • WARRANTY DEED

4. An easement created by instrument, subject to the terms and provisions thereof, recorded August 10, 2000 as Microfilm No. 20002960, Records of Hood River County, Oregon in favor of the Hood River County Library Foundation, Inc., an Oregon non-profit corporation, for purposes of a view easement.
5. Restrictions and Conditions, including the terms and provisions thereof, recorded August 10, 2000 as Microfilm No. 20002960, Records of Hood River County, Oregon.
6. The property herein described is carried on the tax rolls as exempt; however, it may become taxable from the date of transfer to a taxable entity and may become subject to the lien for real property taxes for this/and or prior years.

To have and to hold the same unto the Grantees' heirs, successors and assigns forever.

And said Grantor hereby covenants to and with said Grantee and Grantee's heirs, successors, and assigns, that Grantor is lawfully seized in fee simple of the above granted premises, free from all encumbrances except as specified above, and that Grantor will warrant and forever defend the said premises and every part and parcel thereof against the lawful claims and demands of all persons whomsoever, except those claiming under the above described encumbrances.

The true and actual consideration paid for this transfer is zero stated in terms of dollars and cents but consists of other valuable consideration.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.

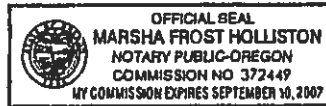
IN WITNESS WHEREOF, the Grantor has executed this instrument this 4th day of March, 2004.

HOOD RIVER COUNTY LIBRARY FOUNDATION, INC.
An Oregon Non-Profit Corporation

Virginia L. Hosford
By: Virginia Hosford, President

STATE OF OREGON)
)ss.
County of Hood River)

This instrument was acknowledged before me on March 4, 2004, by
Virginia Hosford.



Marsha Frost Holliston
Notary Public for Oregon
My Commission Expires: 9/10/07

20002960 (3)

AFTER RECORDING RETURN TO:
Jaques, Sharp & Sherrerd
205 3rd St.
Hood River, Oregon 97031

UNTIL A CHANGE IS REQUESTED
MAIL ALL TAX STATEMENTS TO:
Hood River County Library
Foundation, Inc.
P.O. Box 390
Hood River, Oregon 97031

Tax Account No: Portion of 3H 10 25CD TL10400

True and Actual Consideration: Donation (None)

STATE OF OREGON

COUNTY OF HOOD RIVER

I certify that this instrument was received
and recorded in the records of said county

Sandra E. Barry, Director of records and
Assessment and Ex-Officio Recorder.

by *Sandra E. Barry* Deputy

RECEIVED: 20002960
RCP1: 10639 36.00
8/10/2000 11:27 AM
REFUND: .00

WARRANTY DEED

JOHN STOLTZ and CHARLENE STOLTZ, husband and wife, Grantors,
convey and warrant to HOOD RIVER COUNTY LIBRARY FOUNDATION, INC.,
an Oregon non-profit corporation, Grantee, the following described
real property free of encumbrances except as specifically set forth
herein, situated in Hood River County, Oregon:

Lots 3 and 4 and the West 10 feet of Lot 2, Block 12, Second
Addition West to the Town of Hood River, in the City of Hood
River, County of Hood River and State of Oregon.

Said property is free of encumbrances except:

1. Dedications, Covenants, Conditions, Easements and
Restrictions, if any as shown on the official plat of Second
Addition West to the Town of Hood River, but deleting any Covenant,
Condition or Restriction indicating a preference, limitation or
discrimination based on race, color, religion sex, handicap,
familial, or national origin to the extent such covenants,
conditions or restriction violate 42 USC 3604(c).

2. Grantors reserve a view easement for the benefit of the
existing building located on Lots 5 and 6, Block 12, Second
Addition West to the Town of Hood River, in the City of Hood River,
County of Hood River and State of Oregon. This easement shall
prevent the construction of any structure that would block the view
of the Columbia River from any place within the existing structure
on its first floor or above.

1 - Warranty Deed

JAKES, SHARP & SHERRERD

ATTORNEYS AT LAW
301 THIRD STREET - PO BOX 117
HOOD RIVER, OREGON 97031
(503) 316-1311
FAX (503) 316-2111

3. This conveyance is subject to a right of reverter if the property is not used for purposes of a public library, including open space around a public library, or a public park. If at any time the property shall cease to be so used, the estate hereby granted shall automatically terminate and the land revert to the grantors, their heirs or assigns.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.

Grantee agrees to maintain Grantors' retained property lying to the south of the donated property up to and including the stone retaining wall, except for the foundation of the garage on the northwest portion of Grantors' retained property. Grantee further agrees to maintain the stone retaining wall running along the eastern portion of Grantors' retained property and the ground lying to the east of that stone wall. The parties agree that Grantee may, at Grantee's expense, adjust the property lines of the donated property and Grantors' retained property to add the portion of the property which Grantee has agreed to maintain to the donated property. Grantors agree to execute the necessary documents and deeds to complete the property line adjustment.

The true consideration for this conveyance is none, this conveyance being a donation.

DATED this 9 day of August, 2000.

John Stoltz
John Stoltz

Charlene Stoltz
Charlene Stoltz

HOOD RIVER COUNTY
LIBRARY FOUNDATION

By: James A. Kirt

2 - Warranty Deed

JAKUES, SHARP & SIERRERD

ATTORNEYS AT LAW
101 THIRD STREET - PO BOX 111
HOOD RIVER, OREGON 97031
(503) 335-1111
FAX (503) 335-1111

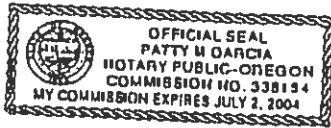
2000-460

STATE OF OREGON

County of Hood River

ss. 9 day of August, 2000

Personally appeared the above named John Stoltz and Charlene Stoltz, husband and wife, and acknowledged the foregoing instrument to be their voluntary act and deed. Before me:



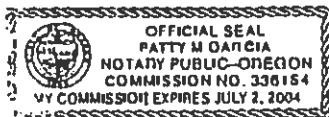
Patty M. Darc
Notary Public for Oregon
My Commission Expires: 7/2/04

STATE OF OREGON

County of Hood River

ss. 9 day of August, 2000

Personally appeared the above named James A. Kelly, the President of Good River County Library Foundation, and acknowledged the foregoing instrument to be _____ voluntary act and deed. Before me:



Patricia M. Davis
Notary Public for Oregon
My Commission Expires 1

enhetlibertryck.se/ni

3 - Warranty Deed

JAQUES, SHARP & SHERRERD

ATTORNEYS AT LAW
705 THIRD STREET, PO BOX 117
HOOD RIVER, OREGON 97031
(503) 314-1111
FAX (503) 314-2111

