

**Board of Directors
Regular Meeting Minutes**

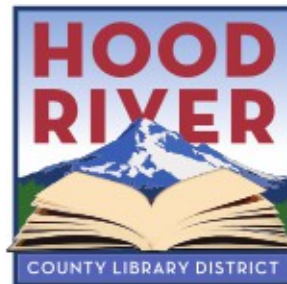
Tuesday, July 19, 2016, 7.00p

Jeanne Marie Gaulke Community Meeting Room

502 State St, Hood River

Sara Snyder, President

Minutes prepared by Assistant Director Rachael Fox



Present: Rachael Fox (staff), Buzzy Nielsen (staff), Jean Sheppard, Sara Snyder, Alexis Vaivoda, Suzanne VanOrman

I. Additions/deletions from the agenda (ACTION) Vaivoda

Vice President Vaivoda called the meeting to order at 7.03p. Schoppert was unable to attend. Snyder voted to approve the agenda as presented. Sheppard seconded. The motion carried unanimously.

II. Conflicts or potential conflicts of interest Vaivoda

None stated.

III. Consent agenda (ACTION) Vaivoda

i. Minutes from June 21, 2016, regular meeting

ii. Minutes of July 9, 2016, special meeting (Director candidates meet & greet)

Snyder voted to approve the consent agenda as presented. Sheppard seconded. The motion carried unanimously.

IV. Open forum for the general public VanOrman

Judy Judd, 2414 Prospect Hood River, OR, was present. Judd said she was glad Rachael (Fox) was appointed as the new Library Director.

V. Reports

i. Friends update VanOrman

In addition to the written report, Snyder noted the following:

The Friends of the Library will hold their annual picnic on Tuesday, August 6, 6pm at Jean Harmon's home.

ii. Foundation update Snyder

There was nothing additional to report aside from the written notes.

iii. May and June financial statements Nielsen

The June financial statements were unavailable at the time of the meeting. The Board reviewed the May 2016 financial statements and had no questions.

iv. Director's report Fox/Nielsen

In addition to his written report, Nielsen noted the following:

Mid-Columbia Council of Governments may be locating their employment services at Columbia Gorge Community College Hood River campus instead of at the Hood River Library. Nielsen will

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inform the Board when a decision has been made. Nielsen mentioned the Digital Equity grant, which assesses patrons technical skills to determine good avenues for public instruction.

VI. Previous business

There was no previous business.

VII. New business

i. Officer elections (ACTION)

VanOrman

Sheppard moved to elect Snyder as president of the Board of Directors for the 2016-17 fiscal year and Schoppert as vice-president and make them signers on the District bank account. Vaivoda seconded. The motion carried unanimously. By statute, the Board's secretary is the Library Director.

ii. Review of strategic goals

Fox

The Board reviewed the current strategic goals. They'd especially like to focus on marketing library programs.

iii. Appointing agents of record (ACTION)

Snyder

VanOrman moved to adopt Resolution 2016-17.01, appointing the insurance agent of record as Columbia River Insurance and the employee benefits agent of record as BCI group. Vaivoda seconded. The motion carried unanimously.

iv. Establishing regular meeting time (ACTION)

Snyder

VanOrman moved to adopt Resolution 2016-17.02, establishing the regular Board of Directors meeting as the 3rd Tuesday of month at the Hood River Library. Sheppard seconded. The motion carried unanimously.

v. Legal services contract (ACTION)

Snyder

Sheppard moved to approve Resolution 2016-17.03, renewing the legal services contract with Annala, Carey, Baker, Thompson, & VanKoten, P.C., for one year. VanOrman seconded. The motion carried unanimously.

vi. Director hiring/contract for Rachael Fox

Nielsen

Assistant Director Rachael Fox agreed to the terms the Library Director contract. This included the addition of the terms that upon receipt of the CPLA certification, Fox shall receive a salary step increase to go into effect the month the certification was received and the District Board shall evaluate and assess Fox's performance after the first six months of the contract period, around February 1, 2017. Sheppard moved to approve Fox's contract as Library Director from August 1, 2016, to June 30, 2017. Vaivoda seconded. The motion carried unanimously.

vii. Board Governance Policy revision (ACTION)

Nielsen

Vaivoda moved to approve Resolution 2016-17.04, revising the Board Governance policy to allow remote participation in executive sessions if members ensure that only they and other authorized individuals are party to the discussions. VanOrman seconded. The motion carried unanimously.

VIII. Agenda items for next meeting

Snyder

IX. Adjournment

Snyder

The meeting adjourned at 7.35p.