

Board of Directors
Regular Meeting Minutes
Tuesday, December 20, 2016, 7.00p
Jeanne Marie Gaulke Community Meeting Room
502 State St, Hood River
Sara Snyder President
Notes prepared Library Director Rachael Fox



Present: Rachael Fox (Staff), John Schoppert, Karen Bureker, Alexis Vivoda, Sara Snyder, Jean Sheppard

- I. Additions/deletions from the agenda (ACTION)** Snyder
President Snyder called the meeting to order at 7.00p. Vaivoda moved to approve the agenda as presented. Schoppert seconded. The motion carried unanimously.
- II. Actual or potential conflicts of interest** Snyder
None stated.
- III. Consent agenda (ACTION)** Snyder
 - i. Minutes from November 29, 2016 meeting**
 - ii. 2017 property and liability bill**
 - iii. Addition Personnel Policy**
 - iv. Revision Personnel Policy**Vaivoda moved to approve the consent agenda as presented. Bureker seconded. The motion carried unanimously.
- IV. Open forum for the general public** Snyder
No public present.
- V. Reports**
 - i. Friends update** Fox
There was nothing additional to report aside from the written notes.
 - ii. Foundation update** Schoppert
There was nothing additional to report aside from the written notes.
 - iii. November financial statements** Fox
Fox recommended correcting the mistake involving the Sage Library System Fund. The Board agreed. Fox will investigate the correct steps to transfer the funds.
 - iv. Director's report** Fox
There was nothing to add to the written report.
- VI. Previous business** Fox
- VII. New business**

Library Director Rachael Fox six month informal evaluation will occur during the February 21, 2017 Board meeting. Fox will discuss each of the Library District Strategic Goals for 2016-2021 and the progress made and plans to complete the goals. District Board members are encouraged to bring questions to the meeting. This will be an open session.
- VIII. Agenda items for next meeting** Snyder
 - i. Audit (Communication to the Governing Board)**
- IX. Adjournment** Snyder
The meeting adjourned at 7:17pm.

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Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. **Bolded topics are scheduled for the current meeting's executive session.**

ORS 192.660 (1) (d) **Labor Negotiations**

ORS 192.660 (1) (e) **Property**

ORS 192.660 (1) (h) **Legal Rights**

ORS 192.660 (1) (i) **Personnel**

The Board of Directors meets on the 3rd Tuesday each month from 7.00 to 9.00p in the Jeanne Marie Gaulke Memorial Meeting Room at 502 State Street, Hood River, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.